

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
NOVEMBER 17, 2015
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Vice President Maureen Yanes
Commissioner Susan Aberman
Commissioner Jerry B. Clarito (Remote Attendance)

Others Present:

Executive Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
Scott Runkle, Risk Management and Special Facility Mgr.
Emily Vanderkamp, Weber Leisure Center Manager
Mike Isaacs, Skokie Review

Ms. Ticia Dourhty-Ashcroft, TLC Parent
Shannon McGee, Williams Architects
Tom Poulos, Williams Architects
John Miller, Ehlers and Associates
Tom Dilisio, Skokie, IL

Absent:

Commissioner Michael W. Alter

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

Ticia Dourhty-Ashcroft, Niles, Illinois addressed the Board. She said she was following up on the status of the personal panic fobs that she spoke about at the last board meeting. Assistant Superintendent Marquardt responded that the fobs have been ordered. Ms. Dourhty-Ashcroft thanked the Board and said a lot of parents at Tot Learning Center will be ever so grateful.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Commissioner Aberman moved to approve the Consent Agenda. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of October 20, 2015; Bills payable for the month of October/November 2015; Treasurer's Report; and Staff Reports.

2015 TAX LEVY ORDINANCE #15-015

Treasurer Schmidt requested the approval of the 2015 Tax Levy Ordinance #15-015. This is the legal document that is filed with the Cook County Tax Extension Office. This is the same dollar amount that the Board approved at the October meeting with the Truth in Taxation Law Resolution #15-001.

Vice President Yanes moved to approve the 2015 Tax Levy Ordinance #15-015 in the amount of \$7,557,000. This does not include debt service costs nor the loss and cost factor added by the County. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried

APPROVAL OF BOND SALE TIMELINE: GENERAL OBLIGATION LIMITED TAX BONDS 2016A

Treasurer Schmidt requested the Board to approve the bond sale timeline for the General Obligation Limited Tax Bonds 2016A. The 2016A bonds will allow the original tax cap limitation set in 1994 to be increased by the Consumer Price Index. This equates to approximately \$300,000. This money will be used for capital improvements.

John Miller, Ehlers and Associates, reminded the Board that a Bond Notification Hearing will need to be held in December and the adoption of the bond ordinance and sale of the bonds will take place at the January Board Meeting. Commissioner Aberman inquired if the Park District is at the legal debt margin. Treasurer Schmidt responded no.

Commissioner Aberman moved to approve the timeline to issue approximately \$300,000 Series 2016A General Obligation Limited Tax Bonds based on the Debt Service Extension Base increase. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

WEBER LEISURE CENTER RENOVATION PRESENTATION AND APPROVAL

Executive Director Ohrlund introduced Tom Poulos and Shannon McGee of Williams Architects who presented three schemes for the Weber Leisure Center Renovation. Designs were presented to the public at a public meeting on November 3, 2015 with approximately 30 people attending. Superintendent Tuft and President Reid said there were a lot of positive comments from the public that evening. The architects took their comments and revised the schemes for this presentation to the Board.

Mr. Poulos discussed each of the 3 schemes in detail and responded to questions from the Board. Mr. Poulos said the operational efficiency and sustainability is a goal, capturing some underutilized space and create some programming and revenue.

After much discussion the Board selected Scheme B, with the deletion of the secondary entrance enhancement and the addition of the stairway enhancement.

Commissioner Aberman moved to approve Scheme B with the deletion of the secondary entrance enhancement and the addition of the stairway enhancement. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

APPROVAL OF FIREWORKS CONTRACT EXTENSION

Superintendent Tuft requested approval of the fireworks contract extension. Melrose Pyrotechnics has been producing the fireworks show for the Fourth of July since 1994. Melrose Pyrotechnics has been a trusted contractor and has continued to deliver a fantastic fireworks performance. Staff is recommending extending the contract with Melrose Pyrotechnics for another three years (2016, 2017 and 2018).

Vice President Yanes moved to authorize staff to sign a three-year contract for Fourth of July fireworks with Melrose Pyrotechnics at a cost of \$25,000 per year. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

2015 CAMP REPORT AND 2016 CAMP FEE APPROVAL

Assistant Superintendent Marquardt reported summer camp had a great year. Staff performed well.

Assistant Superintendent Marquardt discussed camp finances, details of select camps, bus transportation including home pickup, implementing one week camp options for some camps, and camp fees for 2016.

Commissioners Aberman and Clarito congratulated staff on a fantastic camp season. Commissioner Clarito suggested acknowledging camp staff for the great job and for maintaining budget.

Commissioner Aberman moved to approve camp fees as proposed. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

REPORT ON AQUATICS SEASON AND APPROVAL OF 2016 POOL FEES

Scott Runkle, Risk Management and Special Facilities Manager presented the report on the 2015 Aquatics season and recommendations for the 2016 pool fees.

Mr. Runkle spoke about the cooler and wet weather being a factor this year. Over the season 13 of 16 weekends had some rain or thunderstorms. August was the best month for the pools. He discussed staffing issues in regard to hiring lifeguards to work the entire season. With schools beginning earlier in August, he lost a significant amount of his staff by mid August.

Mr. Runkle said the new variable frequency drives (VFD's) that were installed on pool pumps prior to the season provided a significant energy savings of 51% less kilowatt usage than the previous three year average.

Mr. Runkle discussed the 2016 fee recommendations. Fees are to remain the same except for an increase in splash passes and the addition of a "family discount" rate on non-resident season passes.

Vice President Yanes moved to approve the 2016 pool hours and fees as proposed. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

PRESIDENT'S REPORT

The date for the next Regular Meeting of the Board of Park Commissioners was set for Tuesday, December 15, 2015 at 7:00 pm.

COMMISSIONER COMMENTS

Vice President Yanes asked about follow up on the NRPA Ethnic Minority Society as was discussed at the last board meeting. Executive Director Ohrlund said information was researched by Assistant Superintendent Marquardt on the organization. Executive Director Ohrlund said the Ethnic Minority Society is essentially a group of minority employees and elected officials promoting opportunities for professional development for their members within NRPA.

ADJOURNMENT

Vice President Yanes moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 9:13 p.m.

Michael Reid
President

John V. Ohrlund
Secretary