

**SKOKIE PARK DISTRICT  
THE BOARD OF PARK COMMISSIONERS  
REGULAR MEETING  
MAY 20, 2025  
6:30 P.M.**



*SKOKIE PARK DISTRICT  
9300 WEBER PARK PLACE  
SKOKIE, IL 60077-4200*





**BOARD OF PARK COMMISSIONERS  
WEBER LEISURE CENTER  
9300 WEBER PARK PLACE, SKOKIE, IL 60077  
TUESDAY, MAY 20, 2025 – 6:30 P.M.  
REGULAR BOARD MEETING  
AND  
ANNUAL BOARD MEETING**

**AGENDA**

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF REMOTE PARTICIPATION, IF REQUESTED
- V. COMMENTS FROM CITIZENS
- VII. CONSENT AGENDA APPROVAL
- VIII. APPROVAL OF MINUTES
  - \*A. Minutes of the Regular Meeting of April 22, 2025
- \*IX. BILLS PAYABLE FOR THE MONTH OF APRIL/MAY 2025
- X. TREASURER'S ACTION ITEMS
- \*XI. TREASURER'S REPORT
- XII. ATTORNEY'S REPORT
- XIII. STAFF REPORTS – ACTION ITEMS
  - A. Approval of 2025 Asphalt Improvements Bid
  - B. Approval of Exploritorium Indoor Playground Equipment Replacement
  - C. Approval of Change Order #1 for Skokie Sports Park Shelter Installation and Concrete Improvements Project
  - D. Authorization to Dispose of Fixed Assets Ordinance #25-006
  - E. Approval of Channelside South Contract
  - F. Sports Park East Budget Informational Summary
- \*XIV. STAFF REPORTS
  - \*A. Parks Division Report
  - \*B. Recreation Division Report
  - \*C. Facilities Division Report
  - \*D. Marketing and Sponsorship Report
  - \*E. Information Technology
  - \*F. Staff and Community Committee Report

- XV. PRESIDENT'S REPORT
  - A. Regular Board Meeting – Tuesday, June 17, 2025, 6:30 p.m.
  - B. Commissioner Comments
  - C. Director Comments
- XVI. OLD BUSINESS
- XVII. NEW BUSINESS
- XVIII. ADJOURNMENT OF REGULAR MEETING
- \* Consent Agenda

#### ANNUAL MEETING AGENDA

- I. CALL MEETING TO ORDER AND READING OF THE LAND ACKNOWLEDGEMENT
- II. SWEARING IN OF BOARD MEMBERS – SUSAN ABERMAN, ELSA FISCHER, ANTONIA KASALO-TERHAJ AND COURTNEY WILLIAMS
- III. APPOINTMENT OF TEMPORARY SECRETARY
- IV. ELECTION OF OFFICERS
  - A. President
  - B. Vice President
- V. APPOINTMENT OF SECRETARY AND TREASURER
- VI. APPOINTMENT OF COMMITTEE CHAIRS
- VII. APPOINTMENT OF OPEN MEETINGS ACT OFFICER AND ALTERNATE
- VIII. APPOINTMENT OF FREEDOM OF INFORMATION ACT OFFICERS
- IX. APPOINTMENT OF IMRF AUTHORIZED AGENT
- X. APPOINTMENT OF M-NASR ALTERNATE BOARD MEMBER
- XI. ADOPTION OF OFFICIAL MEETING TIME, DAY, AND LOCATION
- XII. ADOPTION OF OFFICIAL DEPOSITORIES
- XIII. ADOPTION OF OFFICIAL SIGNATORIES FOR BANKING PURPOSES
- XIV. ADOPTION OF OFFICIAL PUBLICATION FOR LEGAL NOTICES
- XV. ADJOURNMENT

##### **Vision Statement**

The Skokie Park District envisions a community where all of its residents enjoy a high quality of life through leisure time pursuits, beautiful open spaces, and first-rate facilities.

##### **Mission Statement**

The Skokie Park District will realize its vision through teamwork, community partnerships, sound fiscal management, and creativity in every area of its operation.

##### **Core Values**

The Skokie Park District will fulfill its mission through:

●Commitment● Integrity● Innovation● Service ●Openness ●Environmental Stewardship ●Inclusiveness

BOARD OF PARK COMMISSIONERS  
SKOKIE PARK DISTRICT  
May 20, 2025  
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\*CONSENT AGENDA

**MINUTES OF THE  
REGULAR MEETING OF THE  
BOARD OF PARK COMMISSIONERS  
SKOKIE PARK DISTRICT  
APRIL 22, 2025  
6:30 P.M.**

**ATTENDANCE AT THE MEETING**

Board Members Present: President Susan Aberman  
Vice President Ezra Jaffe  
Commissioner Elsa Fischer  
Commissioner Antonia Kasalo-Terihaj

Remote Attendance: Commissioner Courtney Williams

Others Present: Executive Director/Secretary Michelle J. Tuft  
Superintendent of Business Services William G. Schmidt  
Superintendent of Parks, Planning & Facilities Corrie Guynn  
Assistant Superintendent of Recreation Mary Amato  
Marketing and Communications Director Jim Bottorff  
Executive Administrative Assistant Ann Perez

**CALL TO ORDER**

President Aberman called the regular meeting of the Board of Park Commissioners to order at 6:30 p.m. President Aberman called for the recitation of the Pledge of Allegiance.

**CITIZEN COMMENTS**

There were no citizen comments.

**PUBLIC HEARING ON THE BOND ISSUE NOTIFICATION ACT**

President Aberman called the Public Hearing on the Bond Issue Notification Act to order at 7:01p.m. She asked for any comments regarding the General Obligation Alternate Bond sale, Series 2025. There were no comments or questions. President Aberman closed the Public Hearing at 7:02p.m.

**CONSENT AGENDA APPROVAL**

Vice President Jaffe moved to approve the Consent Agenda. Commissioner Fischer seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Williams was absent. Motion carried. The Consent Agenda consisted of the minutes of the Finance Committee Meeting of April 2, 2025, Regular Board Meeting of March 18, 2025, bills payable for the month of March/April 2025, Treasurer's Report, and Staff Reports.

**TENTATIVE BUDGET AND APPROPRIATION ORDINANCE #25-004**  
**FISCAL YEAR 2025-2026**

Treasurer Schmidt requested the approval of the Tentative Budget and Appropriation Ordinance #25-004 for Fiscal Year 2025-2026. The ordinance is the same as what was presented and reviewed in the Finance Committee Meeting. The ordinance will be on display for 30 days at Weber, Devonshire, and Oakton Centers and on the website.

Commissioner Fischer moved to approve the Tentative Budget and Appropriation Ordinance #25-004 for Fiscal Year 2025-2026 so it can be on public display for at least thirty days. Commissioner Kasalo-Terihaj seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Williams was absent. Motion carried.

**COMMUNITY SURVEY**

Staff has been working with aQity to develop a draft of the community wide survey for the board to review. Director Tuft introduced Mr. Jeff Andreasen from aQuity to provide an overview of the survey and he explained each question in detail. Commissioner Williams entered the meeting during the Community Survey presentation. The board had a few questions and suggested some changes. Mr. Andreasen will make the changes and follow up with staff. Ms. Tuft and the board thanked Mr. Andreasen for coming to the meeting and for his work preparing the survey.

No motion needed. Informational purposes only.

**ACCESSIBILITY AUDIT INFORMATIONAL SUMMARY**

Mr. Guynn informed the board that an updated ADA audit was needed. Staff contacted several park districts for recommendations and received two contractor's names. Both companies submitted quotes with Accessibility Consultation and Training Services being the least expensive at \$33,350. \$38,000 is budgeted for this project and work is expected to begin this spring. The final completed report is expected in late summer or early fall.

Vice President Jaffe moved to approve the contract with Accessibility Consultation and Training Services for \$33,350. Commissioner Kasalo-Terihaj seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

**APPROVAL OF SKOKIE WATER PLAYGROUND SOLAR PANEL**  
**INSTALLATION BID**

Mr. Guynn requested approval of the Skokie Water Playground Solar Panel Installation bid. This project will add solar panels on two buildings at Skokie Water Playground – the bathhouse and the concession stand. Mr. Guynn is hoping the work will be completed before the pool is open. If not, the panels would be installed once the pool closes after Labor Day. One bid was received from Windfree Solar for a cost of \$188,800. Windfree Solar has completed solar panel installations at Emily Oaks Nature Center, Devonshire Cultural Center, and Devonshire Aquatics Center.

Commissioner Fischer moved to approve the bid of Windfree Solar for \$188,800 for the Skokie Water Playground Solar Panel Installation bid. Commissioner Kasalo-Terihaj seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

### **PRESIDENT'S REPORT**

The next regular and annual meeting of the Board of Park Commissioners is Tuesday, May 20, 2025, at 6:30 p.m. The four Commissioners elected in the April 2025 election will be sworn in.

### **COMMISSIONER'S COMMENTS**

Commissioner Fischer said the Spring Greening event was amazing. There were so many items collected.

### **DIRECTOR'S COMMENTS**

Ms. Tuft and Mr. Guynn met with Holiday Inn staff about netting at Laramie Park. Ms. Tuft is working to improve communication when an incident with a baseball hitting/breaking a window occurs.

