Fitness First: How to Make a Reservation for Group Exercise Classes

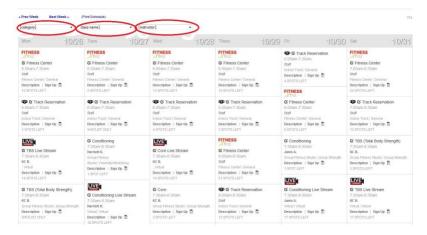
GENERAL

Reservations are REQUIRED to attend all in-person and livestream group exercise classes

MAKE A CLASS RESERVATION

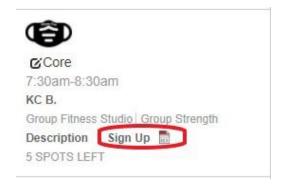
Step 1: Click here for the schedule.

Use the criteria options to filter the calendar down to find what you are looking for

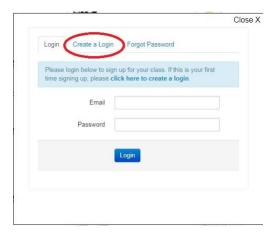


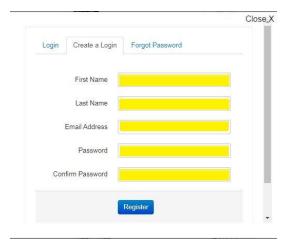
Step 2: Once you find your class, register!

To register for a class, click on "sign up" on the time and day you would like to take that class.

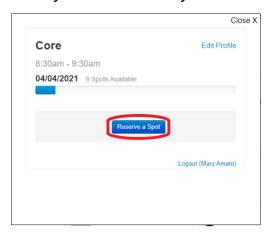


For your first reservation, you will be asked to create an account and sign in.





Once you have created your account you will be able to register for the class time



Step 3: Check your email for reservation confirmation



An email confirmation will be sent to the email linked to your log-in account. In case the confirmation email goes to your junk/spam mailbox, please approve emails coming from no_response@groupexpro.com

VIRTUAL CLASS SIGN-UP & LOG-IN

Step 1: Follow the above steps to reserve a virtual class

Step 2: Check your email for a reservation confirmation email

This email will contain a Zoom link and passcode needed to attend the virtual class. Link and passcode are subject to change

You have reserved a space in the following virtual class:

Class: TBS Live Stream
Date: 10/24/2020
Time: 7:30am
Studio: Virtual

To access the virtual class please visit:
https://skokieparks.zoom.us/j/852593601387pwd=MEZDREU4ZXhZYWUwZ2hnUWdHSE1mdz09

Additional information regarding virtual class:
Passcode 122093

Should you need to cancel your reservation, please click here.

Thanks and we'll see you soon!
GXP

WARNING: This email was sent from GroupEx PRO. Please do not reply to this email. If you have questions, please reach out to the click's Group Eithere Massager.

Step 3: Click link, enter passcode and exercise!

On occasion emails do not receive confirmation emails due to internet providers changing spam filter settings. The park district is attempting to do what to decrease the instances of this happening. In the meantime, please check your spam/trash mailboxes and approve emails coming from response@groupexpro.com.

If you still have issues getting into your call the Weber desk at 847-674-1500 x3500 to have the link and passcode sent to you.

WAITLISTS

If a class is full you will be placed on a waitlist. Should someone cancel you will automatically be sent an email confirming that you have been moved into that class.

CANCELLING A RESERVATION

No problem, but cancellation is required! Members are encouraged to cancel no less than 8 hours prior to your reservation start time to allow spots to open for other members.

There are two options to cancel group fitness classes:

Option 1: Go into your confirmation email and cancel reservation



Option 2: Go back into the <u>schedule</u>, find your reservation/class, click on the sign-up icon again and this will give you the option to cancel.



A confirmation email will be sent confirming the cancellation.

This information will be updated frequently: Last updated 4/1/21

Please contact Jennie Bever at <u>JBever@skokieparks.org</u> with any additional questions.

Thank you.