



Municipal Directory

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Updated 08.2026

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Mission Statement

Vision

The Skokie Park District envisions a community where all its residents enjoy a high quality of life through leisure time pursuits, beautiful open spaces, and first-rate facilities.

Mission

The Skokie Park District will realize its vision through teamwork, community partnerships, sound fiscal management, and creativity in every area of its operation.

Core Values

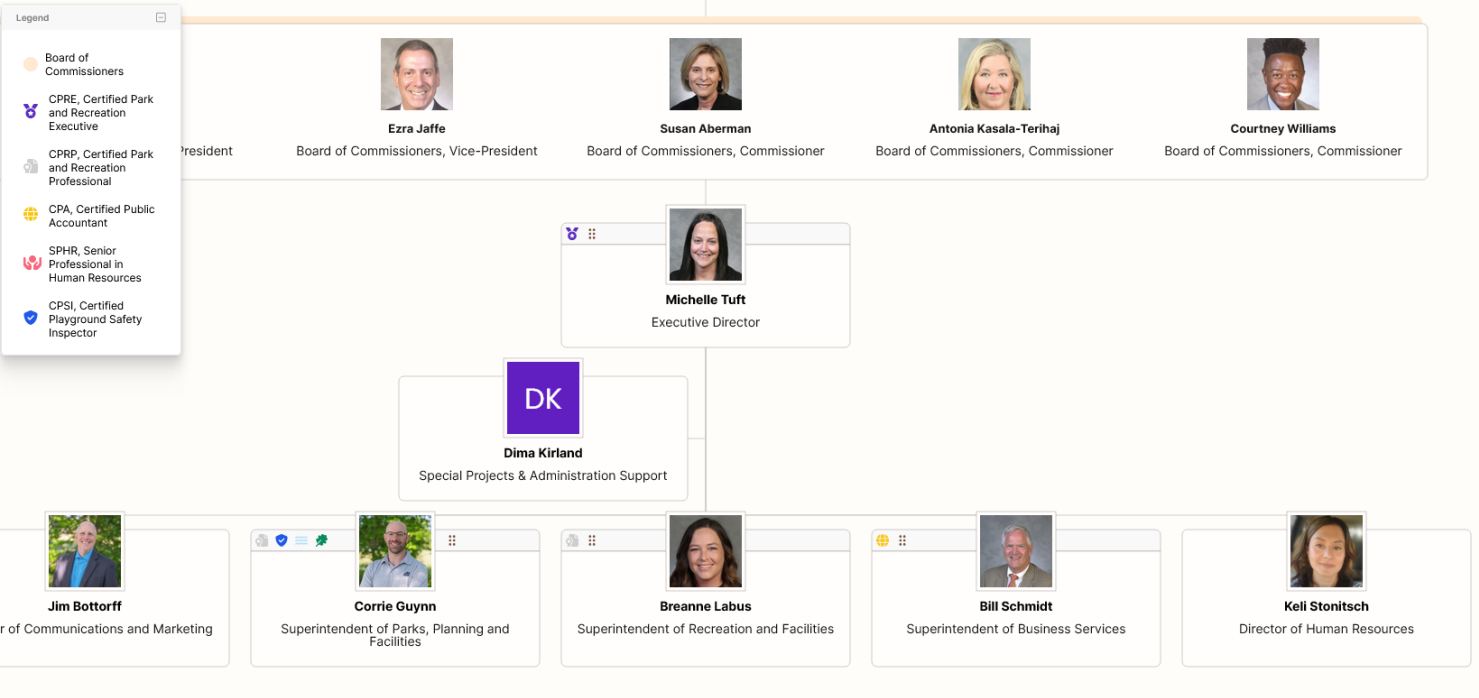
The Skokie Park District will fulfill its mission through:

- Commitment
- Environmental Stewardship
- Inclusiveness
- Innovation
- Integrity
- Openness
- Service

Organizational Chart

NOTE: The interactive, most recent Organizational Chart can be found on our website, here is the link:

[Interactive Organizational Chart](#)



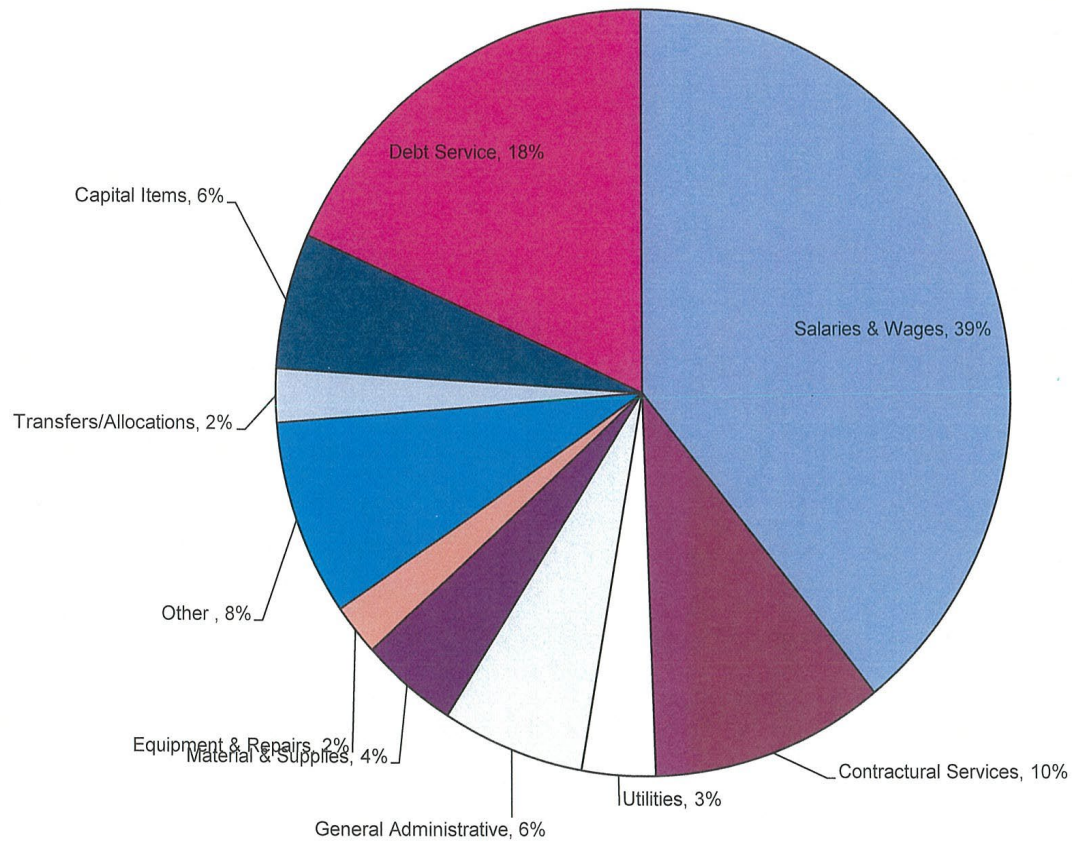
Operating Budget

NOTE: All current financials are on the website, here is the link:

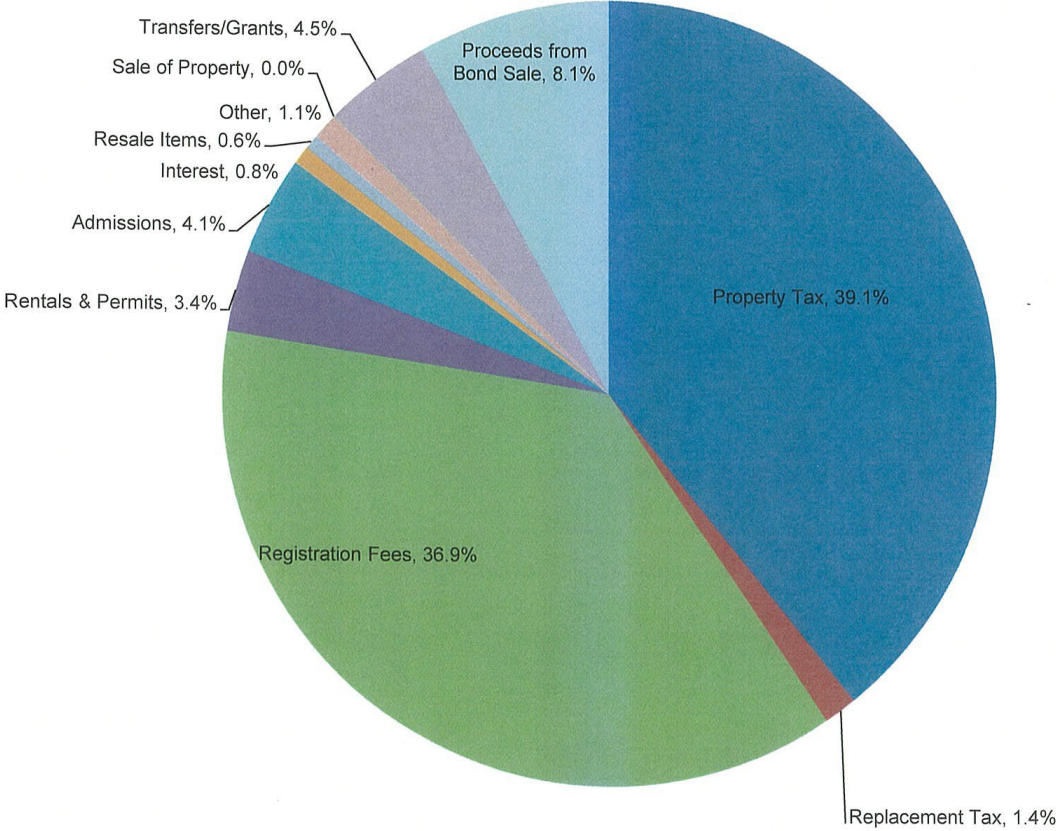
Financial Information

SKOKIE PARK DISTRICT														
Revenues/Expenses														
FY 2026-2027 Budgets														
4/8/2026														
	Corporate 10	Capital 11	Capital 12	Recreation 20	Revenue Facility 40	Special Recreation 50	Museum 55	I M R F Pension 60	Liability 65	Social Security 70	Audit 80	Debt Service 90	Total	% age of Total
REVENUES:														
Property Tax	3,891,332			2,187,968	-	823,697	881,425	514,940	556,730	1,739,133	54,088	3,324,709	13,974,022	39.1%
Replacement Tax	500,000			-	-		-						500,000	1.4%
Registration Fees	78,550			6,476,588	5,932,392		703,424						13,190,954	36.9%
Rentals & Permits	43,000			177,978	951,934		24,340						1,197,252	3.4%
Admissions				419,222	1,044,410								1,463,632	4.1%
Interest	75,000	10,000	120	107,000	42,800	2,100	9,600	4,200	800	1,000	-	16,008	268,628	0.8%
Resale Items	-			2,205	210,998		2,355						215,558	0.6%
Other	74,601	-	-	225,220	77,800		20		6,000				383,641	1.1%
Sale of Property	-	-	9,000	-	-								9,000	0.0%
Transfers/Grants	156,032	870,000	268,000	264,000	40,500		3,452						1,601,984	4.5%
Proceeds from Bond Sale	-	-	-	-	-		-					2,900,000	2,900,000	8.1%
													-	0.0%
Total Revenue	4,818,515	880,000	277,120	9,860,181	8,300,834	825,797	1,624,616	519,140	563,530	1,740,133	54,088	6,240,717	35,704,671	100.0%
	4,818,515	880,000	277,120	9,860,181	8,300,834	825,797	1,624,616	519,140	563,530	1,740,133	54,088	6,240,717	35,704,671	100.0%
EXPENSES:	10	11	12	20	40	50	55	60	65	70	80	90	Total	
Salaries & Wages	3,471,772			5,213,338	4,463,327		982,794		80,845				14,212,076	39.2%
Contractual Services	964,511	120,000	-	844,479	1,077,839	405,851	180,230		23,101		50,000	40,000	3,706,011	10.2%
Utilities	199,527			233,061	727,020		29,282						1,188,890	3.3%
General Administrative	1,346,384			511,420	258,118		142,802		10,544			6,400	2,275,668	6.3%
Material & Supplies	245,381			618,874	609,890		51,664						1,525,809	4.2%
Equipment & Repairs	332,590			113,884	296,548		40,123						783,145	2.2%
Other						851,389		448,000	553,835	1,147,524		-	3,000,748	8.3%
Transfers/Allocations	(1,598,930)	268,000		1,100,000	533,440		119,186				-	400,000	821,696	2.3%
Capital Items	-	724,000	268,000	778,500	304,500		-						2,075,000	5.7%
Debt Service	559,479			292,800								5,771,940	6,624,219	18.3%
													-	0.0%
Total Expenses:	5,520,714	1,112,000	268,000	9,706,356	8,270,682	1,257,240	1,546,081	448,000	668,325	1,147,524	50,000	6,218,340	36,213,262	100.0%
	5,520,714	1,112,000	397,000	9,706,356	8,270,682	1,257,240	1,546,081	448,000	668,325	1,147,524	50,000	6,218,340	36,213,262	100.0%
Net FY 2026 Budget Activity:	(702,199)	(232,000)	9,120	153,825	30,152	(431,443)	78,535	71,140	(104,795)	592,609	4,088	22,377	(508,591)	
Fund Balance 04/30/2025:	3,783,230	124,141	(181,068)	5,390,286	825,503	325,436	290,723	163,604	(14,355)	(104,521)	(3,543)	444,055	11,421,977	
Estimated Year End Activity FY 2026:	(422,362)	768,419	(41,467)	843,824	187,098	137,011	(24,126)	(126,039)	190,087	(366,352)	261	236,681	1,004,549	
Estimated Fund Balance 04/30/2025:	3,360,868	892,560	(222,535)	6,234,110	1,012,601	462,447	266,597	37,565	175,732	(470,873)	(3,282)	680,736	12,426,526	
Net FY 2027 Budget:	(702,199)	(232,000)	9,120	153,825	30,152	(431,443)	78,535	71,140	(104,795)	592,609	4,088	22,377	(508,591)	
Estimated Fund Balance 04/30/2027:	2,658,669	660,560	(213,415)	6,387,935	1,042,753	31,004	345,132	108,705	70,937	121,736	806	703,113	11,917,935	

**SKOKIE PARK DISTRICT
FY 2026-2027
Budget Expenditures**



**SKOKIE PARK DISTRICT
FY 2026-2027
Budget Revenues**



Facilities And Parks Locations

NOTE: Also located on Skokie Park District website an interactive map:

[Facilities and Parks Interactive Map](#)

FACILITIES & PARKS

Search By:

Programs

Facility Amenities

Park Amenities

Direct to Facility:

Select Facility

Direct to Park:

Select Park

SEARCH

Carol Park
8750 Niles Center Rd., Skokie, IL 60077
[GET DIRECTIONS >](#) | [GO TO PAGE >](#)

Central Park
9350 Central Park Avenue, Skokie, IL 60203
[GET DIRECTIONS >](#) | [GO TO PAGE >](#)

Channelside Park
3219 Main Street, Skokie, IL 60202
[GET DIRECTIONS >](#) | [GO TO PAGE >](#)

Chippewa (Ojibwe) Park
7541 Tripp Avenue, Skokie, IL 60076
[GET DIRECTIONS >](#) | [GO TO PAGE >](#)

Dammrich Rowing Center
3220 Oakton Street, Skokie, IL 60076
[GET DIRECTIONS >](#) | [GO TO PAGE >](#)

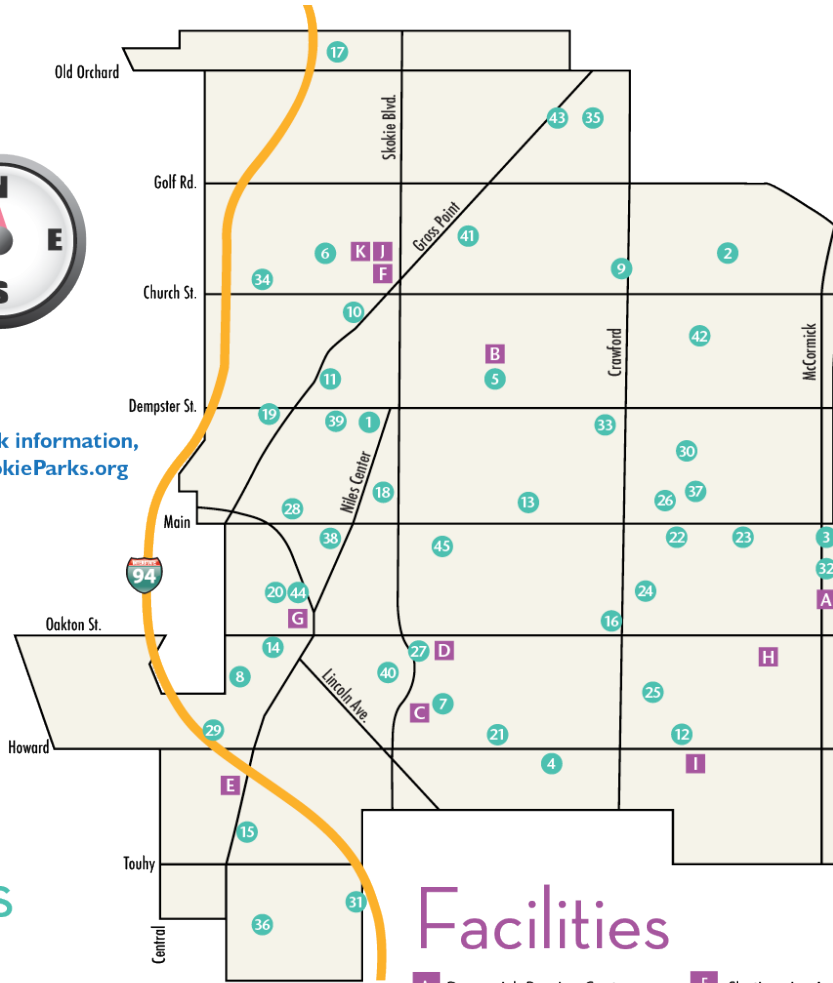
Devonshire Aquatic Center

MapSatellite

-7-



For more park information,
visit www.SkokieParks.org



Parks

- 1 Carol Park
- 2 Central Park
- 3 Channelside Park
- 4 Chippewa Park
- 5 Devonshire Park
- 6 Emerson Park
- 7 Emily Oaks Nature Center
- 8 George St. Parkway
- 9 Gleiss Park
- 10 Gross Point Park
- 11 Gross Point & Terminal Park
- 12 Hamlin Park
- 13 Kawaga Garden
- 14 Klehm Park
- 15 Laramie Park
- 16 Lauth Park
- 17 Lawler Park
- 18 Lee Wright Park
- 19 Lockwood Park
- 20 Lorel Park
- 21 Lyon Park
- 22 Main Hamlin Tennis Complex
- 23 McNally Park
- 24 Menominee Park
- 25 Mulford Park
- 26 Navajo Park
- 27 Oakton Park
- 28 Pawnee Park
- 29 Peccia Park
- 30 Playtime Park
- 31 Pohatan Park
- 32 Pooch Park
- 33 Seneca Park
- 34 Sequoia Park
- 35 Shabonee Park
- 36 Schack Park
- 37 Shawnee Park
- 38 Skokie Park Tennis Center and Garden Plots
- 39 Skokie Valley Trail Exercise Station
- 40 Tecumseh Park
- 41 Terminal Park
- 42 Timber Ridge Park
- 43 Weissburg Park
- 44 Veterans Park
- 45 Winnebago Park