Ms. Tuft said the NRPA Conference registration is on May 12 for September 16 – 18 in Orlando Florida. Ms. Tuft asked the Commissioners to let her know if they will be attending.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

There was no new business.

### **EXECUTIVE SESSION**

Commissioner Fischer moved to enter Executive Session to discuss executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the park district pursuant to Section 2(c)(1). Commissioner Kasalo-Terihaj seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

### **ACTION TO BE TAKEN FROM EXECUTIVE SESSION**

The regular meeting reconvened at 7:35 p.m.

Commissioner Fischer moved to approve the Executive Session Minutes of March 18, 2025. Commissioner Kasalo-Fischer seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Commissioner Fischer moved to approve Ordinance #25-005, an ordinance amending and correcting Skokie Park District Ordinance 01-002. Commissioner Kasalo-Terihaj seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

### **ADJOURNMENT**

Commissioner Fischer moved to adjourn the regular meeting. Commissioner Kasalo- Terihaj seconded the motion. On a roll call vote all Commissioner voted aye. Motion carried. The regular meeting adjourned at 7:36 p.m.

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Susan Aberman  
President

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Michelle J. Tuft  
Secretary

May 20, 2025



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**SKOKIE PARK DISTRICT  
TREASURER'S REPORT  
May 20, 2025**

The status of the cash balances and investments as of April 30, 2025, is in the board packet.

The summary of these funds is attached.

The first installment 2024 tax bills were due March 3, 2025. This represents 55% of the 2023 tax bills. As of May 13, 2025, \$6,722,399 of levy year 2024 money has been collected. It was announced that the second installment bills will be late this year due to financial system upgrades at Cook County delaying the process..

The details of the accounts are available on request.

At the bottom of the Cash Balances and Investments is the listing of tax collections by year.

If you have any questions, please let me know.

William G. Schmidt  
Treasurer, Skokie Park District

**SKOKIE PARK DISTRICT  
TREASURER'S REPORT  
CASH BALANCES AND INVESTMENTS  
MAY 20, 2025  
(As of 04/30/2025)**

GENERAL FUND

CASH CHECKING ACCOUNTS CHASE/BANK ONE: 2.30% \$13,388,566.70

INVESTMENTS WITH JPMORGAN CHASE/BANK ONE 207,982.91

Savings: 0.8%

CERTIFICATE OF DEPOSIT: Renewal due 11/14/25 - 4.7% MV 245,685.12

CERTIFICATE OF DEPOSIT: Renewal due 4/6/26 - 4.1% MV 245,127.25

CERTIFICATE OF DEPOSIT: Renewal due 5/26/26 - 4.25% MV 245,503.99

INVESTMENT WITH NORTH SHORE COMMUNITY BANK & TRUST

CERTIFICATE OF DEPOSIT: Due 1/23/26 – 3.75% 626,724.96

INVESTMENT WITH FIRST BANK CHICAGO

CERTIFICATE OF DEPOSIT RENEWAL DUE 6/20/25 4.79% 272,547.28

CERTIFICATE OF DEPOSIT RENEWAL DUE 6/20/25 4.79% 260,154.66

TOTAL CASH AND INVESTMENTS: \$15,492,292.87

**TAX COLLECTIONS BY TAX YEAR (AT 04/30/2025)**

YEAR	\$ COLLECTED	% OF LEVY
2019	10,875,997.81	96.68%
2020	11,042,337.36	97.24%
2021	11,466,046.88	98.19%
2022	12,435,839.72	99.20%
2023	12,686,856.52	98.26%
2024	6,722,398.82	--



# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Corrie Guynn, Superintendent of Parks, Planning, and Facilities

**Re:** Approval of 2025 Asphalt Improvements Bid

**Summary:** On April 24, 2025, sealed bids were received for the Asphalt Improvements bid. The scope of work includes removal and replacement of tennis courts and milling and paving of parking lots, pathways, and basketball courts.

The two tennis courts at Gleiss Park and the single tennis court at Lorel Park will be completely removed and replaced. These three courts are over 30 years old and with the subgrade failing and the cracks becoming too large and numerous to effectively repair, they need to be replaced.

The parking lots and pathway that will be milled and repaved include the entire main lot and south tennis/pickleball lot at Oakton, the Devonshire asphalt pathway system and far north parking lot, and the east Skokie Tennis Center parking lot.

The basketball courts that will be milled and paved include Shabonee Park, Devonshire Park, Shawnee Park, and Terminal Park.

There is a combined \$747,003 budgeted for these projects. A \$10,000 allowance was also required for bidders to include as subgrade issues are expected to arise with the Oakton main parking lot and the hope is that the additional money will be appropriate.

Five bids were received, and the results are attached. Chicagoland Paving was the low bidder at \$585,000. Chicagoland has completed several projects for the district in the past, most recently the sports courts replacement project at Hamlin Park, and did so satisfactorily. As such, staff is comfortable recommending them for this project.

The work will take place throughout the summer and into early fall. Work at Oakton and Devonshire will be scheduled in a way to avoid disruptions with summer camps and pool operations.

**Recommendation:** Staff recommend approval of the bid by Chicagoland Paving for the 2025 Asphalt Improvements bid for \$585,000.

**Motion:** Move to approve the bid of Chicagoland Paving for the 2025 Asphalt Improvements bid for \$585,000.

## **ADVERTISEMENT FOR BID**

### **Project Name: 2025 Asphalt Improvements**

Notice is hereby given to potential Bidders that the Skokie Park District (the "District," "Park District" or "Owner") will receive sealed bids for the above referenced Project until 10:00 AM Thursday, April 24<sup>th</sup>, at the Park Services office, 7500 Frontage Rd., Skokie, Illinois 60077 at which time the bid proposals will be publicly opened and read aloud.

Each bid must be placed in a sealed opaque envelope and shall be clearly marked "**Sealed Bid – 2025 Asphalt Improvements**" and addressed and delivered to the Skokie Park District, Attention: Corrie Guynn, 7500 Frontage Rd., Skokie, Illinois 60077.

Bid Documents may be obtained by contacting Corrie Guynn, Superintendent of Parks, Planning and Facilities by email at [cguynn@skokieparks.org](mailto:cguynn@skokieparks.org) or calling 847 929-7802.

The District reserves the right to waive all technicalities, to accept or reject any or all bids, or to accept only portions of a bid and reject the remainder without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any Bidder against the District. Owner will award the Contract to the lowest most responsible and responsive Bidder, as determined by Owner. In considering the Bidder's responsibility, the Owner may evaluate, among other factors, the ability of the Bidder to provide experienced labor sufficient in numbers to timely and properly complete the Work, the financial capability of the Bidder, and the performance of the Bidder on other projects.

Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of the Work. A tax exemption certificate will be furnished by the Park District at the request of the Bidder. The Park District's tax exemption number shall only be used by the successful Bidder for the Work of this Project only.

After the bid opening, no bid may be withdrawn or canceled for a period of (60) calendar days.

The Work of this Project is subject to the Illinois *Prevailing Wage Act*, 820 ILCS 130/0.01 *et seq.* A prevailing wage determination has been made by the Illinois Department of Labor for public works projects in Cook County. The Contract entered into for the Work will be drawn in compliance with said law and proposals should be prepared accordingly and provide for payment of all laborers, workmen, and mechanics needed to perform the Work at no less than the prevailing rate of wages (including the prevailing rate for legal holiday and overtime work as applicable) for each craft, type of worker, or mechanic.

All bids must be accompanied by cashier's check, certified check, or bid bond payable to the order of the Skokie Park District for ten percent (10%) of the amount of the bid as provided in the Instructions to Bidders. No proposals or bids will be considered unless accompanied by such bond or check.

## SECTION IV

## SITE INFO/SPECIFICATIONS

**NOTE:** It is the responsibility of the Bidder to visit each site and take field measurements for the purposes of obtaining bid prices. Square footages provided are only an approximation and allowances for errors or omissions in field measurements on the Bidders part will not be granted.

### Full Depth Removal and Replacement

**Gleiss Park**  
**9301 Keystone Avenue**

**Tennis Court Replacement**



**Scope:** The scope of this project includes the full depth removal and replacement of the tennis courts per the specifications below. The scope of work **does not** include the basketball courts. Owner will be responsible for removing the fence posts down to 3' and removal of all rails and fence fabric. Bidder will be responsible for removal of the remaining 3' of fence post, tennis net posts and all footings. Fence installation and color coating are also not part of this project scope and are being publicly bid as separate projects. Fence installation will then be coordinated with the awarded contractor, Innova Fence. Tennis posts and net will be provided by the Owner and installed by the Bidder.

**Timeline:** The timeline for this project to take place is anytime after May 21<sup>st</sup> and must be completed by September 1<sup>st</sup> to allow for the curing process to take place and provide enough time for the color coating to be applied.



**Lorel Park**  
**8135 Lorel Avenue**

**Tennis Court Replacement**



**Scope:** The scope of this project includes the full depth removal and replacement of the tennis court per the specifications below. Owner will be responsible for removing the fence posts down to 3' and removal of all rails and fence fabric. Bidder will be responsible for removal of the remaining 3' of fence post, tennis net posts and all footings. Fence installation and color coating are also not part of this project scope and are being publicly bid as separate projects. Fence installation will then be coordinated with the awarded contractor, Innova Fence. Tennis posts and net will be provided by the Owner and installed by the Bidder.

