

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
NOVEMBER 15, 2016
6:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Jerry B. Clarito
Vice President Michael W. Alter
Commissioner Susan Aberman
Commissioner Michael Reid
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
Peter Murphy, Illinois Association of Park Districts
Mike Isaacs, Skokie Review
Khemarey Khoen, Skokie Resident

CALL TO ORDER

President Clarito called the regular meeting of the Board of Park Commissioners to order at 6:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

President Clarito asked Superintendent Tuft to report on the follow up with staff regarding cell phones discussed at last month's Board meeting. Superintendent Tuft reported that since the last meeting an additional banner regarding the use of cell phones has been posted in Fitness First, supervisors met with staff and discussed the use of cell phones at the front desk, and there have been no accidents with patrons using cell phones on fitness equipment. Staff will continue to monitor cell phone usage on fitness equipment

CONSENT AGENDA APPROVAL

Commissioner Reid moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of October 18, 2016; Bills payable for the month of October/November 2016; Treasurer's Report; and Staff Reports.

TAX LEVY ORDINANCE

Treasurer Schmidt requested the approval of the 2016 Tax Levy Ordinance #16-012. This is the same dollar amount that the Board approved at the October meeting with the Truth in

Taxation Law Resolution # 16-002. This legal document will be filed with the Cook County Tax Extension Office once approved.

Commissioner Yanes moved to approve the 2016 Tax Levy Ordinance #16-012 in the amount of \$7,772,000. This does not include debt service costs or the loss and cost factor added by the County. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

6 MONTH FUND SUMMARY ANALYSIS

Treasurer Schmidt discussed the Six Month Operating Fund Summaries as of 10/31/16. He summarized and highlighted the 4 operating funds: Corporate, Recreation, Facilities and Museum. Treasurer Schmidt said golf revenue is down due to young people not playing the sport and the baby boomers are aging. Commissioner Yanes commented that golfing is down nationwide. Treasurer Schmidt said the Skatium staff is doing a tremendous job with hockey and skating programs. Treasurer Schmidt said this is a 6 month snapshot of revenue, with expenses lagging. President Clarito thanked Treasurer Schmidt for the report. No motion, presentation only.

2016 CAMP REPORT AND 2017 CAMP FEE APPROVAL

Assistant Superintendent Marquardt reported on a good camp season. Mr. Marquardt said 71% of the camp registrations were Skokie residents and 67% of the summer camps saw an increase in registrations. There was a 6% increase in revenues from 2015.

Mr. Marquardt discussed the individual camps in detail. He said the one week camps were very successful. Sports Camps, Camp Iwannago, Central Camp, North End Camp and World Travelers offered one week camps. 986 participants registered for one week camps.

Next year B.L.A.S.T. Fitness Camp will become a one week camp at the end of the eight week camp season with different fitness themes every day. Mr. Marquardt said the B.L.A.S.T. camp is for children who are not interested in sports camp and want to learn about health and exercise. Commissioner Yanes said it was great to offer this camp to attract different elements of the population.

Camp comments from parents were highlighted. Mr. Marquardt said communication is the key. Commissioner Reid said the camp comments are very subjective and quite interesting; overall the comments are very positive.

Some recommendations for 2017 were to offer an end of summer camp at Weber and research the possibility of offering a camp website where parents can go for daily updates and information.

Commissioner Yanes mentioned another park district offering camp registration beginning in November. Mr. Marquardt said camp registration is January 29, 2017 with many residents now registering for camp online.

Commissioner Aberman moved to approve the camp fees as proposed. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION TO PURCHASE REPLACEMENT VEHICLE

Superintendent Rea requested authorization to purchase one 2017 Toyota Rav-4 hybrid vehicle through the National Joint Powers Alliance National Fleet Auto Group. The vehicle is budgeted in the Vehicle and Equipment Replacement fund at \$30,000.

Commissioner Reid moved to authorize staff to purchase one 2017 Toyota Rav-4 hybrid through the National Joint Powers Alliance National Fleet Auto Group for \$29,900.

Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

UPDATE ON NEW SUMMER PROGRAMMING FOR 2016

Assistant Superintendent Marquardt reported on new summer programs. There were 15 new programs including 3 new fitness programs as well as wrestling, softball and flag football. Early childhood programs and the senior trips were very successful. The Trends Task Force is being utilized to identify ideas for new programs. President Clarito said there did not seem to be much interest in cricket. Executive Director Ohrlund said sometimes it takes a few attempts at offering new programming before they catch on.

PRESIDENT'S REPORT

The date for the public hearing for Winnebago Park Playground was set for Monday, December 5, 2016 at 7:00 p.m. The date of the December Board meeting was set for Tuesday, December 20, 2016 at 7:00 p.m.

COMMISSIONER COMMENTS

Commissioner Aberman asked for an update on the Veterans Park memorial. Superintendent Rea said the contractor has scheduled installation for this week. The memorial is for all veterans living and deceased and Executive Director Ohrlund said he expects to dedicate the feature around Memorial Day, 2017.

Commissioner Aberman said she noticed from the staff report that tennis classes are down. She requested using some of the tennis courts in the District for some other activity, possibly a skate park. Superintendent Rea said usage was monitored at the Lawler Park tennis court this year and found minimal use. Staff plans on converting this court to 4 pickle ball courts in 2017.

Executive Director Ohrlund reminded the Board that the Skokie Chamber of Commerce Holiday Party will be Thursday, December 15, 2016 at the Holiday Inn from 5 – 8 p.m.

Commissioner Yanes thanked staff for the written dietician report. There was discussion on having a dietician presentation to the Board. Tabled.

EXECUTIVE SESSION

Commissioner Aberman moved to enter into Executive Session to discuss minutes of Executive Session meetings for purposes of approval of the minutes, and to discuss the purchase or lease of real property for use of the District, and for board self-evaluation when meeting with a representative of a statewide association of which the District is a member, all pursuant to 5 ILCS 120/2(c) sections 21, 5 and 16 respectively. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Vice President Alter left the meeting.

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

The regular meeting reconvened at 8:52 p.m.

Commissioner Aberman moved to approve the content of the Executive Session Minutes of October 18, 2016 with minutes to remain closed because the need for confidentiality still exists as to all or part of the minutes. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

Commissioner Aberman moved to approve Resolution #16-003 authorizing the purchase of certain real estate commonly known as 7500 Frontage Road, Skokie, Illinois and approving the terms and authorizing the execution of a Real Estate Purchase and Sales Contract in connection therewith. Commissioner Reid seconded the motion. The property is to be utilized for a new Park Services facility with the current property at 7701 Skokie Blvd. to be declared surplus and sold. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

ADJOURNMENT

Commissioner Reid moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried. The regular meeting adjourned at 8:54 p.m.

Jerry B. Clarito
President

John V. Ohrlund
Secretary