Facilities

- A** Dammrich Rowing Center
Pooch Park
3220 Oakton St., ext. 2200
- B** Devonshire Cultural Center
Devonshire Aquatic Center
Devonshire Playhouse
Devonshire Preschool
4400 Greenwood St., ext. 2400
- C** Emily Oaks Nature Center
4650 Brummel St., ext. 2500
- D** Oakton Community Center
Senior Lounge
The Exploritorium
Skokie Water Playground
4701 Oakton St., ext. 2700
- E** Park Services Center
7500 Frontage Rd., ext. 2800
- F** Skatium Ice Arena
9340 Weber Park Pl., ext. 2900
- G** Skokie Heritage Museum
8031 Floral Ave., ext. 3000
- H** Skokie Sports Park
3459 Oakton St., ext. 3100
- I** Tot Learning Center
3701 Howard St., ext. 3400
- J** Weber Leisure Center
Fitness First! Health Club
Administrative Offices
9300 Weber Park Pl., ext. 3500
- K** Weber Park Golf Course
9350 Weber Park Pl., ext. 3600



Employees

<i>Employee Type</i>		<i>Number of Employees</i>	
Full-time		85	
Part-time/Seasonal		720	
@8/2026			
Total		805	

District Goals

Note: Goals can be found on our website, here is the link:

[2026-2027 District Goals](#)

2026-27 Goals

Specific SMART Goal	Core Value Represented	Anticipated Completion	Facility	Staff
Develop and implement a comprehensive Recreation Internship Manual and program structure, including onboarding materials, defined learning objectives, evaluation tools, and department rotations; implement the program with summer recreation intern	Support Staff Development & Training	4/30/2027	Administration	Labus
Support the planning and execution of the referendum rollout by November 2026, including participation in planning meetings, assisting with development communication tools/materials, and contributing to community engagement initiatives/events.	Enhance Community & Staff Engagement	11/1/2026	Administration	Administration
Assist in completing the DPRA accreditation checklist, ensuring 100% of assigned sections are completed and documented, and participate in all internal review meetings to verify compliance and readiness.	Support Staff Development & Training	4/30/2027	Administration	Administration
Update the Volunteer Manual and create a clear benefits chart for each volunteer area, ensuring all program areas are represented, and distribute to staff	Enhance Community & Staff Engagement	4/30/2027	Administration	Labus
Transition identified recreation and facility forms to JotForm, and conduct at least two staff training sessions and make forms accessible via the website.	Increase Accessibility & Inclusiveness	1/30/2027	Administration	Labus/Pozner
Successfully implement ePact for all Camp and SPACE programs, ensuring registered participants have completed profiles prior to program start, and provide training to all relevant staff with full compliance during the summer season.	Strengthen Commitment to Exceptional Customer Service	8/1/2026	Administration	Labus/Amato
Develop and implement a standardized formula and tracking tool to identify program net revenue and net loss and apply it to at least three program areas, providing quarterly reports to leadership to support data-driven decision making.	Strengthen Financial Sustainability	4/30/2027	Administration	Labus/Amato
Review the Special Event/ADA checklist and make suggestions to staff for improvements	Increase Accessibility & Inclusiveness	4/30/2027	Administration	Labus/Amato
Develop and implement a strategic partnership with the Skokie Public Library to increase literacy engagement across camp and SPACE programs.	Enhance Community & Staff Engagement	8/30/2026	Administration	Amato
Apply for the American Camp Association Character Grant and Illinois Association of Park Districts Play4Kids Grant to help fund inclusive programming initiatives.	Strengthen Financial Sustainability	10/1/2026	Administration	Amato
Develop, launch, and promote a Summer Event Pass program designed to increase attendance and participant retention at Skokie Park District events while collecting contact information from new users for future marketing and engagement efforts.	Enhance Community & Staff Engagement	8/30/2026	Administration	Amato
Secure lease with MWRD for Channelside South.	Provide First Class Facilities & Parks	6/26/2026	Administration	Tuft
Update Board and Administrative Manual	Support Staff Development & Training	4/30/2027	Administration	Tuft
Oversee the Skokie Water Playground partition installation.	Provide First Class Facilities & Parks	6/1/2026	Aquatics/Dammrich	Gwynn/Runkle/Bidstrup
Provide staff training and expectations meeting focused on grounds and facility cleanliness for both pools.	Provide First Class Facilities & Parks	9/1/2026	Aquatics/Dammrich	Runkle/Bidstrup
Personally conduct cleanliness inspection at each pool a minimum of three times a week and document day/time.	Provide First Class Facilities & Parks	9/1/2026	Aquatics/Dammrich	Runkle/Bidstrup
Offer "L"ap Swim Challenge to swimmers.	Enhance Community & Staff Engagement	9/4/2026	Aquatics/Dammrich	Runkle/Bidstrup
Create agendas for each lifeguard inservice.	Support Staff Development & Training	9/2/2026	Aquatics/Dammrich	Runkle/Bidstrup
Develop swim instructor inservices for instructors to receive more consistent training throughout the summer.	Support Staff Development & Training	9/3/2026	Aquatics/Dammrich	Runkle/Bidstrup
Create first day orientation checklist to ensure lifeguards are properly briefed before going on chair.	Support Staff Development & Training	9/4/2026	Aquatics/Dammrich	Runkle/Bidstrup
Revise trainings to ensure customer service and management staff have a strong foundation of Rectrac related knowledge beyond Touch POS.	Support Staff Development & Training	9/5/2026	Aquatics/Dammrich	Bidstrup
Have Aquatics and Special Facilities Manager coordinate with Operations III Aquatics staff on pool startup and shutdown (lead Devonshire Aquatic Center start up).	Support Staff Development & Training	11/1/2026	Aquatics/Dammrich	Runkle/Casiano Jr.
Enhance social media usage (Water safety, RESPECT THE WATER, etc.)	Enhance Marketing & Communications	9/1/2026	Aquatics/Dammrich	Runkle/Bidstrup

Conduct a comprehensive cost analysis of neighboring park district programs, leagues, and field rentals and recommend fee adjustments to ensure Skokie Park District pricing remains competitive, financially sustainable, and aligned with market trends.	Strengthen Financial Sustainability	4/30/2027	Athletics	Evans
Research and implement a digital sign display or communication platform that notifies patrons when the Oakton Pickleball Courts are reserved for rentals, leagues, programs, tournaments, or special events.	Enhance Community & Staff Engagement	4/30/2027	Athletics	Khnanisho
Organize and host a fall pickleball tournament at the Oakton pickleball courts.	Expand Program and Wellness Offerings	10/1/2026	Athletics	Khnanisho
Develop and distribute a community athletics interest survey to identify adult recreation interests, participation barriers, and demand for new programs, leagues, and events.	Enhance Community & Staff Engagement	4/30/2027	Athletics	Evans
Continue to offer staff trainings on Tyler modules.	Support Staff Development & Training	4/30/2027	Business Services	Schmidt, Le
Streamline Accounts Payable process to include online invoice approvals.	Support Staff Development & Training	4/30/2027	Business Services	Le, Traverso
Analyze current monthly credit card processing fees and deliver a recommendation to lower ongoing processing expenses by 10%.	Strengthen Financial Sustainability	4/30/2027	Business Services	Schmidt, Le
Create and implement General Ledger account request form and a staff transfer form to improve efficiency and visibility on action items.	Strengthen Financial Sustainability	11/1/2026	Business Services	Schmidt/Le/Portillo/Catania
Implement and maintain Fixed Assets module in Tyler to track capital projects and expenditures.	Strengthen Financial Sustainability	4/30/2027	Business Services	Schmidt/Le/Hayat
Contingent upon the bond referendum passing, develop and implement a financial readiness plan to ensure all necessary funding mechanisms, budget allocations, and fiscal resources are properly established and in order to support approved capital projects.	Strengthen Financial Sustainability	12/1/2026	Business Services	Schmidt, Le
With IT, train appropriate staff in updating the new SPD app (Athletics, Pools, Golf staff)	Enhance Marketing & Communications	9/30/2026	Communications & Marketing	Bottomoff/Pozner/Catania
Lead GO Technology Group migration of the SPD website to a new CMS	Enhance Marketing & Communications	2/26/2027	Communications & Marketing	Bottomoff/Pozner/Walker/IT
Lead effort to make SPD website fully accessible and eliminate PDFs	Enhance Marketing & Communications	4/30/2027	Communications & Marketing	Bottomoff/Pozner/Walker
Compile analytics reports for social media, QR, google/websites, and RecTrac "how did you hear about us" data	Enhance Marketing & Communications	4/30/2027	Communications & Marketing	Pozner/Gomez
Coordinate new facility and event photo procurement plan	Enhance Marketing & Communications	4/30/2027	Communications & Marketing	Walker/Gomez
Lead the Summer '26 Stand Up Skokie communications campaign and collect data	Enhance Marketing & Communications	8/31/2026	Communications & Marketing	Bottomoff/Pozner
Lead proposed and then potential referendum communication efforts	Enhance Marketing & Communications	11/3/2026	Communications & Marketing	Marketing Team
Create a list of accessibility features for all parks & facilities and integrate onto SPD website.	Enhance Marketing & Communications	4/30/2027	Communications & Marketing	Pozner/Guyann
Create online training module about recycling (video presentation with comprehension questions for staff) to increase recycling practices at Devonshire Cultural Center.	Promote Environmental Stewardship & Sustainability	4/30/2027	Devonshire Cultural Center	Robinson
Implement a new strategy to encourage repeat attendance and a new alternative revenue stream for theater productions and gather audience feedback to help improve future experiences. Do a monthly audit of all revenues and expenses.	Strengthen Commitment to Exceptional Customer Service	4/30/2027	Devonshire Cultural Center	Goldberg
Create POS Concessions interface to track and sell snacks and beverages at all Devonshire productions, including Concerts in the Park and theatre productions.	Strengthen Financial Sustainability	8/1/2026	Devonshire Cultural Center	Goldberg
Meet the target for the Devonshire Cultural Center 26/27 budget bottom line by reducing expenses in theatre staff hours, add one new revenue generating initiative, and provide monthly monitoring on cost cutting and revenue producing initiatives for programs.	Strengthen Financial Sustainability	4/30/2027	Devonshire Cultural Center	Horwitz
Investigate and propose a working assisted listening system in the theater to better support theater patrons with hearing concerns.	Increase Accessibility & Inclusiveness	4/30/2027	Devonshire Cultural Center	Horwitz/Poulos
Evaluate and present at least two options for a donor recognition feature, such as a donor wall or memorial rock garden, including estimated costs, revenue potential, and implementation recommendations for Emily Oaks Nature Center.	Strengthen Commitment to Exceptional Customer Service	4/30/2027	Emily Oaks Nature Center	Hansen