**Timeline:** The timeline for this project to take place is anytime after May 21<sup>st</sup> and must be completed by September 1<sup>st</sup> to allow for the curing process to take place and provide enough time for the color coating to be applied.



## Mill and Pave

Devonshire Park  
4440 Greenwood Street

Devonshire walking path, north parking lot and basketball court



**Scope:** The scope of work at this site is a 2" milling and paving of the pathway system as shown in the overhead above, north parking lot section and basketball court. Bidder is responsible for coordinating a fence opening at the basketball court to provide access for equipment. The approximate area to be milled and paved for all areas combined is approximately 32,900 sq/ft.

**Timeline:** Due to summer camp programming, the timeline for this project to take place is before June 9<sup>th</sup> or after August 15<sup>th</sup>.

**Oakton Park**  
**4701 Oakton Street**

**Oakton Community Center Main Parking Lot and South Parking Lot**



**Scope:**

The scope of work at this site is a 2" milling and paving of the main parking lot as shown above and the south parking lot adjacent to the tennis courts. Additionally, the scope includes 300 sq/ft of full depth removal and replacement as shown by the red rectangle in the northeast corner of the main lot. Replacement should equal the existing depth of compacted stone base and asphalt. The total approximate area (main lot and south lot combined) to be milled and paved for the combined spaces is 148,161 sq/ft.

**Timeline:**

The timeline for this project to take place is after September 1<sup>st</sup>, once the pool has closed for the summer.



**Skokie Park Tennis Center**  
**8330 Niles Center Road**

**Parking Lot**



**Scope:** The scope of this project is a 2" mill and pave of the parking lot. Bidder is also responsible for repainting the parking lot lines, matching the existing layout.

**Timeline:** The timeline for this project to take place is anytime after May 21<sup>st</sup>.

**Shabonee Park**  
**9811 Kedvale Avenue**

**Basketball Court**



**Scope:** The scope of work at this site is a 2" mill and pave of the basketball court.

**Timeline:** The timeline for this project to take place is anytime after May 21<sup>st</sup>.



**Shawnee Park**  
**3730 Lee Street**

**Basketball Court**



**Scope:** The scope of work at this site is a 2" mill and pave of the basketball court.

**Timeline:** The timeline for this project to take place is anytime after May 21<sup>st</sup>.

**Terminal Park**  
**9401 Kenton Avenue**

**Basketball Court**



**Scope:** The scope of work at this site is a 2" mill and pave of the two basketball courts. The approximate square footage is 5,250 square feet. Please note-this does not include the tennis courts.

**Timeline:** The timeline for this project to take place is after August 15<sup>th</sup>, once summer camps at the site have ended.

## 2025 Asphalt Improvements Project Bid Opening 4/24/25 10:00AM

Contractor	Gleiss Park Tennis Courts	Lorel Park Tennis Courts	Devonshire Path/Basketball/ Parking Lot	Oakton North/South Parking Lots	Skokie Tennis Center Parking Lot	Shabonee Basketball Court
Obsidian Asphalt	\$102,954.00	\$62,066.00	\$78,442.00	\$262,246.00	\$37,081.00	\$11,384.00
	Shawnee Basketball Court	Terminal Basketball Courts	Allowance	<b>TOTAL BID</b>	Additional 2" Mill and Pave	Additional Full Depth Removal
	\$13,943.00	\$19,419.00	\$10,000.00	<b>\$597,535.00</b>	\$3.70	\$5.70

## 2025 Asphalt Improvements Project Bid Opening 4/24/25 10:00AM

Contractor	Gleiss Park Tennis Courts	Lorel Park Tennis Courts	Devonshire Path/Basketball/ Parking Lot	Oakton North/South Parking Lots	Skokie Tennis Center Parking Lot	Shabonee Basketball Court
Chicagoland Paving	\$109,100.00	\$55,900.00	\$75,000.00	\$240,000.00	\$40,000.00	\$17,500.00
	Shawnee Basketball Court	Terminal Basketball Courts	Allowance	<b>TOTAL BID</b>	Additional 2" Mill and Pave	Additional Full Depth Removal
	\$17,500.00	\$20,000.00	\$10,000.00	<b>\$585,000.00</b>	\$1.50	\$10.00

## 2025 Asphalt Improvements Project Bid Opening 4/24/25 10:00AM

Contractor	Gleiss Park Tennis Courts	Lorel Park Tennis Courts	Devonshire Path/Basketball/ Parking Lot	Oakton North/South Parking Lots	Skokie Tennis Center Parking Lot	Shabonee Basketball Court
Advantage Paving	\$128,970.00	\$84,288.75	\$95,010.00	\$262,755.00	\$46,585.00	\$24,325.00
	Shawnee Basketball Court	Terminal Basketball Courts	Allowance	<b>TOTAL BID</b>	Additional 2" Mill and Pave	Additional Full Depth Removal
	\$24,720.00	\$28,440.00	\$10,000.00	<b>\$705,093.75</b>	\$2.45	\$7.85

## 2025 Asphalt Improvements Project Bid Opening 4/24/25 10:00AM

Contractor	Gleiss Park Tennis Courts	Lorel Park Tennis Courts	Devonshire Path/Basketball/ Parking Lot	Oakton North/South Parking Lots	Skokie Tennis Center Parking Lot	Shabonee Basketball Court
Schroeder Asphalt	\$145,000.00	\$95,000.00	\$74,000.00	\$223,000.00	\$40,000.00	\$20,000.00
	Shawnee Basketball Court	Terminal Basketball Courts	Allowance	<b>TOTAL BID</b>	Additional 2" Mill and Pave	Additional Full Depth Removal
	\$20,000.00	\$37,000.00	\$10,000.00	<b>\$664,000.00</b>	\$4.00	\$150.00



## 2025 Asphalt Improvements Project Bid Opening 4/24/25 10:00AM

Contractor	Gleiss Park Tennis Courts	Lorel Park Tennis Courts	Devonshire Path/Basketball/ Parking Lot	Oakton North/South Parking Lots	Skokie Tennis Center Parking Lot	Shabonee Basketball Court
Maneval Asphalt	\$111,660.00	\$78,105.00	\$102,300.00	\$319,190.00	\$37,175.00	\$12,220.00
	Shawnee Basketball Court	Terminal Basketball Courts	Allowance	<b>TOTAL BID</b>	Additional 2" Mill and Pave	Additional Full Depth Removal
	\$13,400.00	\$23,130.00	\$10,000.00	<b>\$707,180.00</b>	\$2.15	\$6.50



# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Corrie Guynn, Superintendent of Parks, Planning, and Facilities

**Re:** Approval of Exploritorium Indoor Playground Equipment Replacement

**Summary:** In December of 2024, staff sought out indoor playground designers for the replacement of the indoor tubes and tunnels play equipment at the Exploritorium. After receiving several conceptual designs and reviewing structures they completed, Soft Play was chosen. The work is being completed through the Sourcewell joint purchase program.

The final design is attached and was selected by parents and kids through an organized vote. Two renderings were displayed at the Exploritorium entrance for two weeks, with 57 votes received. The option being presented to the board received over 80% of the vote. The color options are being narrowed down by staff and may go to a public vote as well, using social media to advertise this significant improvement.

There is \$300,000 budgeted for this project and the total cost of \$279,359.95 from Soft Play includes removal and disposal of the existing equipment, the provision and installation of the new equipment and play surfacing within the equipment footprint. A portion of the budget is dedicated to the work being completed by staff including removal of the flooring tiles, painting, and lighting, with the remaining funds allocated to the flooring replacement to be completed by a separate contractor.

The work is tentatively scheduled to start in late August and expected to take 4-6 weeks. The hope is that after the demolition and painting has been completed, and all materials are brought into the area by the contractor, that the facility will

be able to reopen for portions of the installation, with the area appropriately cordoned off to allow the patrons (especially the kids) to safely watch.

**Recommendation:** Staff recommends the Board approve the purchase and installation of indoor play equipment from Soft Play for a total of \$279,359.95.

**Motion:** Move to approve the purchase and installation of indoor play equipment from Soft Play for a total of \$279,359.95.



CORRIE GYNN  
SKOKIE PARKS DISTRICT  
7500 FRONTAGE RD  
SKOKIE IL 60077

9 APRIL 2025  
PRPSL14096E















## OVERALL SPECIFICATIONS



SIZE :  
44'-0" L x 20'-0" W  
13.41m. L x 6.10 m. W



SURFACE AREA :  
437 sq. ft.  
40.5 sq. m.



HEIGHT :  
18'- 3.5 " high  
5.58 m. high



PLAY  
CAPACITY :  
183









PLAY VALUES

THE VALUE OF SOFT PLAY EXPERIENCES

IMAGINATION



stimulates creativity to keep the mind as active as the body

ACTIVE



gets arms, legs, hearts and lungs working

EXCLUSIVE



play events that are exclusive to Soft Play

SENSORY



involves sights, sounds and touch as you play

SOCIAL



encourages kids to play cooperatively

INCLUSIVE



enables kids of all abilities to play

## PLAY EVENTS OVERVIEW



### SPIRAL SLIDE

Kids will love spiraling out of control on these smooth, fast and fun slides.



