

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
SEPTEMBER 27, 2016
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Jerry B. Clarito
Vice President Michael W. Alter
Commissioner Susan Aberman
Commissioner Michael Reid
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Weber Center Facility Manager Emily Guynn
John Epperson, Miller Cooper & Co., Ltd.
Betsy Allen, Miller Cooper & Co., Ltd.
Mike Isaacs, Skokie Review
John Miller, Ehlers and Associates
Executive Administrative Assistant Ann Perez

CALL TO ORDER

President Clarito called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA APPROVAL

Vice President Alter moved to approve the Consent Agenda. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of August 16, 2016; Minutes of the Special Meeting of September 20, 2016; Bills payable for the month of August/September 2016; Treasurer's Report; and Staff Reports.

**ADOPTION OF ORDINANCE #16-010, PROVIDING FOR THE ISSUANCE OF \$624,000
OF GENERAL OBLIGATION LIMITED TAX PARK BONDS SERIES 2016C OF THE
SKOKIE PARK DISTRICT**

Treasurer Schmidt requested the adoption of Ordinance #16-010 for the issuance of \$624,000 of General Obligation Limited Tax Park Bonds Series 2016C of the Skokie Park District for the purpose of new money for district-wide capital improvements and equipment. Treasurer Schmidt distributed the results of the bond sale that took place today. Treasurer Schmidt said

this issue is for the two years of debt service extension borrowing and will save some issuing costs.

Mr. John Miller, Ehlers and Associates reported five bids were received from local area banks. The low bidder was First Bank and Trust of Evanston with a true interest cost of 1.1790% for a two year issue.

Commissioner Reid moved to approve Ordinance #16-010 authorizing the issuance of \$624,000 of General Obligation Bonds Limited Tax Park Bonds, Series 2016C of the Skokie Park District. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

FISCAL YEAR ENDED 04/30/2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR), MANAGEMENT LETTER AND CONTROL DEFICIENCY LETTER

Treasurer Schmidt requested the approval of the fiscal year end 04/30/2016 Comprehensive Annual Financial Report, management letter and control deficiency letter.

Mr. John Epperson, Miller Cooper & Co. Ltd, reported on the audit process and various financial statements. Mr. Epperson said when the final audit report is issued the District will receive an unmodified opinion which is the highest level of assurance that can be awarded. The District will receive a certificate of achievement for excellence in financial reporting. Mr. Epperson complimented Treasurer Schmidt for his preparation of the audit and the excellent cooperation from staff.

Mr. Epperson explained the new accounting pronouncement, GASB68, related to pension liability being reported as government liabilities which were implemented this year.

Ms. Betsy Allen, Miller Cooper & Co., Ltd discussed the management letter and control deficiency letter. Ms. Allen discussed the required communications to the Board letter including the GASB68 statements that were implemented this year.

Commissioner Reid moved to approve the fiscal year end 04/30/2016 Comprehensive Annual Financial Report, management letter and control deficiency letter. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF BID FOR REPLACEMENT CARDIO EQUIPMENT FOR FITNESS FIRST

Superintendent Tuft requested approval of the bid for replacement cardio equipment for Fitness First. Superintendent Tuft said one bid was received. Direct Fitness is the sole provider in the area for Precor equipment. The project was budgeted at \$67,440 in the vehicle and equipment replacement fund. The bid included replacement of two Precor treadmills, three Precor ellipticals, three Precor upright bikes, one Precor recumbent bike and one Assault Air bike. The new equipment will be outfitted with P80 Preva Console which is an interactive touch screen. The cost for the replacement equipment is \$56,548.25.

Commissioner Yanes asked if the equipment would have the display feature. Superintendent Tuft responded yes.

Commissioner Reid moved to award the bid for Fitness First replacement of cardio equipment to Direct Fitness solutions in the amount of \$56,548.25. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF WEBER/FITNESS FIRST RENOVATION BIDS FOR PACKAGE 1

Superintendent Tuft said bid package 1 for Weber/Fitness First included demolition, structural steel, cast-in-place concrete, and earthwork. Superintendent Tuft said staff is recommending tabling bid package 1.

Superintendent Tuft said staff recommends tabling Bid Package 1 approval to provide more time to analyze the bids due to the need for additional information on total costs from the architect and construction manager on the entire project. Bid package 2 is also delayed and as a result the project will likely be pushed back to a spring start. Bid package 1 will be brought back to the Board in October or November. Tabled

UPDATE ON CAPITAL PROJECTS

Executive Director Ohrlund called on Superintendent Rea to give an update on the capital projects and vehicle and equipment for the 2016 -2017 fiscal year. President Clarito said the Board appreciated the additional reporting. No motion necessary, informational purposes only.

PRESIDENT'S REPORT

The date of the October Board meeting was set for Tuesday, October 18, 2016 at 7:00 p.m.

BOARD DEVELOPMENT AND EVALUATION PROGRAM

Commissioner Yanes said an Illinois Association of Park District representative is available for a Board Development and Evaluation program on November 15, 2016. The Board agreed on the date. The regular Board meeting will begin at 6:00 p.m. on November 15.

COMMISSIONER COMMENTS

Commissioner Yanes said she would like to have a presentation by the District's nutritionist to the Board at a future Board meeting.

Commissioner Reid asked Superintendent Tuft about the success of the Backlot Bash. Superintendent Tuft responded that the Backlot Bash was a great success both operationally and financially. President Reid said the Blue Oyster Cult group drew the biggest audience ever at the event this year.

Commissioner Yanes asked if the District offered an archery program. Superintendent Tuft said archery has been offered as part of a day camp program.

ADJOURNMENT

Commissioner Reid moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 8:00 p.m.

Jerry B. Clarito
President

John V. Ohrlund
Secretary