Research and develop a proposal for a natural resources library at Emily Oaks Nature Center, including location recommendations, storage and shelving plans, and a projected budget to support donated book collections.	Enhance Community & Staff Engagement	4/30/2027	Emily Oaks Nature Center	Hansen
Expand the weekly After School Nature Club program to include Park View School and successfully enroll participants in the new program offering.	Expand Program and Wellness Offerings	4/30/2027	Emily Oaks Nature Center	Schaeffer
Create and distribute a quarterly Environmental Action Team newsletter for Skokie Park District staff and board members that highlights environmental initiatives, accomplishments, statistics, and sustainability tips, while identifying and implementing an effective distribution method such as Paycom or other staff communication platforms.	Promote Environmental Stewardship & Sustainability	4/30/2027	Emily Oaks Nature Center	Taira
Collaborate with local environmental organizations including Go Green Skokie, Wild Ones, and Chicago Wilderness to organize and host at least two public educational sessions focused on community green initiatives and environmental stewardship.	Promote Environmental Stewardship & Sustainability	4/30/2027	Emily Oaks Nature Center	Taira
Establish relationships with at least three wholesale vendors and introduce new seasonal and event-based merchandise at the Emily Oaks gift shop to enhance customer experience and increase retail variety.	Strengthen Financial Sustainability	4/30/2027	Emily Oaks Nature Center	Martin
Update and refresh birthday party activities for ages 3-4 by introducing at least two new age-appropriate activity options designed to improve participant engagement and program variety.	Expand Program and Wellness Offerings	4/30/2027	Emily Oaks Nature Center	Taira
Launch at least two new women's focused offerings/outings.	Increase Accessibility & Inclusiveness	9/1/2026	Golf	Hejnowski/Quinlan
Implement monthly sales incentive program for front line staff.	Strengthen Financial Sustainability	6/1/2026	Golf	Hejnowski/Quinlan
Implement staff quarterly meeting feedback surveys.	Enhance Community & Staff Engagement	7/1/2026	Golf	Hejnowski/Quinlan
Develop at least one program or event with a different department.	Enhance Community & Staff Engagement	12/1/2026	Golf	Hejnowski/Quinlan
Have at least one supervisor attend developmental training course.	Support Staff Development & Training	12/1/2026	Golf	Hejnowski/Quinlan
Ensure all front line staff attend customer service training.	Strengthen Commitment to Exceptional Customer Service	9/1/2026	Golf	Hejnowski/Quinlan
Train three staff members to manage key components of golf tournaments.	Support Staff Development & Training	7/1/2026	Golf	Hejnowski/Quinlan
Cross promote at least three special events or programs with other facilities.	Enhance Marketing & Communications	12/1/2026	Golf	Hejnowski/Quinlan
Have at least one additional employee obtain their pesticide applicator License.	Support Staff Development & Training	7/1/2026	Golf	Savoie
Expand Bunker on 8th green.	Provide First Class Facilities & Parks	8/1/2026	Golf	Savoie
Provide oversight of structure roofing replacement at Sports Park.	Provide First Class Facilities & Parks	7/1/2026	Golf	Guynn/Hejnowski/Quinlan
Provide oversight of structure painting project at Sports Park.	Provide First Class Facilities & Parks	6/1/2026	Golf	Guynn/Hejnowski/Quinlan
Provide oversight of putting green installation at Sports Park.	Provide First Class Facilities & Parks	7/1/2026	Golf	Guynn/Hejnowski/Quinlan
Oversee mini golf fencing repairs/restoration at Sports Park.	Provide First Class Facilities & Parks	10/1/2026	Golf	Guynn/Hejnowski/Quinlan
Oversee netting replacement project at Weber Park Golf Course.	Provide First Class Facilities & Parks	11/1/2026	Golf	Guynn/Hejnowski/Quinlan
Develop Standard Operating Procedures (SOP) for events that the Safety Manager will attend.	Improve Safety & Infrastructure	4/30/2027	Human Resources/Safety	Green
Complete digital transition for all incident reporting forms to streamline access and reporting metrics.	Improve Safety & Infrastructure	8/1/2026	Human Resources/Safety	Green
Develop, launch, and maintain annual safety training calendar with training materials for district wide use.	Support Staff Development & Training	3/16/2027	Human Resources/Safety	Green
Work with the Village of Skokie Emergency Coordinator, with the goal to improve community disaster plan coordination.	Improve Safety & Infrastructure	1/31/2027	Human Resources/Safety	Green
Rollout Standard Response Plan with updated Emergency Action Plan.	Improve Safety & Infrastructure	4/30/2027	Human Resources/Safety	Green

Enhance understanding of FMLA and Short-Term Disability by attending classes and seminars.	Support Staff Development & Training	4/30/2027	Human Resources/Safety	JahJah
Develop a Standard Operating Procedure (SOP) for Human Resource and Payroll Coordinator responsibilities.	Improve Safety & Infrastructure	4/30/2027	Human Resources/Safety	JahJah
Identify and streamline manual, time-intensive payroll processes to improve efficiency and accuracy.	Improve Safety & Infrastructure	4/30/2027	Human Resources/Safety	JahJah
Develop and maintain standardized employee training schedules and materials to ensure compliance with PDRMA, DOL, DPRA, and all applicable state and federal requirements.	Support Staff Development & Training	9/1/2026	Human Resources/Safety	Stonitsch
Develop and maintain standard operating procedures (SOPs) for all HR functions and processes.	Support Staff Development & Training	12/31/2026	Human Resources/Safety	Stonitsch
Develop and implement an IMRF eligibility review process, including an audit of current IMRF-eligible employees and a monthly notification system to help supervisors monitor and manage employee eligibility.	Strengthen Financial Sustainability	10/1/2026	Human Resources/Safety	Stonitsch
Develop a standardized onboarding and offboarding processes to ensure clear and timely communication with all applicable departments, completion of required trainings, and employee preparedness.	Support Staff Development & Training	9/1/2026	Human Resources/Safety	Stonitsch
Reintroduce a structured mentorship program for new employees to enhance onboarding, engagement, and retention.	Support Staff Development & Training	2/1/2027	Human Resources/Safety	Stonitsch
Create and administer an annual employee survey to assess employee satisfaction and identify areas for improvement.	Support Staff Development & Training	8/1/2026	Human Resources/Safety	Stonitsch
Evaluate and align part-time and full-time pay schedules by consolidating them into a single standardized timeline.	Improve Safety & Infrastructure	12/31/2026	Human Resources/Safety	Stonitsch
Create online registration platform for SPACE via WebTrac.	Increase Accessibility & Inclusiveness	5/31/2026	Oakton Center/Exploratorium	Tyler/Fletcher
Restructure Exploratorium birthday party offerings and weekend public hours, including fee structure, to increase capacity and revenue, measured by increasing the number of available party bookings from 10 to at least 14 per weekend and generating increased revenue compared to the previous year.	Provide First Class Facilities & Parks	1/1/2027	Oakton Center/Exploratorium	Mergler
Redesign and upgrade the transportation exhibit in the Exploratorium to create a more engaging, interactive, and developmentally appropriate play experience for children.	Provide First Class Facilities & Parks	4/30/2027	Oakton Center/Exploratorium	Mergler
Implement new MNASR liaison role for the 2026 camp season. This new role will improve communication and efficiency, measured by documented procedures and staff understanding of roles.	Increase Accessibility & Inclusiveness	1/30/2027	Oakton Center/Exploratorium	Hurwitz/Fletcher
Create and distribute an afterschool club survey to gather feedback from participants and families, so that future programming better meets their interests, measured by survey responses and use of results to inform program planning.	Strengthen Commitment to Exceptional Customer Service	4/20/2027	Oakton Center/Exploratorium	Hurwitz
Oversee ballfield sideline repairs at Lyon Park.	Provide First Class Facilities & Parks	11/1/2026	Park Services	Hallm/Gottschalk
Oversee implementation of ADA audit remediations.	Increase Accessibility & Inclusiveness	4/30/2027	Park Services	Guynn
Oversee the implementation of the landscape, operations, and horticulture department's battery powered equipment conversions and electrical infrastructure improvements.	Promote Environmental Stewardship & Sustainability	7/1/2026	Park Services	Guynn/Hallm/Hacker
Oversee the installation of drainage in the Devonshire Cultural Center preschool grass area.	Provide First Class Facilities & Parks	7/1/2026	Park Services	Hallm/Gottschalk
Oversee installation of native bed at Lauth Park.	Promote Environmental Stewardship & Sustainability	9/1/2026	Park Services	Hallm/Riely
Complete sign bed renovations at Devonshire(alt), Loret, Lyon, Sequoya, and Tennis Center.	Provide First Class Facilities & Parks	11/1/2026	Park Services	Hallm/Gottschalk
Conduct "Safety Bites" for Horticulture and Landscape staff.	Support Staff Development & Training	4/30/2027	Park Services	Gottschalk
Oversee shelter flooring and partition improvements at Central and Terminal parks.	Provide First Class Facilities & Parks	6/1/2026	Park Services	Guynn/Hacker
Oversee outdoor water fountain replacements (3) at Oakton Park.	Provide First Class Facilities & Parks	9/1/2026	Park Services	Hacker/Lechowicz
Oversee Dammrich Rowing Center/Channelside Park /Devonshire Park asphalt project.	Provide First Class Facilities & Parks	10/1/2026	Park Services	Guynn/Hacker