### TRIPLE SLIDE

This wide bed slide lets several kids enjoy this classic carnival ride at the same time.



### HOVER RING

This uniquely shaped, suspended ring is fun for kids to crawl through and hang out.



### CRISS-CROSS

This high-step staggered obstacle is a hurdle kids will love getting over.



### ROLLER RUN

Kids will love rocking this climbing path of foam-and-vinyl rollers.



### SKYWHEEL

Kids will love taking a spin on this challenging hand-over-hand course with a twist.





## PLAY EVENTS OVERVIEW



### TODDLER SLIDE

Toddlers will be thrilled by this safe, age-appropriate slide made just for them.



### KID CONVEYOR

Fun is on a roll as kids use hand strength to pull themselves over rolling logs.



### SPIN THE SHAPES PANEL

Kids will interact with different fun shapes to help sharpen their fine motor skills.



### LOG ROLL

Kids can work out like a lumberjack while also learning core-body balance awareness.



### MIRROR

Look into putting this mirror panel on activity fencing, walls or playground barriers.



### POGO POWER

Kids can bounce up and down, high and fast as they like, on this stationary pogo.





## PLAY EVENTS OVERVIEW



### MATH BEADS PANEL

This panel helps kids locate several items to reinforce counting and sequencing skills.



### CURVED SLIDE

These "L-" or "J-" shaped slides add a classic twist to any playground.



### STAND-N-SPIN

This grown-up version of the classic toy lets kids spin like a champion ice skater.



### DRAGON LAIR

Kids will have a blast running this gauntlet of crisscrossing ropes again and again.



### WOBBLE HOPPER

Kids will love shaking their way to better core balance and hand-eye-foot coordination.



### WIGGLE WAGGLE

Kids can test their balance on this challenging open spider maze.





## PLAY EVENTS OVERVIEW



### DRIVING MIRROR PANEL

Take the wheel to adventure on walls, activity fencing or playground barriers.



### ROPE WALK

This open-crawl cargo net gives kids a fun way to overcome their fear of heights.



### PYRAMID RUN

Crawling over these webbed slopes helps kids discover that this pyramid's secret is fun.



### WAVE CLIMBER

Swirling shapes add a cool new twist to traditional climbing decks.





# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Corrie Guynn, Superintendent of Parks, Planning and Facilities

**Re:** Approval of Change Order #1 for Skokie Sports Park Shelter Installation and Concrete Improvements Project

**Summary:** Change Order #1 one for the Skokie Sports Park shelter installation and concrete improvements project includes two add-on items. The first is a brick paver patio that will be attached to the west side of the new concrete pad and shelter area. The brick pavers used for the old brick tee hitting area will be repurposed for the new patio. Reusing these pavers will provide a larger rental space with more capacity and provide aesthetic appeal.

The second item is the addition of a concrete pad between the batting cages and the new shelter. This pad will serve as a parking spot for a food truck. Having food at the site is expected to increase appeal for rentals and parties and keep customers using the various amenities longer.

The original contract price was \$92,242.50 and the total amount budgeted for this work was \$217,000. A portion of that budget is for electrical work, netting, and several smaller items, but there are still funds to accommodate these additions. The total cost for the items listed above is \$10,500, increasing the contract price to \$102,742.50.

**Recommendation:** Staff recommends approval of Change Order #1 from Playground Safe for \$10,500 for the Skokie Sports Park Shelter Installation and Concrete Improvements Project.

**Motion:** Move to approve Change Order #1 from Playground Safe for \$10,500 for the Skokie Sports Park Shelter Installation and Concrete Improvements Project.



# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Corrie Guynn, Superintendent of Parks, Planning and Facilities

**RE:** Authorization to Dispose of Fixed Assets Ordinance #25-006

**Summary:** The following is a list of assets staff is requesting be disposed:

Assignment/ Vehicle Number	Year	Mileage/ Hours	Vin Number #	Manufacturer
123	2009	65,027	1FTNE24L69DA27541	Ford
27	2014	75,048	1FT7W2A6XEEA80056	Ford
141	2002	2789 hours	N/A	Toro
N/A	2013	4,265	N/A	Toro
SSP Tent	2022	N/A	N/A	N/A

The above vehicles and equipment have outlived their useful life and will be disposed of through an outline auction. The tent that was used at Sports Park has been replaced by a permanent shelter and will also be auctioned.

Staff is requesting authorization to dispose of the assets at the best price available, with funds to be placed back into the Vehicle and Equipment Replacement Fund.

**Recommendation:** Staff recommends approval of Ordinance #25-006 authorizing the disposal of various fixed assets.

**Motion:** Move to approve Ordinance #25-006 authorizing the disposal of various fixed assets.





# Skokie Park District **BOARD SUMMARY**



**Date:** May 20,2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Approval of Professional Services Agreement for conceptual design services of Channelside South.

**Summary:** Staff is requesting authorization to enter into a professional services agreement with Wight & Company for the development of Channelside South. The attached agreement outlines the services that Wight will provide. The cost of services is \$24,000 and is budgeted in the capital improvement fund, fund 11.

Wight will solicit input from staff and the community to develop three conceptual options and will present the designs to the board at a future meeting.

**Recommendation:** Staff recommends entering into an agreement with Wight & Company to provide conceptual design services for Channelside South.

**Motion:** Move to enter into a professional services agreement with Wight & Company for \$24,00 for conceptual design services at Channelside South.



May 5, 2025

Mr. Corrie Guynn, CPRP, CPSI, CA  
Superintendent of Parks & Planning  
Skokie Park District - Park Services  
7500 Frontage Road  
Skokie, IL 60077

**Skokie Park District - Conceptual Design Services for Channelside Park South  
Professional Services Proposal**

Dear Mr. Guynn:

Wight & Company (Wight) is pleased to submit this proposal to you and the Skokie Park District (SPD) to provide conceptual design services for Channelside Park South. This proposal includes:

PROJECT UNDERSTANDING  
SCOPE OF SERVICES  
SCHEDULE  
COMPENSATION  
TERMS & CONDITIONS

**PROJECT UNDERSTANDING**

We understand SPD recently acquired the property located at 3219 Oakton Street, Skokie, Illinois, through a donation from Builders Asphalt. In addition to this donation, the SPD also leases adjacent land to the south of the Oakton Street property from the Metropolitan Water Reclamation District (MWRD). The proximity of the donated parcel to the MWRD-leased land enhances the potential for integrated use and redevelopment of the site for recreational use and open space.

To develop a new conceptual approach for Channelside Park South, we will begin with a project kick-off meeting with SPD staff to establish the project's goals and objectives, followed by an initial site visit. This important consensus-building step will help define the overall vision for the site and guide the design team in creating initial conceptual options for staff and board review. Once these concepts are developed, we will gather community input through both in-person and online meetings to help confirm the direction of the conceptual approach. Additional community feedback will be collected separately by SPD through their survey process. Based on staff direction, we will then finalize the preferred concept, including associated cost estimates, and prepare the final conceptual plans, incorporating potential phasing and grant funding strategies for board review and approval.

**SCOPE OF SERVICES**

Wight & Company will provide in-house landscape architecture, engineering, architecture and cost estimating services for the following services outlined in the Project Understanding through the Scope of Service below:

A. Project Understanding and Programming Phase

1. Conduct a project Kick-off Meeting to align the basic client expectations and reach a mutual understanding of the following:
  - a. Key participants and decision-makers
  - b. Project goals and objectives
  - c. Project program
  - d. Existing conditions
  - e. Scope of work
  - f. Deliverables
  - g. Tentative project schedule
  - h. Communication and responsibility matrix
  - i. Project budget
2. Obtain relevant project data for the site:
  - a. Zoning and land-use designation
  - b. Local ordinances
  - c. Aerial photography
  - d. Topographic and boundary surveys (provided by SPD)
  - e. Geo-technical reports (provided by SPD)
  - f. GIS Data
3. Visit project site to review and photograph existing conditions and confirm base information.
4. Perform general building assessment to existing building to remain.
5. Prepare Existing Conditions Site Plan using aerial photography, GIS data and available topographic survey.
6. Identify permitting requirements with jurisdictional agencies.
7. Based on preliminary input, prepare project programming document
8. Review Meeting with staff to confirm Project Understanding and Programming Phase

B. Conceptual Design Phase

1. Based on the programming input received, we will develop up to three (3) conceptual options.
2. Prepare construction cost opinion.
3. Review Conceptual Design Documents with you up to two (2) times. Document meeting results via written meeting summary
4. Conduct Design Input Sessions (2): Wight will facilitate an in-person (1) and virtual (1) to gather input and communicate/present project information. Ideas, comments, priorities, and voting will be tracked from participants.
5. Review Conceptual Design with jurisdictional agencies as needed.
6. Review Conceptual Design Documents with your Board of Commissioners for comment and approval

SCHEDULE

We propose to begin work on this assignment in May 2025 and anticipate 3 months to complete the work. A detailed schedule will be prepared following the project kick-off meeting.

## COMPENSATION

Wight proposes to provide the Scope of Services described in this proposal for a **Fixed Fee of Twenty-Four Thousand Dollars (\$24,000.00)**.

