

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JUNE 17, 2014
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Vice President Michael W. Alter
Commissioner Susan Aberman
Commissioner Jerry B. Clarito

Others Present:

Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Executive Administrative Assistant Ann Perez

Absent:

Commissioner Maureen Yanes

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizens present.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Vice President Alter moved to approve the Consent Agenda. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried. The Consent Agenda consisted of: Minutes of the Regular Board Meeting of May 28, 2014; Minutes of the Annual Board Meeting of May 28, 2014; Minutes of the Public Input Meeting for the Comprehensive Plan of June 5, 2014; Minutes of the Special Board Meeting for the Comprehensive Plan of June 10, 2014; Bills Payable for the months of May 2014/June 2014; Treasurer's Report; and Staff Reports.

APPROVAL OF PREVAILING WAGE ORDINANCE #14-007

Superintendent Schmidt requested approval of the Prevailing Wage Ordinance #14-007. Superintendent Schmidt reported that every June state law requires local governments to approve an ordinance setting the prevailing wages for construction projects.

Commissioner Aberman moved to approve Ordinance #14-007 setting the prevailing wage rate. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried.

APPROVAL OF BID FOR OAKTON COMMUNITY CENTER FLOORING

Assistant Superintendent Jon Marquardt requested approval of the bid for the Oakton Community Center flooring. Four bids were received for this project. The project includes replacement of the tile floor in the Oakton Community Center multipurpose room, front entrance vestibule and lobby area. There is an alternate which includes removal of the carpeting and tile from the front entrance vestibule and lobby area. The flooring will be 18" Flexco Natural Stone Elements luxury vinyl tile.

The low bidder was Scharm Floor Covering for a cost of \$38,115.00. \$35,000.00 has been budgeted for this project. There have been some savings on other capital projects therefore funds are available for this project. Scharm Floor Covering has done work for the District in the past and staff has been satisfied with their work. President Reid inquired about the difference in VCT and LVT flooring. Assistant Superintendent Marquardt responded that VCT is speckled vinyl composite tile and LVT is luxury vinyl tile. The LVT is upgraded flooring.

Commissioner Clarito moved to award the bid to Scharm Floor Covering for the Oakton Community Center tile floor replacement in the amount of \$38,115.00 which includes the base bid and the alternate. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried.

APPROVAL OF ADMINISTRATIVE XEROX COLOR COPIER LEASE AGREEMENT

Superintendent Schmidt requested approval to upgrade and replace the Docucolor C252 color copier/printer located in the Administrative Office copy room.

The lease on the current copier expires in 2015. The Xerox proposal will cancel the current lease and lease an upgraded Xerox C75 Color system for 60 months with a cost savings of approximately \$231.00 a month based on the current copy usage. The current monthly cost is \$1,629.00. The new monthly cost will be \$1,398.00.

Commissioner Aberman inquired how the Park District became aware of this savings on the lease. Superintendent Schmidt responded that he was contacted by a Xerox representative.

Commissioner Aberman moved to approve replacing the current color copy equipment at Weber Leisure Center Administration office with a new Xerox C75 Color System copier at a five year lease cost of \$83,880.00. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried.

PRESIDENT'S REPORT

President Reid discussed the date for the July Board Meeting. The date for the next Regular Meeting of the Board of Park Commissioners was set for Tuesday, July 15, 2014 at 7:00 p.m. at Weber Leisure Center.

COMMISSIONER COMMENTS

Commissioner Aberman commented on the proposed community wellness program that was spoken about at previous meetings. Commissioner Aberman developed some ideas for the framework of the program.

Commissioner Clarito stated that he is involved in a Filipino health fair which includes a walk.

Executive Director Ohrlund responded that some of the ideas are already being implemented by other organizations and in current District programs. There is a need to pull all of these programs and organizations under one umbrella wellness program for the community.

Commissioner Aberman suggested a child automobile safety seat program. Commissioner Aberman suggested partnering with the Skokie Police and Skokie Fire Department for the child safety seat installations. Executive Director Ohrlund said staff will discuss with the Village departments.

Vice President Alter reported on some maintenance issues at Playtime Park.

Executive Director Ohrlund asked the Commissioners if they were planning on attending the Independence Day Parade.

Vice President Alter inquired if something other than candy be distributed. Superintendent Tuft said

she would look into acquiring other items for distribution with the Park District logo.

Superintendent Tuft said the T-shirts at the fireworks would be distributed at a tent location this year. The T-shirts will be in children sizes only this year and will be distributed on a first come first serve basis.

Vice President Alter inquired about the SuperFan this year at the Backlot Bash. Superintendent Tuft responded that the application has been revised and is not posted on the website yet. The application will be available online soon.

Executive Director Ohrlund informed the Board of a request for the use of the parking lot at Dammrich Rowing Center. Executive Director Ohrlund has researched the parking and has determined that the Park District will not be honoring their request for parking.

ADJOURNMENT

Commissioner Aberman moved to enter into executive session to discuss minutes of executive session meetings for purposes of approval of the minutes and semi-annual review of the minutes, and to consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of specific employees. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried. The regular meeting adjourned to executive session at 7:35 p.m.

The regular meeting reconvened at 7:45 p.m. Commissioner Aberman moved to approve the content of the Executive Session Minutes of April 24, 2014 with minutes to remain closed because the need for confidentiality still exists as to all or part of the minutes. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried.

The semi-annual review of Minutes for past Executive Session Meetings was completed in Executive Session. Vice President Alter moved to approve the release of Executive Session meeting minutes for October 22, 2013, and January 21, 2014, with other minutes to remain closed because the need for confidentiality still exists as to all or part of the minutes. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried.

Commissioner Aberman moved to adjourn the regular meeting. Vice President Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Yanes was absent. Motion carried. The regular meeting adjourned at 7:47 p.m.

Michael Reid
President

John V. Ohrlund
Secretary