Oversee concrete deck repairs/fencing improvements at both pools	Provide First Class Facilities & Parks	6/1/2026	Park Services	Guynn/Hacker
Oversee boiler replacement at Devonshire Cultural Center.	Provide First Class Facilities & Parks	11/1/2026	Park Services	Hacker/Lechowicz
Oversee classroom heater replacement at Devonshire Cultural Center.	Provide First Class Facilities & Parks	11/1/2026	Park Services	Hacker/Lechowicz
Oversee the Emerson Park playground replacement.	Provide First Class Facilities & Parks	7/15/2026	Park Services	Guynn
Oversee Emerson Park grant reporting.	Strengthen Financial Sustainability	8/1/2026	Park Services	Guynn
Oversee DCEO grant reporting-Gliess courts.	Strengthen Financial Sustainability	4/30/2027	Park Services	Guynn
Oversee DCEO grant reporting-Gliess playground equipment.	Strengthen Financial Sustainability	4/30/2027	Park Services	Guynn
Oversee Gleiss Park playground/park renovation.	Provide First Class Facilities & Parks	5/15/2026	Park Services	Guynn/Hacker/Hallm
Oversee Lyon Park playground/park renovation.	Provide First Class Facilities & Parks	6/1/2026	Park Services	Guynn/Hacker/Hallm
Oversee Lockwood Park playground planning.	Provide First Class Facilities & Parks	2/1/2027	Park Services	Guynn
Oversee Shawnee Park playground planning.	Provide First Class Facilities & Parks	2/1/2027	Park Services	Guynn
Oversee Lauth tennis court replacement planning.	Provide First Class Facilities & Parks	3/1/2027	Park Services	Guynn
Oversee Main-Hamlin tennis court replacement planning.	Provide First Class Facilities & Parks	3/1/2027	Park Services	Guynn
Oversee Oakton Community Center 2nd floor painting project.	Provide First Class Facilities & Parks	11/1/2026	Park Services	Guynn/Hacker/Lechowicz
Oversee Tot Learning Center exterior repairs and painting project.	Provide First Class Facilities & Parks	10/1/2026	Park Services	Guynn
Offer three events for dogs and owners.	Expand Program and Wellness Offerings	4/1/2027	Pooch Park	Bidstrup
Collaborate with the party host team to create, test, and implement a customer feedback survey for birthday party rentals to evaluate the booking process, party host performance, and overall guest satisfaction with Skatium party operations.	Enhance Community & Staff Engagement	4/30/2027	Skatium	Luecke
Promote practice ice and public skate opportunities through targeted marketing efforts and increase average weekly attendance by tracking participation numbers and identifying growth trends throughout the season.	Strengthen Financial Sustainability	11/1/2026	Skatium	Hathaway
Develop and launch either an Adult or Adaptive Theatre on Ice team by establishing program structure, recruiting participants, and holding at least one regular team practice or performance opportunity.	Increase Accessibility & Inclusiveness	10/30/2026	Skatium	Hathaway
Develop and implement a consistent waiver collection policy and procedure for all non-RecTrac activities, including rentals, parties, and contracted ice programs, to improve compliance and risk management.	Improve Safety & Infrastructure	10/5/2026	Skatium	
Coordinate upgrades to the party room, including improvements of tables, window shades, TV equipment, paint, microwaves and flooring to enhance guest experience and facility appearance.	Provide First Class Facilities & Parks	9/1/2026	Skatium	
Expand yoga offerings to include at least three chair yoga sessions or other yoga styles specifically geared toward Active Adults.	Expand Program and Wellness Offerings	3/1/2027	Skokie Heritage Museum	England
Launch a publicly accessible online collections portal featuring at least 500 fully digitized, cataloged, and searchable historical photographs to improve community access to Skokie history resources.	Increase Accessibility & Inclusiveness	4/30/2027	Skokie Heritage Museum	England
Partner with Downtown Skokie Merchants Collaborative for Dine-In Movie on Brown St. July 16, Skokie Heritage Day in September, and the Cookie Walk in December.	Enhance Community & Staff Engagement	12/31/2026	Skokie Heritage Museum	England
Complete at least five oral history interviews in full (recorded, edited, supplemental materials digitized, transcription created and reviewed by two volunteers, interviewee approval obtained, and everything cataloged).	Enhance Community & Staff Engagement	4/30/2027	Skokie Heritage Museum	Guthrie

Explore languages represented in the classroom to support multilingual development and cultural awareness by teaching the children how to count from 1-5 in the different languages during daily circle time. Make a multi-cultural quilt or mural for display.	Expand Program and Wellness Offerings	2/28/2027	Tot Learning Center	Ferguson/Bravo
Increase family engagement and strengthen home-school connections by implementing weekly take-home learning experiences through Elita's Fun Bag and Zoey the Zebra. Two students per week will participate in an interactive family activity that encourages parent involvement through shared experiences, photos, and written reflections. Success will be measured by providing each child with at least two opportunities to participate during the school year and creating two classroom memory books documenting family participation and learning experiences.	Expand Program and Wellness Offerings	4/30/2027	Tot Learning Center	Ferguson/Bravo
Implement at least three new marketing strategies to increase overall Tot Learning Center enrollment by at least 5% compared to the previous year.	Enhance Marketing & Communications	4/30/2027	Tot Learning Center	Khan
Develop and implement a structured infant waitlist and enrollment tracking system to improve organization and ensure families are contacted within 48 hours of available openings.	Strengthen Commitment to Exceptional Customer Service	4/30/2027	Tot Learning Center	Khan
Based on findings, develop and deliver a 30-minute recycling training session for all staff, including custodians, with a follow-up check-in to assess improvement in recycling practices.	Promote Environmental Stewardship & Sustainability	4/30/2027	Weber Center/Fitness First	Bontly/Thompson
Increase participation in Fun Runs by 20% by introducing at least one new themed or rebranded event, enhancing promotion strategies, and collecting participant feedback after each event to guide future improvements.	Enhance Community & Staff Engagement	10/30/2026	Weber Center/Fitness First	Bever
Launch a pilot retail and/or vending program (e.g., drinks, snacks, fitness accessories) at the fitness center, and evaluate profitability and member satisfaction.	Strengthen Commitment to Exceptional Customer Service	4/30/2027	Weber Center/Fitness First	Bever
Revamp Tiny Tots Open Gym by introducing at least one theme day per month or partnering with vendors to run a mini class.	Expand Program and Wellness Offerings	4/30/2027	Weber Center/Fitness First	Kasper
Develop a handbook for Building Supervisor staff, along with retraining and verification of all job duties.	Support Staff Development & Training	4/30/2027	Weber Center/Fitness First	Bontly/Thompson
Expand program offerings by providing specialty classes immediately following camp as convenient daily extension options at multiple camp locations.	Expand Program and Wellness Offerings	4/30/2027	Weber Center/Fitness First	Kasper
Evaluate all group exercise classes by analyzing attendance, cost, and member feedback, and implement a revised schedule that improves average class attendance and reduces underperforming classes. Pilot at least one new or trending class per quarter.	Expand Program and Wellness Offerings	4/30/2027	Weber Center/Fitness First	Bever
Update volunteer manual and retrain staff on volunteer requirements.				

The Skokie Park District Comprehensive Master Plan

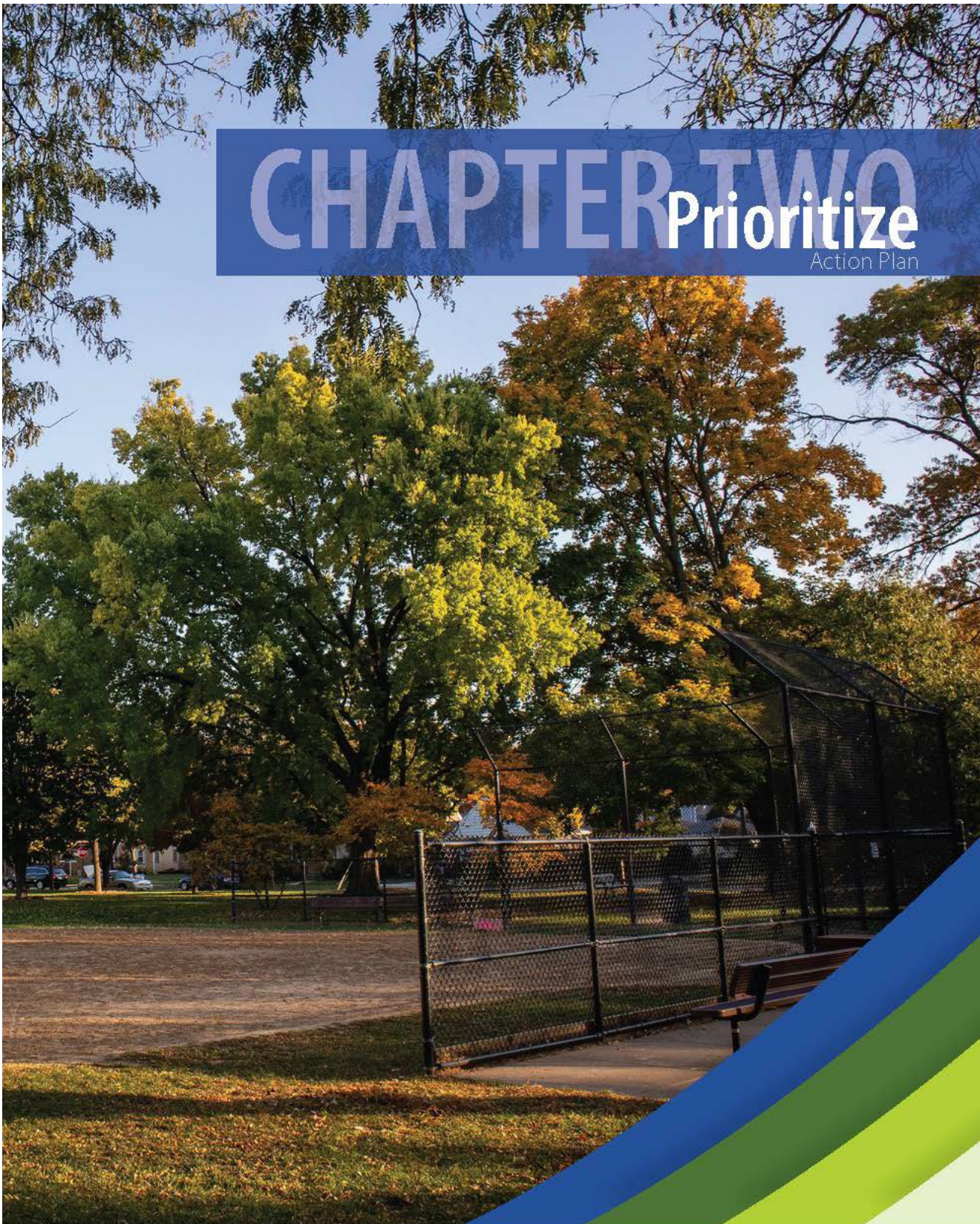
The plan is available on Skokie Park District website:

[Skokie Park District Five-Year Plan](#)

CHAPTER TWO

Prioritize

Action Plan





This Chapter documents the Prioritize: Action Plan Phase of the Comprehensive Master Planning process.

Purpose

The purpose of the Prioritize: Action Plan Phase is to update and refine existing strategies and actionable items and develop new strategies for the Park District to accomplish over the next five years. The action plan is to act as a guide to assist the Skokie Park District with implementing the strategies over the next five years and will be periodically re-evaluated and adjusted to reflect completed projects and the community's changing needs.

During this phase, the planning team conducted a preferred strategies and preliminary action plan workshop to further refine strategies for issues and opportunities revealed during the Envision Phase of the process and to determine the remaining need for previous objectives. The strategies were then organized into primary goals that relate to the needs that arose in the previous phase. Following the preferred strategies and preliminary action plan workshop, the planning team met with the project team to review and build upon the proposed strategies. Finally, the planning team met with both staff and the Skokie Park District Board of Commissioners to review the initial priorities and identify the action items to implement over the next five years.

Chapter Outline

The action plan is organized as follows: :

- An at-a-glance Action Plan timeline with each year divided into quarters (Q1, Q2, Q3, and Q4) to provide a general idea of when each action or action item step might start or end within a given year
- A detailed summary of the action items is provided in a year-by-year list in chronological order from 2025/2026 - 2031+
- The action items are further organized within each year according to the following categories:
 - i. Programs and Events
 - ii. Parks and Open Space
 - iii. Policies and Operations
 - iv. Facilities
 - v. Existing 5-Year Capital Plan Items

Many of the action plan items include a number and letter combination that corresponds to the goals and strategies outlined in Chapter 1. The letter prefixes used throughout the Action Plan are as follows:

- PE - Programs and Events
- PO - Parks and Open Space
- O - Policy and Operations
- F - Facilities

Current Year: 2025/2026

May Aug Nov Feb
Jun Sep Dec Mar
Jul Oct Jan Apr

Quarter 1 Quarter 2 Quarter 3 Quarter 4

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

		Acquire Channelside South PO3.2a	Prepare Master Plan for Channelside South PO2.3b
			Prepare Master Plan for Skokie Sports Park East PO2.3a
			Investigate Ways to Improve Safety in All Parks PO5.1 →

Current Year: 2025/2026

May	Aug	Nov	Feb
Jun	Sep	Dec	Mar
Jul	Oct	Jan	Apr
Quarter 1	Quarter 2	Quarter 3	Quarter 4

			Emerson Park Renovations
Terminal Park Renovation Completion		Gleiss Park Renovations	
Lauth Park Renovation Completion		Lyon Park Renovations	
Lee-Wright Park Renovation Completion			
Onondowa'ga Park Renovation Completion			

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

Year 1: 2026/2027

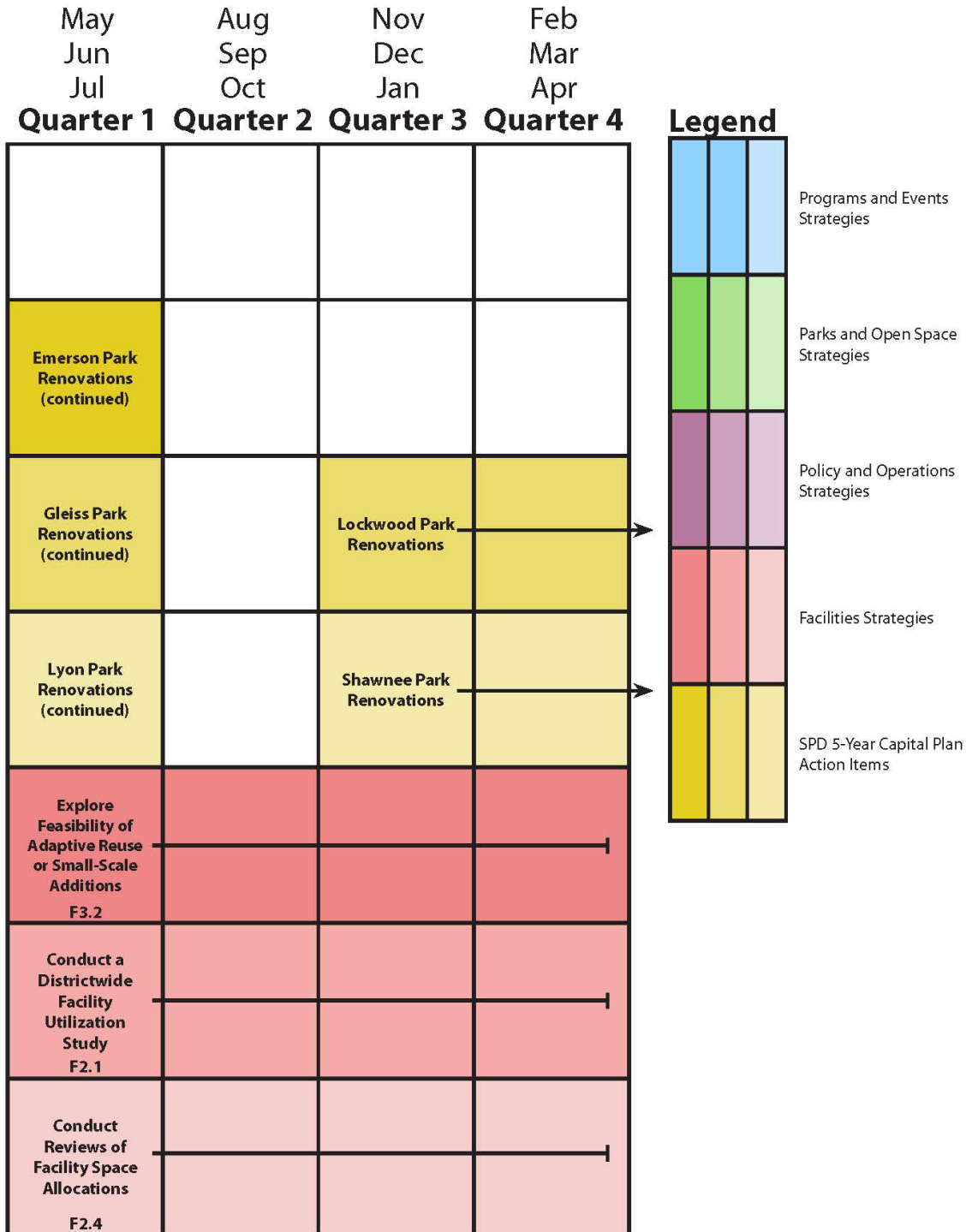
May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr
Quarter 1 Quarter 2 Quarter 3 Quarter 4

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

		Referendum Channelside South	Design and Engineer Channelside South
		Referendum Skokie Sports Park East	Design and Engineer Skokie Sports Park East
Investigate Ways to Improve Safety in All Parks (continued) P05.1			
		Explore Reduced Rate or Flexible Pricing Options O4.2	
Review Current Facility Fee Structures O4.1			