In addition to the professional services fees, we recommend a fixed amount of Seven Hundred Fifty Dollars (\$750.00) for reimbursable expenses to be billed at direct costs. The following is list of typical reimbursable expenses:

- CAD plots, printing, color reproductions and delivery costs of drawings and reports
- Supplies, materials, and costs related to specific reports and presentations
- Travel at current IRS established reimbursement rate

## TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We appreciate the opportunity to continue our partnering relationship with you and the Skokie Park District and look forward to assisting you with conceptual options for Channelside Park South. If this proposal meets your approval, please sign this proposal, and email it back to us. If you have any questions, please do not hesitate to contact us.

Respectfully submitted,

### WIGHT & COMPANY



Robert S. Ijams, PLA  
Director of Parks & Recreation



Jason Dwyer, AIA, LEED AP  
President, Design & Construction

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

cc Craig Polte, Jim Thormeyer, Patty King, Shawn Benson, Wight & Company



# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Corrie Guynn, Superintendent of Parks, Planning and Facilities and Breanne Labus, Superintendent of Recreation

**RE:** Sports Park East Tentative Budget

**Summary:** At the February 2025 board meeting, the board was presented with several concepts for improvements at Sports Park and Sports Park East. The board requested that staff prepare projected revenues and operating costs for the preferred concept.

The current operations at Sports Park were blended with the new projected operations that would include expanded offerings at the new facility, new shelter, and sports fields at Sports Park East. A tentative budget is attached.

The budget is complex because it involves more than just creating a new budget for the proposed building. Several existing budgets would be impacted, with funds needing to be reallocated to the new facility. If the new building were constructed, changes would affect the budgets for Sports Park, Sports Park East, Camps, Athletics, and the Weber Leisure Center. The Summary of Fund 40 consolidates all net changes and reflects a conservative overall increase of \$38,050. All changes are indicated in green.

In addition to the financial benefits, the project would offer several other advantages, including expanded programming for residents, the ability to consistently host camps—which has been a recurring challenge—and a significantly improved Sports Park clubhouse and facility.

**Recommendation:** Informational only.

**Motion:** No motion required, informational only.



### Summary of Fund 40

<b>CURRENT BUDGET</b>	<b>Sports Park East</b>	<b>Sports Park Fields</b>	<b>Camps</b>	<b>Athletics</b>	<b>Weber</b>	<b>TOTAL</b>
TOTAL REVENUES	\$ 1,848,155.00	\$ 28,125.00	\$ -	\$ 843,000.00	\$ 1,570,500.00	\$ 4,289,780.00
TOTAL EXPENSES	\$ 1,336,971.00	\$ 23,255.00	\$ -	\$ 742,000.00	\$ 1,654,600.00	\$ 3,756,826.00
<b>SURPLUS (DEFICIT)</b>	<b>\$ 511,184.00</b>	<b>\$ 4,870.00</b>	<b>\$ -</b>	<b>\$ 101,000.00</b>	<b>\$ (84,100.00)</b>	<b>\$ 532,954.00</b>

<b>NEW BUDGET</b>	<b>Sports Park</b>	<b>Sports Park East</b>	<b>Camps</b>	<b>Athletics</b>	<b>Weber</b>	<b>TOTAL</b>
TOTAL REVENUES	\$ 2,245,655	\$ 91,625.00	\$ 190,000.00	\$ 843,000.00	\$ 1,672,000.00	\$ 5,042,280.00
TOTAL EXPENSES	\$ 1,922,171	\$ 57,505.00	\$ 120,000.00	\$ 647,000.00	\$ 1,724,600.00	\$ 4,471,276.00
<b>SURPLUS (DEFICIT)</b>	<b>\$ 323,484</b>	<b>\$ 34,120.00</b>	<b>\$ 70,000.00</b>	<b>\$ 196,000.00</b>	<b>\$ (52,600.00)</b>	<b>\$ 571,004.00</b>

<b>NET CHANGE</b>						<b>\$ 38,050.00</b>
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## Sports Park East

		Existing Budget	Added Revenue and Expenses
<b>Revenues</b>			
<b>Golf &amp; Batting Cages</b>			
Golf Instruction	\$	15,750	\$ -
Private Lessons	\$	147,725	\$ -
Equipment Rental	\$	7,400	\$ -
Indoor Simulator Rentals	\$	54,580	\$ 45,000
Driving Range Sales	\$	1,200,000	
Chipping area	\$	-	\$ 25,000
Golf bag storage	\$	-	\$ 2,000
Mini-Golf Sales	\$	270,000	\$ -
Batting Cage Token Sales	\$	57,100	\$ -
10 Play Pass Mini-Golf	\$	3,750	\$ -
Season passes	\$	4,200	\$ -
Misc. Revenue	\$	2,950	\$ -
Range Equipment Sales	\$	475	\$ -
Transfers In	\$	500	\$ 500
Gymnasium/Tabling Transfers In	\$	-	\$ 5,000
<b>Total</b>	\$	1,764,430	\$ 72,500
<b>Concessions</b>			
Concessions	\$	30,100	\$ 15,000
Alcohol Sales	\$	39,800	\$ 8,000
<b>Total</b>	\$	69,900	\$ 23,000
<b>Outdoor Rentals &amp; Parties</b>			

Outdoor Shelter & Parties	\$	13,825	\$	2,000
<b>Total</b>	\$	13,825	\$	2,000

#### Indoor Rentals & Parties

Multipurpose Room Rentals	\$	-	\$	20,000
Gymnasium Rentals	\$	-	\$	30,000
In House Birthday Parties	\$	-	\$	15,000
Contractual Birthday Parties	\$	-	\$	35,000
<b>Total</b>	\$	-	\$	100,000

#### Programs/Leagues

Preschool Programs/Camps/School Off	\$	-	\$	25,000
Youth Programs/Camps/School Off	\$	-	\$	100,000
Youth & Adult Leagues	\$	-	\$	40,000
Raquet Sports	\$	-	\$	35,000
<b>Total</b>	\$	-	\$	200,000

<b>Total Revenues</b>	\$	<b>1,848,155</b>	\$	<b>397,500</b>
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#### Expenses

##### Golf/Admission/Concession Staff

S&W Golf Operations Manager	\$	83,261	\$	-
S&W Golf Operations Supervisor	\$	54,603	\$	-
Golf Superintendent	\$	73,692	\$	-
S&W Golf Instructors	\$	132,952	\$	-
S&W Golf Maintenance Staff	\$	161,988	\$	-
S&W Maintenance Allocation	\$	18,000	\$	-

S&W Attendants-Cashiers-Pickers	\$	176,122	\$	-
C/S Outdoor Maintenance Services	\$	1,500	\$	-
<b>Total</b>	\$	702,118	\$	-
<b>Athletics &amp; Rental Staff</b>			\$	-
Athletic Operations Manager FT	\$	-	\$	75,000
Rental/Birthday Coordinator FTE	\$	-	\$	30,000
Facility Maintenance/Custodian Staff FT	\$	-	\$	50,000
Facility Maintenance/Custodian Staff PT	\$	-	\$	50,000
Rental/Gym/Customer Assistance Staff	\$	-	\$	75,000
<b>Total</b>	\$	-	\$	280,000
<b>Parties, Contractual, and Program Staff</b>				
Staffing for programs/parties	\$	-	\$	164,500
<b>Total</b>	\$	-	\$	164,500
<b>Administrative</b>				
C/S Computer Costs	\$	5,800	\$	1,000
C/S Subscriptions & Dues	\$	3,520	\$	500
C/S Printing & Postage	\$	850	\$	-
C/S Marketing Allocation	\$	3,200	\$	-
C/S Uniforms/Safety Shoes	\$	4,600	\$	1,000
C/S Rubbish Removal	\$	9,840	\$	3,000
C/S Training Expense	\$	1,725	\$	2,000
C/S Misc. Service Contracts	\$	77,502	\$	4,000
C/S Landscaping Services	\$	1,200	\$	
Electricity	\$	26,582	\$	30,000
Water	\$	23,000	\$	3,000

Natural Gas	\$	25,000	\$	16,000
Security Alarm Service	\$	5,310	\$	-
Communication	\$	5,866	\$	1,200
G&A General Administrative	\$	2,820	\$	1,000
G&A Employee Benefits	\$	32,808	\$	20,000
M&S Golf Class/League Supplies	\$	3,000	\$	-
M&S Concession Supplies	\$	7,664	\$	5,000
M&S Weed Spray/Fungicides/Herb	\$	1,715	\$	-
M&S Paint Materials/Shop Spply	\$	2,000	\$	-
M&S Maintenance Supplies	\$	2,500	\$	6,000
M&S Facility Maintenance Sply	\$	1,000	\$	15,000
M&S Landscape Materials	\$	3,800	\$	-
M&S Sod & Seed	\$	3,625	\$	-
M&S Fertilizer & Top Soil	\$	3,200	\$	-
M&S Annuals & Perennials	\$	4,500	\$	-
M&S Office Supplies	\$	2,250	\$	500
M&S Golf Range Supplies	\$	76,088	\$	-
M&S Mini-Golf Supplies	\$	1,125	\$	-
Simulator Supplies	\$	2,000	\$	2,000
Chipping Area Supplies	\$	-	\$	3,000
M&S Batting Cage Supplies	\$	3,960	\$	-
M&S Alcohol Supplies	\$	12,000	\$	1,500
M&S Rental/Party Supplies	\$	-	\$	1,000
M&S Program Supply Table Tennis	\$	-	\$	1,000
M&S Special Events	\$	-	\$	1,000
M&S Gymnasium/Athletics Supplies	\$	-	\$	1,000



