

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
SEPTEMBER 17, 2018
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Susan Aberman
Vice President Michael Reid
Commissioner Michael W. Alter
Commissioner Khemarey Khoeun
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Recreation and Facilities Michelle Tuft
Superintendent of Parks Mike Rea
Assistant Superintendent Jon Marquardt
Executive Administrative Assistant Ann Perez

CALL TO ORDER

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA APPROVAL

Commissioner Alter moved to approve the Consent Agenda. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of August 21, 2018, bills payable for the month of August/September 2018; Treasurer's Report; and Staff Reports.

FINANCIAL ADVISORS

Superintendent Schmidt informed the Board that the District's financial advisor, Ehlers & Associates will be closing their Chicago office as of the end of the year. Mr. Schmidt has been in discussions with Mr. Miller of Ehlers and Associates and the District's bond counsel and both have suggested two local firms. Mr. Schmidt asked the Board for direction. After discussion Mr. Schmidt was directed to interview the two firms and then bring a recommendation to the Finance Committee for the District's financial advisor. No motion necessary, information purposes only.

APPROVAL OF WEBER ROOFING CHANGE ORDER #3

Superintendent Rea requested approval of the Weber Change Order #3 for additional work for wood blocking and extending fascia metal to cover additional insulation, blocking and exposed EIFS. The cost is \$29,059.95.

Mr. Rea said three deductions were included in the change order:

- \$10,000 for roof deck repairs
- \$380 for steel deck repairs
- A credit of \$30,000 for time and materials not needed.

Commissioner Yanes asked about the warranty on the new roof. Mr. Rea responded 20 years.

Commissioner Yanes moved to approve deductive Change Order #3 for the Weber Leisure Center roofing for \$11,320.05. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF PURCHASE OF FITNESS FIRST EQUIPMENT

Superintendent Tuft distributed an updated Board summary for the purchase of the Fitness First equipment. Ms. Tuft said the purchase will utilize a joint purchasing cooperative. The equipment is budgeted at \$76,475 in the 2018/2019 capital improvement fund.

All equipment is being replaced piece per piece except for the cable cross over machine. Staff will be researching a cable cross over machine to purchase separately. One piece of equipment is longer made so it will be retained.

Commissioner Khoeun asked about the timeline for the equipment replacement. Ms. Tuft responded some equipment was scheduled for replacement in the current FY budget and upon request of some members more equipment was added for replacement.

Commissioner Yanes asked about the delay in getting the equipment as bidding was approved at the May Board meeting. Ms. Tuft responded that staff decided to wait until fall and not disrupt the Fitness Center during the summer.

Commissioner Khoeun moved to approve the purchase of replacement fitness equipment at Fitness First through Sourcewell for \$65,639.87. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

POTENTIAL PERMIT FOR USE OF COOK COUNTY PROPERTY

Executive Director Ohrlund reported that he met with Cook County officials regarding the potential acquisition, lease or license of their unused property on Church Street. Executive Director Ohrlund said the property is suitable for additional or replacement garden plots. A Phase I environmental site assessment was completed on the property determining it is a clean site. Soil lead testing is also underway.

Vice President Reid moved to authorize staff to negotiate a long term permit for the use of Cook County property. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

LARAMIE PARK OSLAD GRANT PROGRAM RESOLUTION AUTHORIZATION

Superintendent Rea said as part of the Laramie Park OSLAD grant program the State requires a Resolution of Authorization. This resolution guarantees that funding is available for the project and that the project will be completed in the allowed time frame.

President Aberman asked about the timeline for the replacement of the Laramie Park playground in the capital plan. Commissioner Khoeun said it was scheduled for 2021-2022.

Commissioner Yanes moved to approve the execution of the OSLAD Grant Program Resolution of Authorization for the Laramie Park OSLAD Grant. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

PRESIDENT'S REPORT

The date of the October regular meeting was discussed. The regular meeting of the Board of Park Commissioners will be held on Tuesday, October 16, 2018 at 7:00 p.m.

The date for the Community Engagement and Outreach Advisory Committee Meeting was set for Tuesday, October 23, 2018 at 7:00 p.m.

COMMISSIONER COMMENTS

Commissioner Yanes requested staff consider purchasing more stretching equipment for Fitness First. Ms. Tuft said she would research stretching equipment. President Aberman suggested an informal questionnaire or survey for Fitness First patrons asking their opinions on stretching equipment and the stretching area.

President Aberman said she attended the Secret Garden performance at the Skokie Heritage Museum and loved that it was performed outdoors. The performances at the Skokie Heritage Museum are the best. Commissioner Yanes also attended and agreed.

Vice President Reid said the Backlot Bash was an incredible success. Commissioner Yanes said she liked the new layout of the event. Ms. Tuft discussed the utilization of the Village Green and parking lots and noted challenges for the 2019 Bash.

Commissioner Khoeun asked about the timeline for the new website to be live. Executive Director Ohrlund responded some time in October.

Commissioner Yanes asked if the Fitness First restroom privacy issue was addressed with the architects and asked if a sign was posted in the men's restroom. Ms. Tuft said she will check with staff to be sure a sign is posted.

Commissioner Yanes said she attended her first SEED workshop at Tot Learning Center and said it was amazing. There were over 30 people in attendance.

Commissioner Yanes said she attended an IPLAN meeting where a new initiative, Adverse Childhood Experiences is being discussed. The Village of Skokie and the Skokie Public Library will be working together on the new initiative. Executive Director Ohrlund said Mr. Marquardt will be attending a meeting next week to learn more of what the initiative is about.

Executive Director Ohrlund said the candidate election packets are available during business hours in the Administration Office for the April 2, 2019 election.

Executive Director Ohrlund spoke about Tecumsah Park and adjacent Village property and industrial property. Potential expansion of the park is being discussed.

Commissioner Yanes asked about the discussion with Mr. Michael Delanois regarding another dog park. Executive Director Ohrlund reported that he recently received drawings of the future Village of Skokie trail and he needs to determine how this relates to the dog park location being considered.

EXECUTIVE SESSION

Commissioner Alter moved to enter into Executive Session to discuss minutes of executive session meetings for purposes of approval of the minutes, semi-annual review of the minutes and to authorize the destruction of executive session recordings and to consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

The regular meeting re-convened at 8:59 p.m.

Commissioner Alter moved to approve the content of the Executive Session Minutes of July 17, 2018. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Following review of Executive Session meeting minutes dating to January 2004, Commissioner Khoeun moved to have those minutes previously released remain closed because the need for confidentiality still exists as to all or part of the minutes. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Commissioner Alter moved to approve Ordinance #18-010 authorizing the destruction of verbatim records for the closed session meeting of November 15, 2016. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Commissioner Alter moved to approve Ordinance #18-011 establishing the annual salary of the Executive Director. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

ADJOURNMENT

Vice President moved to adjourn the regular meeting. Commissioner Yanes seconded the motion. All Commissioners voted aye. Motion carried. The regular meeting adjourned at 9:02 p.m.

Susan Aberman
President

John V. Ohrlund
Secretary