Year 1: 2026/2027



Year 2: 2027/2028

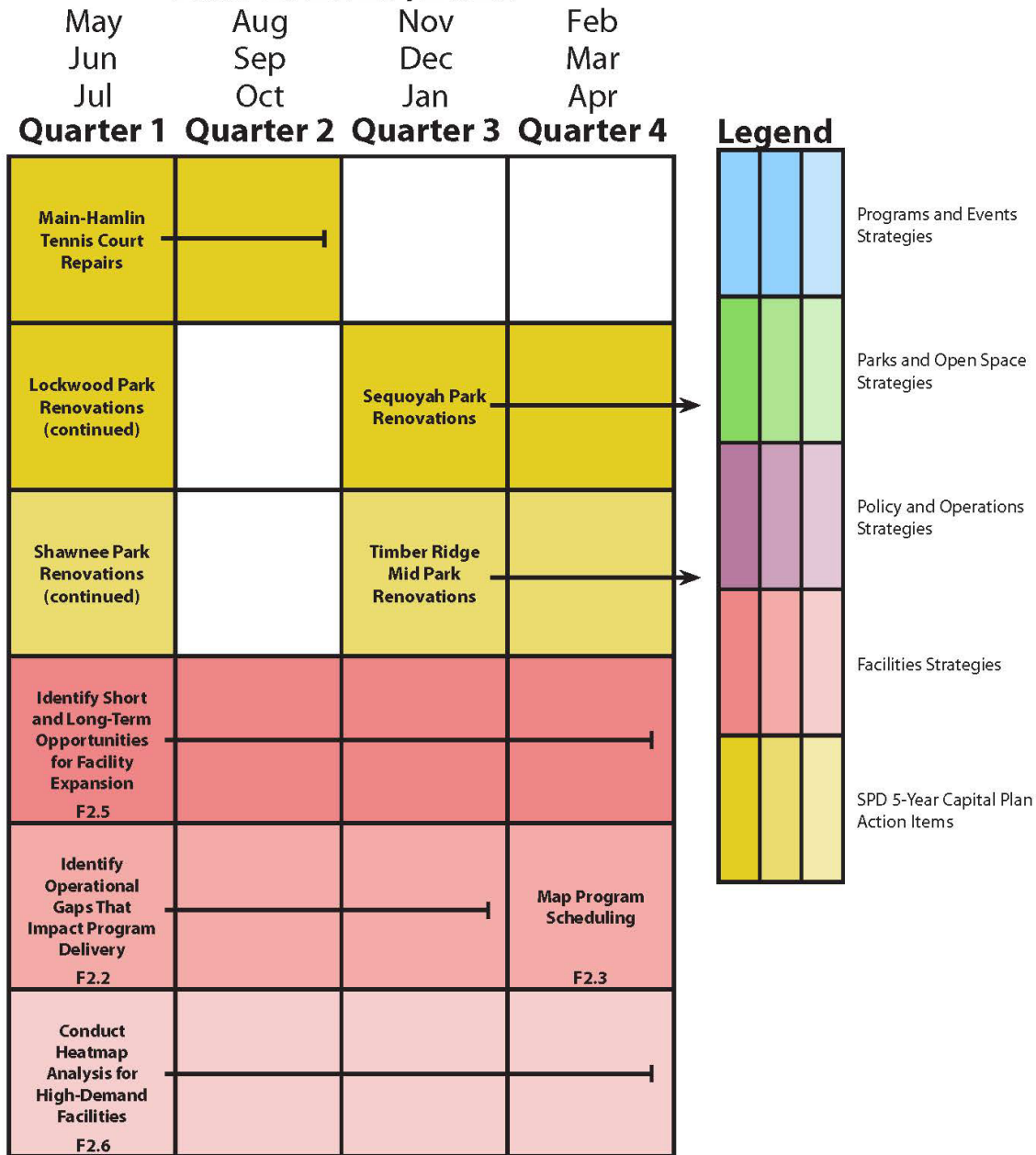
May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr
Quarter 1 Quarter 2 Quarter 3 Quarter 4

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

Design and Engineer Channelside South (continued)			Construct Channelside South
Design and Engineer Skokie Sports Park East (continued)			Construct Skokie Sports Park East
			Channelside Park Trail Renovation PO1.2ai
Explore Reduced Rate or Flexible Pricing Options (continued)			
Lauth Park Tennis/ Pickleball Court Repairs			

Year 2: 2027/2028



Year 3: 2028/2029

May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr

Quarter 1 Quarter 2 Quarter 3 Quarter 4

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

Construct Channelside South (Continued)			
Construct Skokie Sports Park East (continued)			
Review Park Classification for Skokie Sports Park East PO2.1a			
Review Park Classification for Channelside Park South PO2.1a			
Channelside Park Trail Renovation (continued)			

Year 3: 2028/2029

May	Aug	Nov	Feb
Jun	Sep	Dec	Mar
Jul	Oct	Jan	Apr
Quarter 1	Quarter 2	Quarter 3	Quarter 4

Sequoyah Park Renovations (continued)			
Timber Ridge Mid Park Renovations (continued)			

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items

Year 4: 2029/2030

May	Aug	Nov	Feb
Jun	Sep	Dec	Mar
Jul	Oct	Jan	Apr
Quarter 1	Quarter 2	Quarter 3	Quarter 4
			Build Staff Capacity Regarding Role Responsibilities PE3.2
Assess Each Indoor Facility for Potential Reconfiguration or Expansion F3.1			

Year 5: 2030/2031

May Aug Nov Feb
Jun Sep Dec Mar
Jul Oct Jan Apr

Quarter 1 Quarter 2 Quarter 3 Quarter 4

Build Staff Capacity Regarding Role Responsibilities (continued)			
Ensure Internal Training Includes Relationship Strengthening Opportunities PE2.6			
Consider Loyalty Incentives for Programs with Low Repeat Participation PE2.3			
Explore Feasibility of Adaptive Reuse or Small-Scale Additions F3.3			

Legend

			Programs and Events Strategies
			Parks and Open Space Strategies
			Policy and Operations Strategies
			Facilities Strategies
			SPD 5-Year Capital Plan Action Items



Current Fiscal Year

(Present through April 30, 2026)

PARKS AND OPEN SPACE

- ☐ Acquire Channelside South
 - Prepare Master Plan for Channelside South
- ☐ Prepare Master Plan for Skokie Sports Park East
- ☐ Investigate Ways to Improve Safety in All Parks

SPD 5-YEAR CAPITAL PLAN

- ☐ Park Renovations, including ADA play surfacing replacements, seating, and paving improvements:
 - Terminal Park - Completion
 - Lauth Park - Completion
 - Lee-Wright Park - Completion
 - Onondowa'ga Park - Completion
 - Emerson Park
 - Gleiss Park
 - Lyon Park



Fiscal Year 1

(May 1, 2026 through April 30, 2027)

PARKS AND OPEN SPACE

- ☐ Referendum Channelside South
 - Design and Engineer Channelside South
- ☐ Referendum Skokie Sports Park East
 - Design and Engineer Skokie Sports Park East
- ☐ Investigate Ways to Improve Safety in All Parks (Continued from Current Fiscal Year)

POLICY AND OPERATIONS

- ☐ Explore Reduced Rate or Flexible Pricing Options
- ☐ Review Current Facility Fee Structure

SPD 5-YEAR CAPITAL PLAN

- ☐ Park Renovations, including ADA play surfacing replacements, seating, and paving improvements:
 - Emerson Park (continued from Current Fiscal Year)
 - Gleiss Park (Continued from Current Fiscal Year)
 - Lyon Park (Continued from Current Fiscal Year)
 - Lockwood Park
 - Shawnee Park

FACILITIES

- ☐ Explore Feasibility of Adaptive Reuse or Small-Scale Additions
- ☐ Conduct a Districtwide Facility Utilization Study
- ☐ Conduct Reviews of Facility Space Allocations



Fiscal Year 2

(May 1, 2027 through April 30, 2028)

PARKS AND OPEN SPACE

- ☐ Design and Engineer Channelside South (Continued from Fiscal Year 1)
 - Construct Channelside South
- ☐ Design and Engineer Skokie Sports Park East
 - Construct Skokie Sports Park East
- ☐ Channelside Park Trail Renovation

POLICY AND OPERATIONS

- ☐ Explore Reduced Rate or Flexible Pricing Options (Continued from Fiscal Year 1)

SPD 5-YEAR CAPITAL PLAN

- ☐ Park Renovations, including ADA play surfacing replacements, seating, and paving improvements:
 - Lockwood Park (Continued from Fiscal Year 1)
 - Shawnee Park (Continued from Fiscal Year 1)
 - Sequoyah Park
 - Timber Ridge Mid Park
- ☐ Park Tennis Court Repairs
 - Lauth Park
 - Main-Hamlin
- ☐ Park Pickleball Court Repairs
 - Lauth Park

FACILITIES

- ☐ Identify Short and Long-Term Opportunities for Facility Expansion
- ☐ Identify Operational Gaps That Impact Program Delivery
- ☐ Conduct Heatmap Analysis for High-Demand Facilities
- ☐ Map Program Scheduling



Fiscal Year 3

(May 1, 2028 through April 30, 2029)

PARKS AND OPEN SPACE

- ☐ Construct Channelside South (Continued from Fiscal Year 2)
 - Review Park Classification for Channelside Park South
- ☐ Construct Skokie Sports Park East (Continued from Fiscal Year 2)
 - Review Park Classification for Skokie Sports Park East
- ☐ Channelside Park Trail Renovations (Continued from Fiscal Year 2)

SPD 5-YEAR CAPITAL PLAN

- ☐ Park Renovations, including ADA play surfacing replacements, seating, and paving improvements:
 - Sequoyah Park (Continued from Fiscal Year 2)
 - Timber Ridge Mid Park (Continued from Fiscal Year 2)

Fiscal Year 4

(May 1, 2029 through April 30, 2030)

PROGRAMS AND EVENTS

- ☐ Build Staff Capacity Regarding Role Responsibilities

FACILITIES

- ☐ Assess Each Indoor Facility for Potential Reconfiguration of Expansion

Fiscal Year 5

(May 1, 2030 through April 30, 2031)

PROGRAMS AND EVENTS

- ☐ Build Staff Capacity Regarding Role Responsibilities (Continued from Fiscal year 4)
- ☐ Ensure Internal Training Includes Relationship Strengthening Opportunities
- ☐ Consider Loyalty Incentives for Programs with Low Repeat Participation

FACILITIES

- ☐ Explore Feasibility of Adaptive Reuse or Small-Scale Additions



Fiscal Year 5+ (May 1, 2031 and Beyond)

PARKS AND OPEN SPACE

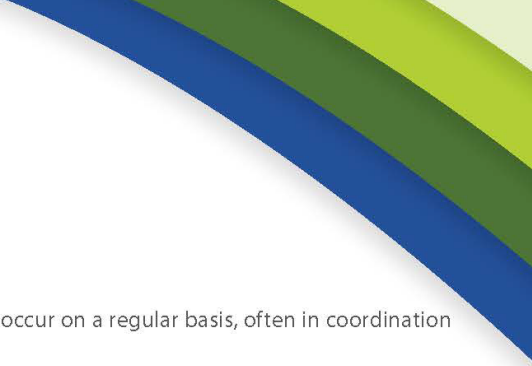
- ☐ Evaluate Need for New Amenity Types and Trends (strategy PO1.3)
- ☐ Integrate Sustainable Transportation Into Park Planning (strategy PO4.1)