M&S Range Pro Shop Items	\$	500	\$	-
E&R Copier Equipment	\$	1,800	\$	-
E&R Irrigation/Plumbing Repair	\$	3,000	\$	-
E&R Gasoline/Diesel Fuel	\$	5,535	\$	-
E&R Golf Maintenance Equip. Repairs	\$	6,000	\$	-
E&R Office Furniture	\$	-	\$	500
E&R Gym Equipment	\$	-	\$	3,000
E&R Facility Equipment	\$	-	\$	500
E&R Basketball Court Repairs	\$	-	\$	5,000
E&R Building Repairs	\$	5,500	\$	-
E&R Repairs & Replacements	\$	10,700	\$	10,000
E&R Driving Range Repairs	\$	13,500	\$	-
E&R Mini-Golf Repairs	\$	4,000	\$	-
E&R Batting Cage Repairs	\$	2,610	\$	-
E&R Facility Repairs	\$	2,000	\$	1,000
E&R Golf Maint. Equipment Replacement	\$	2,658	\$	-
E&R Facility Maint. Equipment Replacement	\$	-	\$	1,000
Capital Items	\$	217,000		
<b>Total</b>	<b>\$</b>	<b>634,853</b>	<b>\$</b>	<b>140,700</b>
<b>Total Expenses</b>	<b>\$</b>	<b>1,336,971</b>	<b>\$</b>	<b>585,200</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>1,848,155</b>	<b>\$</b>	<b>397,500</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>1,336,971</b>	<b>\$</b>	<b>585,200</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$</b>	<b>511,184</b>	<b>\$</b>	<b>(187,700)</b>

**NEW BUDGET (old plus new)**

<b>TOTAL REVENUES</b>	<b>\$</b>	<b>2,245,655</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>1,922,171</b>
<b>TOTAL SURPLUS (DEFICIT)</b>	<b>\$</b>	<b>323,484</b>

## Sports Park East Fields

		Existing Budget	Added Revenue and Expenses
<b>Revenues</b>			
Cricket	\$	20,000	\$ 35,000
Soccer	\$	3,125	\$ 23,500
Special Park permit	\$	5,000	\$ 3,000
Shelter rentals	\$	-	\$ 2,000
<b>Total Revenues</b>	<b>\$</b>	<b>28,125</b>	<b>\$ 63,500</b>
<b>Expenses</b>			
Shelter repairs	\$	-	\$ 500
Electric	\$	-	\$ 4,500
Water	\$	-	\$ 15,000
Gas	\$	-	\$ 250
Perennials/Annuals	\$	-	\$ 2,000
Shrubs/Trees	\$	2,500	\$ 1,000
Playground equipment repairs	\$	-	\$ 2,500
Playground surfacing	\$	-	\$ 500
Cleaning supplies	\$	-	\$ 1,000
Field paint	\$	-	\$ 1,500
Maintenance allocation	\$	13,000	\$ 5,000
Fertilizer/Topsoil	\$	3,880	
Field supplies	\$	2,000	
Sod/seed	\$	1,875	
Irrigation repairs	\$	-	\$ 500
<b>Total Expenses</b>	<b>\$</b>	<b>23,255</b>	<b>\$ 34,250.00</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>28,125</b>	<b>\$ 63,500</b>

<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>23,255</b>	<b>\$</b>	<b>34,250</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$</b>	<b>4,870</b>	<b>\$</b>	<b>29,250</b>

**NEW BUDGET (old plus new)**

<b>TOTAL REVENUES</b>	<b>\$</b>	<b>91,625</b>
<b>TOTAL EXPENSES</b>	<b>\$</b>	<b>57,505</b>
<b>TOTAL SURPLUS (DEFICIT)</b>	<b>\$</b>	<b>34,120</b>

**NEW CAMP**

REVENUES	\$	190,000.00
EXPENSES	\$	120,000.00
SURPLUS (DEFICIT)	\$	70,000.00

**NEW ATHLETICS**

	EXISTING BUDGET		ADJUSTED BUDGET	
REVENUES	\$	843,000.00	\$	843,000.00
EXPENSES	\$	742,000.00	\$	647,000.00
SURPLUS (DEFICIT)	\$	101,000.00	\$	196,000.00



**NEW WEBER LEISURE CENTER**

		<b>EXISTING BUDGET</b>		<b>ADJUSTED BUDGET</b>	
<b>REVENUES</b>	<b>\$</b>	<b>1,570,500.00</b>	<b>\$</b>	<b>1,672,000.00</b>	
<b>EXPENSES</b>	<b>\$</b>	<b>1,654,600.00</b>	<b>\$</b>	<b>1,724,600.00</b>	
<b>SURPLUS (DEFICIT)</b>	<b>\$</b>	<b>(84,100.00)</b>	<b>\$</b>	<b>(52,600.00)</b>	



# Skokie Park District Parks Board Report MAY 2025



## PARK SERVICES

Corrie Guynn

Superintendent of Parks, Planning and Facilities

- The park renovations at Lauth, Lee Wright and Terminal Parks are ongoing and Onondowa'ga has been completed.
  - **Onondowa'ga:** The contractor completed the playground equipment installation. The concrete replacement of the pad near the playground and various sidewalks is complete. The water fountain was installed. Staff completed installation of the drainage, engineered wood fiber play surfacing, benches and tables, and landscape restoration. A family has adopted the park and assisted with replanting the sign bed and light mulching.
  - **Lauth:** Staff completed all removals throughout the park, graded the excavated playground, installed the drainage, and constructed the sandbox. The old water fountain was removed and the pad and connection for the new one has been installed. The concrete up for removal throughout the park was demo-ed and the new concrete was framed and poured. The playground installation contractor began and is proceeding quickly.
  - **Lee Wright:** The concrete removal and replacement was completed throughout the park. Staff were able to complete the grading in the large playground area and are waiting for the swings space to dry out enough to do the same there.
  - **Terminal:** The contractor is almost done with the installation of the play equipment and is waiting for a few items that were not included in the delivery. Staff have installed the drainage, and the play surfacing installation will begin shortly.
- The Sports Park Shelter and concrete pad installation is moving along well. Netting that will protect the new shelter, expanded concrete hitting area, and the expanded grass tee area was installed. The contractor finished excavating the space, installed the poles for the 13 Trackman stations, and the electrical contractor has laid the conduit and data lines. The shelter footings were also excavated and poured, and the electrical was stubbed. The space is being prepped for concrete, after which the shelter and hitting area amenities will be installed. If the weather cooperates, at least half, or more, of the hitting stations should be open prior to Memorial Day, with the shelter finished shortly after.
- The district-wide concrete improvements project at Channelside, Pawnee, Laramie, Lorel, Gross Point, Devonshire, Emerson, and Schack Parks are complete. The remaining sites are expected to be finished before the end of the month.
- The Exploritorium Tiny Town project began with staff removing the large story book and mirrors and repairing and painting the walls.
- The Park Services Touch a Truck birthday party packages continue to do well with six held in April and seven scheduled for May.
- Operations staff completed the closet construction in the pickleball room and contractors have finished the stub for the plumbing and the keypad door locks.
- Horticulture staff prepped and planted a tree for Arbor Day at Jane Stenson School.
- The operations staff is assisting with the pool startup and prep as needed.

- The landscape staff continue to line and prepare fields as practices and games ramp up for the spring.
- Mowing operations have begun.
- The horticulture staff oversaw several adopt-a-park clean-ups.
- The operations staff turned on water for the shelters and fountains.

# Skokie Park District Recreation Board Report May 2025

**Superintendent of Recreation – Breanne Labus**  
**Assistant Superintendent of Recreation - Mary Amato**

## Highlights- Special Events and Programs

- *Nature's Palette* was on display at the Woodland Wander Inn until April 30 featuring artwork by members of the Skokie Art Guild.
- The Earth Day art exhibit, *Birds, Bees and Botanicals* held its opening reception with 24 attending and remains on display at Devonshire until June.
- Perfect weather led to a record participation of 687 people at the Earth Day Celebration at Emily Oaks. The event, themed Music of the Earth, featured 10 stations with nature sounds and concluded with a drumming circle. Native plant sales reached \$6,680.
- *Into the Woods* and *Shrek* completed performances May 4 with 812 and 517 audiences, respectively.
- Preschool Prom on May 9 at Devonshire Cultural Center had approximately 150 people in attendance.
- Breakfast with the Bunny on April 19 at Oakton Community Center sold out with 160 participants.

