

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MARCH 14, 2017
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Jerry B. Clarito
Commissioner Susan Aberman
Commissioner Michael Reid
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Recreation and Facilities Michelle Tuft
Superintendent of Parks Michael Rea
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
John Miller, Ehlers and Associates
Maureen Barry, Ehlers and Associates
Mike Isaacs, Skokie Review
Khemarey Khoeun, Skokie Resident

Absent:

Vice President Michael W. Alter

CALL TO ORDER

President Clarito called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

Ms. Khemarey Khoeun is currently a candidate for the Board of Park Commissioners in the April election. She said a citizen reached out to her about safety in the parks. Commissioner Reid mentioned that the Park District has a pilot program for security cameras in parks as part of the Winnebago Park Playground renovation. Executive Director Ohrlund asked Ms. Khoeun to ask the resident to contact him to discuss her concerns.

PUBLIC HEARING - BOND ISSUE NOTIFICATION ACT

President Clarito called the Public Hearing on the Bond Issue Notification Act to order. He asked for any comments or questions regarding the proposed \$2,500,000 general alternate bond sale Series 2017B. There were no comments. President Clarito closed the Public Hearing at 7:04 p.m.

CONSENT AGENDA APPROVAL

Commissioner Aberman moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of February 27, 2017; Minutes of the Finance Committee Meeting of March 8, 2017; Bills payable for the month of February/March 2017; Treasurer's Report; and Staff Reports.

ADOPTION OF ORDINANCE #17-003 AUTHORIZING THE ISSUANCE OF \$2,320,000 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS SERIES 2017A, OF THE SKOKIE PARK DISTRICT

Treasurer Schmidt requested the adoption of Ordinance #17-003 authorizing the issuance of \$2,320,000 General Obligation Limited Tax Refunding Bonds Series 2017A, of the Skokie Park District.

Treasurer Schmidt introduced Mr. John Miller and Ms. Maureen Barry, Ehlers and Associates to discuss the bond sale that occurred earlier in the day. Mr. Miller stated that the purpose of the bond sale is the annual advance refunding of alternate bond debt service for outstanding bonds, Series 1999B Alternate Bonds, due on December 1, 2017. Mr. Miller said the procedure is to place the bond proceeds in escrow to make the payment on the due date of December 1, 2017. Ms. Barry said a competitive bond sale was held today with five bids received. The low bidder was Wintrust Financial Corp, Highland Park, Illinois at 1.9987%.

Commissioner Reid moved to approve Ordinance #17-003 to authorize the issuance of \$2,320,000 of General Refunding Bonds Series 2017A. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

APPROVAL OF THE 2017 REFUNDING ESCROW DEPOSIT AGREEMENT WHICH RELATES TO ORDINANCE #17-003

Treasurer Schmidt said the 2017 Refunding Escrow Deposit Agreement relates to Ordinance #17-003. The agreement takes the proceeds from the refunding bond issue Series 2017A and invests these proceeds in government obligations. The money from the principal and interest earned on the government obligations will be used to pay the installment of the Debt Service payments as they become payable and due.

Commissioner Yanes moved to approve the 2017 Refunding Escrow Deposit Agreement to authorize the District to escrow \$2,320,000 of debt service payments into a special irrevocable escrow fund per the attached agreement. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

ADOPTION OF ORDINANCE #17-004 PROVIDING FOR THE ABATEMENT OF CERTAIN TAXES LEVIED FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) SERIES 2011A, GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE) SERIES 2013B AND GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015B, OF THE SKOKIE PARK DISTRICT

Treasurer Schmidt requested the adoption of Ordinance #17-004 providing for the abatement of certain taxes levied for the payment of the principal and interest on General Obligation Bonds (Alternate Revenue Source) Series 2011A, General Obligations Bonds (Alternate Revenue Source), Series 2013B and General Obligation Bonds (Alternate Revenue Source), Series 2015B of the Skokie Park District.

Treasurer Schmidt said the Alternate Revenue Source 2011A Series bonds were used for the Skatium renovation and the 2013B Series and 2015 Series for capital improvements. The District pays the Series 2011A through the Recreation Fund. The Debt Service Fund pays the interest costs on the

Series 2013B and Series 2015B bonds. This action will remove the principal and interest from the tax levy.

Commissioner Aberman moved to approve Ordinance #17-004 to authorize the abatement of certain taxes levied for the payment of the principal and interest on the Series 2011A General Obligation Bonds and the interest costs on the Series 2013B and Series 2015 B General Obligation Bonds (Alternate Revenue Source) of the Skokie Park District. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

ADOPTION OF ORDINANCE #17-005 PROVIDING FOR THE ABATEMENT OF CERTAIN TAXES LEVIED FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON GENERAL OBLIGATION PARK BONDS, SERIES 1999B (CAPITAL APPRECIATION BONDS) OF THE SKOKIE PARK DISTRICT

Treasurer Schmidt requested the adoption of Ordinance #17-005 providing for the abatement of certain taxes levied for the payment of the principal and interest on the Series 1999B (Capital Appreciation Bonds). The adoption of this Ordinance allows for the removal of the principal and interest from the tax levy.

Commissioner Yanes moved to approve Ordinance #17-005 to authorize the abatement of certain taxes levied for the payment of the principal and interest on the above-mentioned General Obligation Bonds, Series 1999B. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

TENTATIVE BUDGET & APPROPRIATION ORDINANCE #17-006 FISCAL YEAR 2018

Treasurer Schmidt said following the budget presentation at the Finance Committee Meeting, the budget was put into a legal document (Ordinance #17-006) for public display for 30 days at the Devonshire, Oakton and Weber Leisure Centers. This document mirrors the operating budget that was presented at the Finance Committee Meeting. A public hearing on the Tentative Budget and Appropriation Ordinance will take place at the April Board meeting.

