

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MAY 16, 2017
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Jerry B. Clarito
Vice President Michael W. Alter
Commissioner Susan Aberman
Commissioner Michael Reid
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Recreation and Facilities Michelle Tuft
Superintendent of Parks Michael Rea
Assistant Superintendent of Recreation Jon Marquardt
Marketing and Communications Manager Jim Bottorff
Emily Guynn, Weber Center Manager
Jennie Bever, Fitness First Manager
Executive Administrative Assistant Ann Perez
Mike Isaacs, Skokie Review
Khemarey Khoeun, Commissioner-elect
Jessica Beverly, Skokie Resident
Richard Evonitz, Skokie Resident
Randy Kim, Chicago Resident
Sonny and Gem Conte, Skokie Residents
Richard and Roza Vinh, Arlington Heights Residents
Sorphea Cohen, Skokie Resident
Sophia Khoeun, Skokie Resident
Soph Khoeun, Skokie Resident

CALL TO ORDER

President Clarito called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

No citizen comments.

CONSENT AGENDA APPROVAL

Vice President Alter moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of April 18, 2017; Bills payable for the month of April/May 2017; Treasurer's Report; and Staff Reports.

WEBER/FITNESS FIRST PROJECT UPDATE

Superintendent Tuft gave an update on the Weber/Fitness First project. Ms. Tuft said the drywall installation in the Board room is done, fireproofing and painting of the ceiling was done, plumbing was complete in the locker rooms and stud walls are 85% complete in Fitness First. Proposed tables and chairs were reviewed.

APPROVAL OF BID FOR LAWLER PARK COURT RENOVATION

Superintendent Rea requested approval of the bid for Lawler Park court renovations. One bid was received from Continental Construction in the amount of \$150,600.00. The District has used Continental Construction on previous District projects and was satisfied with their work. The project is budgeted at \$175,000.

Commissioner Reid moved to approve the bid of Continental Construction for \$150,600.00 for court renovations at Lawler Park. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF ARCHITECTURAL PROFESSIONAL SERVICES AGREEMENT FOR PARK SERVICES FACILITY

Superintendent Rea requested approval of the Architectural Professional Services Agreement for the new Park Services facility. This agreement will include the final design and development, bidding, permitting, construction, and project closeout phases of the project. The cost of the agreement will be \$222,600 which includes engineers for evaluation of the electrical, plumbing and mechanical systems. Commissioner Yanes inquired about additional costs and Superintendent Rea discussed potential additional costs.

Commissioner Yanes moved to approve the Architectural Professional Services Agreement with Williams Architects for the Park Services facility for \$222,600.00 Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION TO PURCHASE REPLACEMENT VEHICLE

Superintendent Rea requested authorization to purchase a replacement vehicle for a vehicle that has over 106,000 miles. The existing vehicle will be disposed of through an online auction. The vehicle is budgeted at \$27,000 in the Vehicle and Equipment Replacement Fund. The cost of the vehicle is \$26,088 through a cooperative purchase program.

Commissioner Aberman moved to authorize staff to purchase one 2017 Ford Escape through the National Joint Powers Alliance National Fleet Auto Group for \$26,088. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye.

APPROVAL OF BOARD TRAVEL AND HOUSING EXPENSES FOR IAPD LEGISLATIVE CONFERENCE

Commissioner Reid moved to approve the amount of \$593.38 for commissioner travel, meals and lodging expense incurred at the IAPD Legislative conference held in Springfield, IL on May 2 and May 3, 2017. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

**APPROVAL OF PROPOSAL FOR REMOVAL OF UNDERGROUND STORAGE TANKS
AT 7701 SKOKIE BLVD.**

Executive Director Ohrlund requested approval of the proposal for the removal of underground storage tanks at 7701 Skokie Blvd. Executive Director Ohrlund said the State of Illinois has a LUST Fund (leaking underground storage tank) which should limit the District's cost to \$10,000. Unfortunately, repayment from the State of Illinois may be held up for some period of time. The proposal from Mostardi Platt for removal of the tanks and environmental remediation is \$55,210.

Commissioner Yanes moved to accept the proposal from Mostardi Platt for the removal of UST's at 7701 Skokie Blvd. and environmental remediation and reporting as required at an estimated cost of \$55,210.00. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

REPORT ON HEALTH AND WELLNESS PROGRAM

Superintendent Tuft introduced Emily Guynn Weber Center Facility Manager and Manager Jennie Bever Fitness First Manager to report on the health and wellness programs at the District. Emily Guynn described the six dimensions of health and wellness which are social, physical, emotional, intellectual, spiritual and environmental. Ms. Guynn highlighted the programs and events at the different facilities in the District demonstrating health and wellness in their activities and special events. There were 169,362 visits to the Fitness Center in 2016 which included group exercise, personal training sessions, massage therapy and nutrition consultations. Ms. Guynn spoke about the many marketing incentives for Fitness First that Manager Jennie Bever works on all year long. She said staff takes pride in incorporating health and wellness in the District programs, activities and facilities. President Clarito said the presentation was wonderful.

PRESIDENT'S REPORT

The date of the regular meeting of the Board of Park Commissioners was set for Thursday, June 15, 2017 at 7:00 p.m. in the Scooter Party Room at the Skatium. The Board Diversity Committee Meeting will be held on Tuesday, June 13, 2017 at 7:00 p.m. at the Oakton Center.

OUTGOING COMMISSIONER PRESENTATION

Vice President Alter read a resolution honoring President Clarito's accomplishments as Park Commissioner since 2005. Executive Director Ohrlund presented President Clarito with a gift of appreciation. President Clarito thanked the Board and staff and said it has been an honor to serve the community.

COMMISSIONER COMMENTS

Vice President Alter said he attended all of the ice show performances and congratulated Kerry Murphy and her staff for a phenomenal job. Commissioner Reid asked about the status of the Sports Park East property. Executive Director Ohrlund responded that he had spoken to staff at the Metropolitan Water Reclamation District (MWRD) who said most likely the Park District will have access to some of the property for approximately 3 years. Executive Director Ohrlund said fields may be developed and utilized for cricket and soccer in the short term.

Executive Director Ohrlund said the Winnebago Park playground will open to the public on Thursday, May 18th. There will be a ribbon cutting ceremony at 6:30 p.m.

Commissioner Yanes asked about the Trends Task Force. Assistant Superintendent of Recreation Jon Marquardt responded that the Trends Task Force recently held a brainstorming session for the Recreation and Facilities staff.

ADJOURNMENT – SINE DIE OF REGULAR MEETING

Vice President Alter moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. All Commissioners voted aye. Motion carried. The regular meeting adjourned at 7:55 p.m.

Jerry B. Clarito
President

John V. Ohrlund
Secretary