## Facility Rentals and Birthday Parties (April)

### Devonshire

Type	2024	2025
Room Rental	5	9
Birthday Parties	7	7

### Emily Oaks Nature Center

Type	2024	2025
Room Rental	4	3
Birthday Parties	6	2
Shelter Rental Non-profit	1	0



#### Oakton/Exploritorium

Type	2024	2025
Room Rental	26	23
Exploritorium Birthday Parties	42	39
Exploritorium Group Visits	4	2

#### Skatium

Type	2024	2025
Room Rental	0	0
Birthday Parties	25	23

#### Skokie Heritage Museum

Type	2024	2025
Room Rental	0	0

#### Weber Leisure Center

Type	2024	2025
Room Rental	1	6
Birthday Parties	10	3

### Admissions and Visits (April)

#### Exploritorium

Type	2024	2025
Admissions	2,821	2,093

#### Skokie Heritage Museum

Type	2024	2025
Visits	180	257

#### Weber/Athletics

Type	2024	2025
Open Gym	153	155
Late Night	N/A	248
Table Tennis	117	96
Open Pickleball	154	155
Men's 40 and Over Basketball	72	100
Private Tennis/Pickleball	7	13

## Childcare Enrollment

### Devonshire Preschool

School Year	2022/23	2023/24	2024/25
2's	12	15	15
3's	25	30	33
4's	33	35	30
Enrichment	19	56	36
Total	89	136	114

### Emily Oak's Growing Sprouts

School Year	2022/23	2023/24	2024/25
Half and Full + Lunch Bunch	34 half-days only	26	26 + 2

### SPACE

School Year	2022/23	2023/24	2024/25
AM	223	222	182
PM	445	524	569
Total	668	746	751

### Tot Learning Center

School Year	2022/23	2023/24	2024/25
Infants	9	9	8
Toddler 1	12	10	10
Toddler 2	12	12	15
2/3's	12	16	15
Preschool	20	19	20
Pre-K	20	19	20
Total	85	85	88

## Athletics- Bob DeLeonardis

### Updates and Highlights

Type	2024	2025
NBL (Basketball)	8 teams	9 teams
Men's 12" Softball	10 teams	10 teams

### Athletic Fields

Type	2024	2025
Soccer-AYSO practices/games	75	95
Baseball/Softball	30	40
Cricket	4	4

## Devonshire Cultural Center- Robin Horwitz

### Facility Updates and Highlights

- Haley Carr, Early Childhood Supervisor, won the Rising Star full-time award at the Annual Staff Recognition Party. Also, three of the part-time theater costumers also won the Rising Star Award.

## Emily Oaks Nature Center – Lee Hansen

### Facility Updates and Highlights

<b>Drop-in Programming</b>	<b>Groups</b>
School Group Activities	20
Scout/Youth Group Activities	4
Scout/Youth Group Campouts	1
Total	25

<b>Volunteer Workdays (April)</b>	<b>Hours</b>
Weekday Crafters	56.75
Land Management	12
Greenhouse Projects	16
Wildflower Gardens	14
Kawaga Garden	4.5
Facility Support	4.5
At-home Projects	8
Special Event (Earth Day Celebration)	205.5
Service Project (Lane Tech 8th Graders)	102
Total Hours	423.25

### Earth Day Celebration and Native Plant Sale

<b>Event Participants</b>	<b>Volunteers</b>	<b>Sponsors</b>	<b>Food Concessions</b>	<b>Native Plant Sale Customers</b>	<b>Total Plant Sales</b>
687	42	2	\$340	157	\$6,679

## Oakton Community Center – Aryn Fletcher

### Facility Updates and Highlights

- Paint & Play at the Exploritorium: 47 participants
- Storybook Corner: 44 participants
- Playdough Playtime: 55 participants
- NEW! Parent Tot Yoga at the Exploritorium: 11 participants

## Skatium Ice Arena – Kurt von Helms

### Facility Updates and Highlights

- Service Technicians from Premistar have been addressing installation flaws in the rink boiler system. The majority of the corrections were completed during the final week of April. Since the most recent service visit, the system has been working well.
- The hockey program introduced four new programs for the summer session to keep players on the ice at the Skatium. These include a 3v3 summer league, Stick and Puck ice times, Powerskating clinic, and off-ice workouts/skills.
- Figure skating has completed the Fall-Winter-Spring cycle for 2025 that ends with the ice show. Enrollment numbers have been mostly consistent over the past three years. Winter proves to be the best season for enrollment.

	Fall 1	Fall 2	Winter	Spring
2025	412	489	618	592
2024	443	459	625	594
2023	399	(Only ran 1 session)	578	564

## Skokie Heritage Museum– Emily England

### Facility Updates and Highlights

- The museum hosted five school field trips for Middleton Elementary, ran a downtown history walking tour for 10 people, and started a new “Restorative Yoga” class.
- Library staff visited the collection to find photos for an upcoming “Timeguesser” summer activity for patrons.

## Tot Learning Center – Fouzia Khan

### Facility Updates and Highlights

- TLC Curriculum included Week of the Young Child and Earth Day
- TLC Family Fun Night was held at the Exploritorium, 24 families participated.

## Weber Center/Fitness First – Ethan Bontly

### Facility Updates and Highlights

- The 3 on 3 Basketball Tournament held in March had 21 participants.

### Fitness First

#### Facility Updates and Highlights

- Short Term Shortchange April membership special – 80 short term memberships sold compared to 10 in 2024.

#### Fitness First Memberships

Type	2024	2025
Active Members	3,963	4,281





# Skokie Park District Facilities Board Report MAY 2025



## GOLF FACILITIES

Tom Hejnowski  
Golf Operations Manager

### Skokie Sports Park

- The Driving Range attendance remained steady even with temperatures being colder than last year on average.
- Extra Adult Beginner and Intermediate sessions were added to accommodate waiting lists.
- Construction is underway on the netting, shelter, hitting stations, and grass tees projects.

Revenues	April 2025	April 2024	April 2023
Range	\$107,715	\$105,618	\$94,127
The Bunker Indoor Simulator	\$5,090	\$3,442.50	N/A
Grass Tees	Closed	Closed	N/A
Mini Golf	\$14,613	\$17,859	\$16,216
Batting Cages	\$2,107	\$2,469	Closed
Concessions	\$1,173	\$1,589	N/A
Alcohol	\$2,113	\$1,983	N/A
<b>Total</b>	<b>\$132,811</b>	<b>\$132,960.50</b>	<b>\$110,343</b>

### Weber Golf Course

- The spring Night Golf Scramble was held on Friday May 9 and was at full capacity with 40 players registered and seven on the waiting list.
- **Gold Pass** - unlimited play at Weber Park Golf Course and \$250 in range balls
  - 47 sold: \$20,500
- **Silver Pass** - unlimited play at Weber Park Golf Course
  - 85 sold: \$20,400

Revenues	April 2025	April 2024	April 2023
Greens Fees	\$15,923	\$15,977	\$9,741
Rentals	\$568	\$658	\$434
Concessions	\$517	\$718	\$94
Alcohol	\$551	\$838	N/A
<b>Total</b>	<b>\$17,559</b>	<b>\$18,191</b>	<b>\$10,269</b>

## AQUATICS AND ROWING

Scott Runkle

Aquatics and Safety Manager

The outdoor pool season is here. Pool pass sales are tracking at 2024 numbers through the month of April. Private rentals at Skokie Water Playground are 75% booked and birthday party reservations are starting to pick up.

Staffing levels for pool managers, cashiers, and lifeguards are nearly full. Training classes and pre-season meetings will begin mid-May.

The indoor swim program is winding down with only a few May dates remaining. Staff met with District 219 staff to discuss the possibility of expanding hours and potentially using Niles West pool.

	April 2025	April 2024
Group Lessons	153	108
Private Lessons	7	N/A
Semi-Private Lessons	1	N/A
Open Swim	33	N/A

No Class 4/5, 4/19, 4/20

No Open swim 4/20



# Skokie Park District COMMUNICATIONS & MARKETING AND SPONSORSHIP BOARD REPORT May 2025



**Jim Bottorff**

**Director of Communications & Marketing**

## **Status of Publications**

- Fall '25 Online Program Guide (in production)
- Fall '25 Skatium Guide (in production)
- Fall '25 Printed Program Spotlight Guide (in production)
- Fall '25 Prime Times *for Active Adults 60+* (in production)
- Summer Fun Guide '25 (in homes)
- Summer '25 Online Program Guide (now online)
- May Happenings (online)
- June Happenings (in production)
- Skokie Festival of Cultures Passport/program (printed)

## **Projects**

- New DEI facility “Welcome” signs are in production.
- Dozens of C&M collaterals for summer special events and programs are in production.
- With IT, developing an SPD app

## **Social Media and Photos**

This month's social media posts and ads include Skokie Festival of Cultures, Shrek the Musical, Jr., Gypsy, Flea Market and Gift Fair, two high golf/Footgolf tournaments. Developing a welcome video utilizing staff who speak multiple languages.

## **Sponsorship**

Diane Hardy is currently working on sponsorships for summer 2025, with a primary focus on the Skokie Festival of Cultures.



# Skokie Park District INFORMATION TECHNOLOGY BOARD REPORT MAY 2025



## INFORMATION TECHNOLOGY

### Pools Update

IT has successfully deployed new switches at the pools at Devonshire Aquatic Center and Skokie Water Playground for better overall connectivity for the start of the new pool season.

### Milestone Upgrade

Phase 1 of the Milestone Camera environment project has been successfully completed. Phase 2 and 3 will be completed over the course of the next 45-90 days.

### RAS

IT has started centralizing the RAS database for Sports Park for redundancy.





