

**Statement of Purpose
For Collection of Social Security Numbers
By the Skokie Park District**

The Identity Protection Act, 5 ILCS 179/1 *et seq.*, and the Identity-Protection Policy of the Skokie Park District ("District") require the District to provide an individual with a statement of the purpose or purposes for which the District is collecting and using the individual's Social Security number ("SSN") anytime an individual is asked to provide the District with his or her SSN or if an individual requests it. This Statement of Purpose is being provided to you because you have been asked by the District to provide your SSN or because you requested a copy of this statement.

Why do we collect your Social Security number?

You are being asked for your SSN for one or more of the following reasons:

New Hire Paperwork
Employment Verification
Payroll Processing
Direct Deposit verification
Accounts Payable payments
Fee Assistance

What do we do with your Social Security number?

We will only use your SSN for the purpose for which it was collected. We will not:

Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
Publicly post or publicly display your SSN;
Print your SSN on any card required for you to access our services;
Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you. If mailed, your SSN will not be visible without opening the envelope in which it is contained.

Questions or Complaints about this Statement of Purpose:

Write to the Skokie Park District:
Michelle Tuft, Executive Director
Skokie Park District
9300 Weber Park Place
Skokie, Illinois 60077
847-674-1500