

SKOKIE PARK DISTRICT
Oakton Community Center
Temporary Room Rental Rates
As of May 14, 2021

<u>Multi-Purpose Room</u>	<u>Seating Capacity</u>	<u>Rental Rates Per Hour</u>	
		<u>Residents*</u>	<u>Non-Resident</u>
Entire	100 (max)	\$180	\$360
North – ½ Room	50 (max)	\$124	\$247
South – ½ Room	50 (max)	\$124	\$247

*Includes use of the Kitchen at no additional charge. Kitchen includes refrigerator/freezer, microwave, double sink area counter area.

*Proof of residency required.

<u>Program Rooms</u>	<u>Seating Capacity</u>	<u>Residents*</u>	<u>Non-Resident</u>
Meeting Room	10	\$ 31	\$62

*Proof of residency required.

Room Rental Times

Monday through Friday 9 am – 10 pm

Saturday 9 am – 10 pm

Sunday 9 am – 5 pm

All rentals require a \$100 refundable deposit. The deposit is in addition to the rental cost. The balance of the rental cost is due two weeks prior to the rental date.

Rentals times MUST include set-up AND clean-up times.

Rentals must be made at least one month in advance of requested rental date. Any rental made with less than one month advance notice must be paid in full at the time the contract is signed.

All rental dates are subject to availability.

No alcohol is allowed at any time.

Room rentals include table and chair set-up. All tables are set-up to accommodate the 6 ft. social distancing policy and may not have more than 6 chairs per table.

Face masks are required while in the common areas of the building, including restrooms, at all times. It is strongly encouraged that face masks be worn in the rental room when not eating/drinking.

All attendees must hand sanitize upon arrival and any time they leave the building and return for any reason throughout the rental time.

All attendees are required to do a self-screening for COVID symptoms prior to arriving for any room rental/event. Symptoms include but are not limited to the following: coughing, fever, difficulty breathing, chills, muscle aches, sore throat or recent loss of taste or smell.