Skokie Park District  
STAFF AND COMMUNITY  
COMMITTEE REPORTS  
MAY 2025



<b>Backlot Bash Committee</b> Breanne Labus The kick-off meeting is Tuesday, May 20 at 3:30 pm.
<b>Community Schools Steering Committee</b> Breanne Labus The last meeting of the school year was held on April 29.
<b>DEI Committee</b> Mary Amato The committee is working on 205/26 goals. The next meeting is May 21.
<b>Environmental Action Team</b> Lee Hansen Team members from each facility and division were recruited for the Environmental Action Team and will be scheduled to meet starting in fall.
<b>4<sup>th</sup> of July Parade Committee</b> Jim Hallm Weekly planning meetings continue.
<b>Festival of Cultures Committee</b> Aryn Fletcher The Festival of Cultures takes place May 17 and 18. A full report on the event will be provided in June.
<b>Friends of Fitness First</b> Jennie Bever No Report.
<b>Juneteenth</b> Mary Amato The event will be held June 14 1-4 p.m. at Oakton Park.
<b>Maine-Niles Association of Special Recreation</b> Michelle Tuft The April 22 board meeting was uneventful. M-NASR is busy preparing for their summer camp season and training staff.

<b>Niles Township Youth Coalition</b> Breanne Labus
No report. Meetings have ended for the season and will resume in September 2025.
<b>Safety Committee</b> Amanda Green
Emergency Action Plan (EAP) updates rolled out district-wide except for a couple facilities whose plans are still in progress. Camp EAPs are complete, and staff is gearing up for a safe summer!
<b>Skokie Chamber of Commerce</b> Michelle Tuft
The board has not met, no report.
<b>Skokie Pride</b> Cassie Schaeffer
The Skokie Pride Committee met on May 6. Haley Carr will be taking over as head of the committee while Cassie is out on parental leave. All preparations are going well, and it should be a great event.
<b>Skokie's Spring Greening</b> Lee Hansen
After the most highly attended event to date (see April report), the planning committee will meet in mid-May to review the event and make recommendations for 2026.
<b>Staff Appreciation Committee</b> Stephenie Gualano
The employee appreciation party was held on April 26 with roughly 190 people in attendance (~160 staff + 30 guests). A survey was sent out on May 9 to solicit feedback. The committee is planning a summer outing at the pool on July 24 and is currently trying to recognize graduates who work for the district.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20,2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of Secretary and Treasurer

**Summary:** The Board annually appoints the Secretary and Treasurer. Michelle Tuft will be reappointed as Secretary and Bill Schmidt will be reappointed as Treasurer.

**Motions:** Move to appoint Michelle Tuft as Board Secretary.  
Move to appoint Bill Schmidt as Board Treasurer.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of Committee Chairs

**Summary:** Chairs for the standing committees and advisory committees of the Board need to be appointed for 2025-26. The current committee chair assignments are:

Finance Committee: Vice President Jaffe

Marketing Committee: Vacant (Reid)

Parks Committee: Commissioner Kasalo-Terihaj

Recreation Committee: Commissioner Williams

Board members will need to determine committee chairs for the upcoming year and the Board President will make the assignments.

**Motion:** None required.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of Open Meetings Act Officer and Alternate

**Summary:** To comply with the Open Meetings Act (OMA) ordinance, an official must be designated to successfully complete the training developed and administered by the Illinois Attorney General's Public Access Counselor. Michelle Tuft serves as the OMA officer and Bill Schmidt serves as the alternate.

**Motion:** Move to appoint Michelle Tuft as the open meetings act officer and Bill Schmidt as the alternate.





# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of Freedom of Information Officers

**Summary:** To comply with the Freedom of Information Act (FOIA) an official must be designated as a FOIA officer.

The Park District has four FOIA officers, Michelle Tuft, Bill Schmidt, Corrie Guynn and Breanne Labus.

**Motion:** Move to appoint Michelle Tuft, Bill Schmidt, Corrie Guynn, and Breanne Labus as Freedom of Information Act officers.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of the Illinois Municipal Retirement Fund (IMRF) Authorized Agent

**Summary:** The Illinois Municipal Retirement Fund (IMRF) requires that a sole authorized agent be appointed by the Board. I have been serving in this capacity; however, I would like to recommend transitioning this responsibility to Stephenie Gualano, Human Resource Director. Given that Ms. Gualano manages all IMRF-related forms and documentation as part of her role, it is appropriate and practical for her to serve as the authorized agent moving forward.

**Motion:** Move to appoint Stephenie Gualano as the IMRF Authorized Agent.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Appointment of Main-Niles Association of Special Recreation (M-NASR) Board Alternate

**Summary:** The Park Board approved updated articles of agreement with M-NASR at the December 17, 2024, board meeting. The updated articles of agreement request that each district name an alternate board member to attend and vote at meetings when the Executive Director (me) cannot attend.

**Motion:** Move to appoint Breanne Labus as the M-NASR board representative alternate.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** Michelle Tuft, Executive Director

**RE:** Adoption of Official Meeting Day, Time, and Location

**Summary:** The official meeting day, time, and location for meetings of the Skokie Park District Board of Park Commissioners for the coming year will be the third Tuesday of the month at the Weber Leisure Center.

The list of meeting days is attached.

**Recommendation:** Staff recommends the adoption of the third Tuesday of the month at 6:30 p.m. at the Weber Leisure Center as the official meeting date, time, and location for the Skokie Park District Board of Park Commissioners for the coming year.

**Motion:** Move to adopt the third Tuesday of the month at 6:30 p.m. at the Weber Leisure Center as the official meeting date, time, and location for the Skokie Park District Board of Park Commissioners for the fiscal year 2025-26.

# PUBLIC NOTICE



**THE BOARD OF PARK COMMISSIONERS  
REGULAR BOARD MEETINGS  
FOR THE FISCAL YEAR  
BEGINNING MAY 1, 2025  
ENDING APRIL 30, 2026**



The following is a list of the regularly scheduled Skokie Park District Board Meetings for fiscal year 2025-2026. All meetings are held at the Weber Leisure Center, 9300 Weber Park Place, Skokie, Illinois 60077 and begin promptly at 6:30 p.m.

<u>Month</u>	<u>Day</u>	<u>Date</u>
May	Tuesday	5/20/25
June	Tuesday	6/17/25
July	Tuesday	7/15/25
August	Tuesday	8/19/25
September	Tuesday	9/16/25
October	Tuesday	10/21/25
November	Tuesday	11/18/25
December	Tuesday	12/16/25
January	Tuesday	1/20/26
February	Tuesday	2/17/26
March	Tuesday	3/17/26
April	Tuesday	4/21/26





# Skokie Park District BOARD SUMMARY



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** William G. Schmidt, Superintendent of Business Services

**RE:** Adoption of Official Depositories

**Summary:** It is my recommendation that the official depositories for the ensuing year be the following:

Wintrust Financial  
7800 N. Lincoln Ave.  
Skokie, IL 60077

Chase Bank N.A.  
4200 Dempster  
Skokie, IL 60076

Zions Bank  
111 West Washington Street  
Suite 1860  
Chicago, IL 60602

Illinois Institutional  
Investors Trust (IIIT)  
222 N. LaSalle Street, Suite 91  
Chicago, IL 60601

Bank of New York  
Trust Billing Department  
P O Box 392013  
Pittsburgh, PA 15251-9013

Ehlers Bond Trust Services  
3060 Center Point Drive  
Suite 110  
Roseville, MN 55113-1105

Park Ridge Bank  
626 W Talcott Road  
Park Ridge, IL 60068

First Bank Chicago  
8833 Gross Point Road #202  
Skokie, IL 60077

Wells Fargo Corporate Trust  
230 W. Monroe Suite 2900  
Chicago, IL 60606

**Recommendation:** Staff recommends the above list of financial institutions as Official Depositories of the Skokie Park District.

**Motion:** Move that Wintrust Financial, Chase Bank NA, Wells Fargo Corporate Trust Services, First Bank Chicago, Illinois Institutional Investors Trust, Bank of New York, Zions Bank, Park Ridge Bank and Ehlers Bond Trust Services be approved as official depositories of the Skokie Park District for fiscal year 2025-2026.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** William G. Schmidt, Superintendent of Business Services

**RE:** Adoption of Official Signatories for Banking Purposes

**Summary:** The official signatories for the Skokie Park District for banking purposes are the President, Vice President, Secretary, and Treasurer.

**Recommendation:** Staff recommends the adoption of the above list of officers as the official signatories of the Skokie Park District for banking purposes.

**Motion:** Move that the President, Vice-President, Secretary, and Treasurer be designated as the official signatories of the Skokie Park District for banking purposes for fiscal year 2025-2026.



# Skokie Park District **BOARD SUMMARY**



**Date:** May 20, 2025

**To:** Board of Park Commissioners

**From:** William G. Schmidt, Superintendent of Business Services

**RE:** Adoption of Official Publication for Legal Notices

**Summary:** The official publication for posting legal notices for the Skokie Park District has been the Pioneer Press - Skokie Review for many years.

**Recommendation:** Staff recommends the adoption of the *Skokie Review* as the official publication for legal notices of the Skokie Park District for the ensuing year.

**Motion:** Move to designate the Pioneer Press - Skokie Review as the Official Publication of the Skokie Park District for fiscal year 2025-2026.