Commissioner Reid moved to approve the Tentative Budget and Appropriation Ordinance #17-006 for Fiscal Year 2018 so it can be on public display for thirty days. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

AMERICANS WITH DISABILITIES ACT TRANSITION PLAN UPDATE

Superintendent Rea said the Americans with Disabilities Act (ADA) Transition Plan is updated on an annual basis since being adopted in 2012. Superintendent Rea reported on the ADA related repairs and improvements that were completed, including the installation of a handicapped accessible playground at Timber Ridge Park.

Commissioner Aberman moved to approve the March 14, 2017 update to the District's Americans with Disabilities Act Transition Plan. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

APPROVAL OF CHANGE ORDER #1, WEBER/FITNESS FIRST AUDIO VISUAL SYSTEM

Superintendent Tuft said the audio visual (AV) package for the multipurpose room was bid as an alternate during the bid process for the Weber/Fitness First renovation project. After the bids were received, staff re-evaluated the scope of the AV package.

The IT Department met with the construction manager and after a thorough analysis is recommending the AV package consisting of:

- Customized interface for easy control of the system.
- Two screens for Board presentations, one for the Board and one for the audience
- A new HD projector
- Wireless microphones
- Stereo system for group exercise

Executive Director Ohrlund and Superintendent Tuft visited a local school that has a similar AV system installed by the same vendor and were pleased with that system. The total cost is \$68,667 which includes installation, representing a cost savings of over \$7,000 from the original bid.

Commissioner Aberman moved to approve Weber/Fitness first Change Order #1 for audio visual equipment for \$68,667. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

APPROVAL OF HEALTH INSURANCE RENEWAL

Treasurer Schmidt requested approval of the health insurance renewal with the District insurance carrier Blue Cross/Blue Shield. The District's health insurance policy is due for renewal on May 1, 2017. The District's insurance broker, Hub International and Lynn Seebacher, Human Resource Manager have been working to keep the insurance rates as low as possible. The rate negotiated this year is 4.60% which is an increase of \$41,213 based on the current census. The District's plan will remain exactly the same. The employee portion of their premium will increase proportionally to the increase in their coverage.

Commissioner Reid moved to approve the renewal of the District's health insurance with Blue Cross/Blue Shield for a period of one year beginning May 1, 2017 at a gross increase of 4.6% based on current census. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH SCHOOL DISTRICT 69 REGARDING STORM WATER DETENTION AT SKOKIE PARK TENNIS CENTER

Executive Director Ohrlund requested the approval of an Intergovernmental Agreement with School District 69 regarding storm water detention at Skokie Park Tennis Center. Executive Director Ohrlund explained that the District and School District 69 have an agreement for a storm water detention for Madison Elementary School west of court #8 at the Skokie Park Tennis Center. School District 69 is planning an addition at the school in the next two years. The existing detention is fenced in and can be easily expanded. President Clarito asked if there would be any impact on the tennis courts or garden plots. Executive Director Ohrlund responded no, this agreement does not affect any of the District operations, tennis courts or garden plots.

Commissioner Yanes moved to approve the Intergovernmental Cooperation Agreement and Grant of Easement and Agreement with School District 69 for storm water detention at the Skokie Park Tennis Center. Commissioner Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Alter was absent. Motion carried.

PRESIDENT'S REPORT

The date of the regular April Board meeting is Tuesday, April 18, 2017 at 7:00 p.m. and will be held at the Skatium Scooter Party Room. The Board Workshop will be held on Tuesday, March 21, 2017 at 6:00 p.m. in the Skatium Scooter Party Room.

COMMISSIONER COMMENTS

Commissioner Reid attended the Amazing Animals at the Exploritorium last weekend. He said it was extremely well attended and that Mary Amato did an incredible job.

Commissioner Yanes said the Unity Rally at Devonshire Cultural Center was well attended with over 200 people in attendance.

Executive Director Ohrlund said the Skokie Cares organization had a well-attended public meeting at the Illinois Holocaust Museum last week.

President Clarito said that he and Executive Director Ohrlund and Superintendent Tuft attended the Village of Skokie Boards and Commissions Appreciation Reception on Monday.

Commissioner Yanes asked for an update on the Weber construction project to date. Superintendent Tuft said Fitness First has been successfully relocated to the gym. Changing areas will be available shortly. Bags and coats can be checked at the front desk. There are no showers available. The elevator will remain operational; the stairs near the elevator will be walled off. Demolition will begin Wednesday. All group exercise and Pilates classes are continuing. Staff offices have been relocated. The website is regularly updated and social media is being utilized.

President Clarito and Commissioner Yanes congratulated Assistant Superintendent Marquardt on the progress of the Diversity Committee. Mr. Marquardt said the committee has 5 major projects planned which include:

- welcome signs in different languages
- translators available on call
- name tags identifying the different language staff can speak
- community outreach programs
- targeting the Indian Community with some different event options including a Bollywood movie

ADJOURNMENT

Commissioner Reid moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. All Commissioners voted aye. Vice President Alter was absent. Motion carried. The regular meeting adjourned at 7:55 p.m.

Jerry B. Clarito
President

John V. Ohrlund
Secretary