PROGRAMS AND EVENTS

- ☐ Identify Opportunities to Conduct Just-in-Time Marketing and Streamline Re-Enrollment (strategy PE2.1)
- ☐ Conduct Targeted Outreach for Popular New User Programs (strategy PE2.2)
- ☐ Create Past Customer Outreach Process (strategy PE2.4)
- ☐ Collect and Promote Testimonials (strategy PE2.5)
- ☐ Identify and Develop Bundled/Sequenced Programs to Ease Participant Transition (strategy PE2.7)
- ☐ Review End-of-Life Programs (strategy PE3.3)
- ☐ Explore Operation Improving Opportunities for High Resource Demanding Programs (strategy PE3.4)
- ☐ Conduct Review and Clean-Up of RecTrac Database (strategy PE3.5)

FACILITIES

- ☐ Deepen Facility-Level Energy and Resource Efficiency (strategy F4.1)
- ☐ Ensure Facilities Operate with Little Environmental Impact (strategy F4.2)
- ☐ Implement Green Purchasing Policies for Materials and Equipment (strategy F4.4)
- ☐ Aim for LEED or Equivalent Green Certification on Major Renovations or New Construction (strategy F4.5)
- ☐ Leverage Planned Solar Panel Projects to Increase Renewable Energy Use (strategy F4.6)
- ☐ Explore Feasibility of Reusable Dishware Programs at Major Facilities (strategy F4.8)
- ☐ Prioritize Renovation of Aging Buildings and Invest in Infrastructure Upgrades (strategy F5.1)



Reoccurring Items

In addition to the Action Plan items, there are several items that should occur on a regular basis, often in coordination with or as part of one or more Action Plan items.

Reoccurring Items

PARKS AND OPEN SPACE

- ☐ Continue to Implement Park District's 5-Year Capital Plan (strategy PO1.1)
- ☐ Continue to Monitor Land Availability and Partnership Opportunities (strategy PO3.1)
- ☐ Coordinate with Village and Regional Partners to Pursue Incremental Parcels (strategy PO3.3)
- ☐ Identify Key Areas for Continued Integration of Resilience Planning (strategy PO4.2)
- ☐ Make Sustainability More Visible and Participatory (strategy PO4.3)

POLICY AND OPERATIONS

- ☐ Continue Development of Staff Training/Service Standards (strategy O1.5)
- ☐ Enhance Promotion of Community Events/Programs/Environment (strategy O1.2)
- ☐ Explore Translation/Accessibility/Assistive Tech Tools (strategy O1.7)
- ☐ Conduct Climate Vulnerability Assessments for Parks and Facilities (strategy O3.3)
- ☐ Continue Evaluating Communication Channels to Improve Clarity (strategy O1.1)
- ☐ Create Tailored Outreach for New Participants (strategy O1.3)
- ☐ Review and Improve Program Registration Process (strategy O1.4)
- ☐ Continue Management of Online Business and Social Media Platforms (strategy O1.6)
- ☐ Maintain a Unified Sustainability and Climate Action Framework (strategy O3.1)
- ☐ Develop Measurable Sustainability Metrics (strategy O3.2)
- ☐ Improve Public Communications (strategy O4.3)
- ☐ Broaden Renewable Energy Use and Storage Capacity (strategy O3.4)
- ☐ Consider Redeveloped Approach to Public Communication and Sustainability Metrics (strategy O3.5)
- ☐ Map Hazard Exposure (strategy O3.6)
- ☐ Assess Critical Infrastructure (strategy O3.7)
- ☐ Adopt Adaptive Design and Management Measures (strategy O3.8)
- ☐ Evaluate and Apply Findings to Inform Capital Projects (strategy O3.9)
- ☐ Consider Increasing Renewable Energy Capacity and Efficiency (strategy O3.10)
- ☐ Consider Collaborative Green-Driven Events with Village and Partners (strategy O3.11)
- ☐ Consider Interpretive Signage Design and Installation Within Park Improvements (strategy O3.12)
- ☐ Continue Pricing Evaluation Through community Outreach (strategy O4.4)
- ☐ Review Current Partnership Agreements (strategy O2.1)
- ☐ Evaluate Staff Capacity for Partnership Management (strategy O2.5)
- ☐ Strengthen Collaboration with Village and Surrounding Agencies (strategy O2.2)
- ☐ Explore Partnerships with Local Nonprofits and Civic Groups (strategy O2.3)
- ☐ Identify Opportunities for Cross-Promotion and Co-Hosted Events (strategy O2.4)



Reoccurring Items

PROGRAMS AND EVENTS

- ☐ Use Touchpoints to Broaden Cross-Promotion of Programs (strategy PE1.1)
- ☐ Identify Opportunities to Reduce Gender Participation Disparity (strategy PE1.2)
- ☐ Conduct Additional Outreach to Understand How to Better Serve Adults (strategy PE1.3)
- ☐ Evaluate Opportunities to Better Address Representational Needs and Potential Conflicts (strategy PE1.4)
- ☐ Continue to Identify New Program and Event Options Celebrating Diversity (strategy PE1.5)
- ☐ Identify and Monitor Key Recreation Program and Service Metrics (strategy PE3.1)
- ☐ Continue Addition of Translation Kiosks at Programs and Facilities (strategy PE4.1)

FACILITIES

- ☐ Evaluate Facility Needs for High-Impact Programs (strategy F1.1)
- ☐ Strengthen Coordination Between Facilities and Programming Operations (strategy F1.2)
- ☐ Identify Potential Mismatches Between Program Needs and Available Facility Space (strategy F1.3)
- ☐ Apply Camp Registration Knowledge to Internal Processes (strategy F1.4)
- ☐ Consider Peak Usage Times, Facility Needs, and Safety Staffing (strategy F1.5)
- ☐ Evaluate Ancillary Needs (strategy F1.6)
- ☐ Leverage Planned Capital Improvements to Meet Program Demands (strategy F1.7)
- ☐ Explore Opportunities for Shared or Multi-Use Programming Areas (strategy F1.8)
- ☐ Continue Shared-Use Agreements or Partnerships During Peak Demand Periods (strategy F3.4)
- ☐ Support Planned Facility Enhancements (strategy F3.5)
- ☐ Minimize Waste Generation and Expand Recycling and Reuse Efforts (strategy F4.7)
- ☐ Incorporate Sustainability Considerations Into Long-Term Facility Planning and Renovations (strategy F4.9)
- ☐ Continue Building Retrofits, Upgrades, and Smart Building Systems as Noted in the 5-Year Capital Plan (strategy F4.3)
- ☐ Align 5-Year Capital Plan with Evolving Community Priorities and Sustainability Goals (strategy F5.2)
- ☐ Consider Indoor Swimming Facility*

*Skokie Park District acknowledges that a request for an indoor swimming pool or aquatic facility was voiced by residents during the engagement phase of the master planning process. Due to the amount of space needed and the high costs of building, operating, and maintaining such a facility, Park District leadership has chosen to prioritize other items over the next five years. However, the Park District will continue to consider an indoor pool or aquatic center as opportunities for space and funding arise.

Freedom of Information Act

This information is on the Skokie Park District website and the Board of Park Commissioners and Administrative Policy and Procedure Manual is also posted on the website, here are the links:

[Freedom of Information Act](#)

[Board of Park Commissioners and Administrative Policy and Procedure Manual](#)



Freedom of Information Act

In compliance with the Freedom of Information Act, the Skokie Park District's Freedom of Information Officer is Executive Director [Michelle Tuft](#). The Freedom of Information Officer alternates are Superintendent of Business Services [William Schmidt](#), Superintendent of Facilities [Jon Marquardt](#), Superintendent of Recreation [Breanne Labus](#) and Superintendent of Parks [Corrie Guynn](#).

To request records via the Freedom of Information Act, [please click here](#) to make a request or the following form may be used: [FOIA Request Form](#). A fee of 15 cents will be charged for every reproduced page after the first 50 pages.

Freedom of Information Request Form



Freedom of Information Request Form

Submit requests to: FOIA Officer, Skokie Park District, 9300 Weber Park Place, Skokie, IL 60077 Fax: 847-874-9201 Phone: 847-874-1500 ext. 2100 E-mail: foia@skokieparks.org

Requester's Name _____ Signature _____

Street Address _____ City/State/Zip _____

Telephone* _____ Fax _____ Email Address* _____

*Optional, but if you provide this information, we can more easily contact you if we have questions about your request.

Records Requested

Please provide as much specific detail as possible, so that we can identify the information you are seeking. Attach additional pages if necessary.

Delivery format (How do you want the documents provided?)

☐ Via email to the email address listed above in PDF format
☐ Via fax to the fax number listed above ☐ Sent via U. S. Mail
☐ Inspect at the Park District office ☐ Other (please specify): _____

Note: Under the Illinois Freedom of Information Act, except for a request for a commercial purpose, the Park District has 5 business days to respond to this request. The Act allows the Park District to charge for the costs of reproduction. At the present time, the charge is 15 cents per hard copy for every page over 50 pages, prepared in-house. Charges for copies that need to be professionally printed shall not exceed the park district's actual costs for reproduction.

Is this request for a commercial purpose? ☐ Yes ☐ No

(It is a violation of Sec. 3.1 of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose.)

Are you requesting a fee waiver? ☐ Yes ☐ No

(If yes, you must attach a statement of purpose of the request and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public.)

Park District Use Only	
Date request was received: _____	Date response is due: _____
Date response was provided: _____	
☐ Approved ☐ Denied	Denial exemption _____
Date Extension Requested: _____ Date Extension Granted: _____	
Date Now Due: _____	Fee Waiver Granted: ☐ Yes ☐ No
Name of FOIA Officer: _____	

Annual Report

The Annual Comprehensive Financial Report is available on the website:

[Annual Report \(24-25\)](#)