

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JUNE 18, 2013
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Susan Aberman
Commissioner Michael W. Alter
Commissioner Jerry B. Clarito
Commissioner Maureen Yanes

Others Present: Director/Secretary John V. Ohrlund
Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Executive Administrative Assistant Ann Perez

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

SWEARING IN OF RE-ELECTED COMMISSIONER

Executive Director Ohrlund performed the swearing in ceremony of Vice President Susan Aberman.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Vice President Aberman moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of: Minutes of the Minutes of the Regular Board Meeting of May 21, 2013; Minutes of the Annual Meeting of May 21, 2013; Bills Payable for the months of May 2013/June 2013, Treasurer's Report; and Staff Reports.

APPROVAL OF THE PREVAILING WAGE ORDINANCE #13-010

Superintendent Rea reported that state law requires local governments to approve an ordinance setting the prevailing wages for construction projects in June. Superintendent Rea requested Board approval of Ordinance #13-010, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Skokie Park District.

Commissioner Yanes moved to approve Ordinance #13-010 setting the prevailing wage rates. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF BID FOR WOOD AND BRUSH CHIPPER

Superintendent Rea informed the Board that last month authorization to bid a wood and brush chipper was approved. Superintendent Rea reviewed the bids and stated the bids received by Vermeer and Atlas Bobcat were not qualified as they did not meet bid specifications. Superintendent Rea explained why the bids did not qualify.

The low bidder, Alexander Equipment, bid a 2013 Morbark Beaver M15R for a total of \$52,900.00. Superintendent Rea explained that the warranty period, horsepower and quality of the Morbark Beaver was the consideration of staff to recommend the bid from Alexander Equipment.

Commissioner Alter moved to approve the bid to Alexander Equipment for a 2013 Morbark Beaver M15R chipper in the amount of \$52,900.00. Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF SKOKIE PARK TENNIS CENTER CHANGE ORDER #1

Superintendent Rea informed the Board that during the bid process the fence posts were sized at 2 ½" for the Skokie Park Tennis Center project. Staff is requesting 3" posts at an additional cost of \$2,929.00. With this change order the project will be \$92,731.00 under budget. Executive Director Ohrlund said that sometimes there is storm damage on the fencing and 3" posts will make the fence sturdier.

Vice President Aberman moved to approve Change Order #1 for the Skokie Park Tennis Center project for \$2,929.00. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF SKATIUM CHANGE ORDER #1

Superintendent Rea requested a deductive change order for the Skatium studio rink project in the amount of \$13,000.00. Superintendent Rea stated that soil conditions are such that a subsoil drainage system is not needed. The professional consultants agree that the drainage system is not necessary. The current rink did not have one and functioned properly.

Commissioner Alter asked if this could be a problem at a later date, Superintendent Rea responded no.

Commissioner Clarito moved to approve Change Order #1 for the Skatium project for a credit of \$13,000.00. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION TO BID CARPET REPLACEMENT AT DEVONSHIRE CULTURAL CENTER

Superintendent Tuft requested authorization to bid carpet replacement at Devonshire Cultural Center. \$30,000.00 has been budgeted for this project. The areas scheduled for replacement are the 1st and 2nd floor hallways and lobbies. The program rooms will be bid as an alternate.

Commissioner Yanes inquired about the age of the carpeting. Superintendent Schmidt said the carpeting is at least 7 years old.

Commissioner Yanes moved to authorize staff to prepare specifications and solicit bids for carpet replacement at Devonshire Cultural Center. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

COMMISSIONER COMMENTS

Commissioner Yanes complimented staff on the cleanliness of Fitness First! Superintendent Tuft said that staff has been working very hard on cleaning the walls and equipment at the facility over the past few months.

Commissioner Yanes inquired if there will be an information monitor installed at Fitness First. Superintendent Tuft stated that staff is gathering quotes on the electrical service needed to install the monitor on the south wall at the facility.

Commissioner Yanes stated that she is frequently at the Weber Center and Fitness First and does not visit the other facilities as often. Commissioner Yanes suggested future board meetings could be held at other facilities possibly once a quarter.

President Reid inquired about the status of the Skatium project. Superintendent Rea responded the sub soil heat system has been installed, a pressure test in the system was conducted over the weekend and it held. The concrete pad is ready to be poured for the compressor system. Sand will soon be placed and compacted and the piping for the floor will be installed. The refrigeration system should be installed on July 9th. The project is on schedule.

President Reid said he heard an announcement on the SCORE radio station 670AM about Skokie Sports Park, one of the top 50 golf ranges.

Commissioner Yanes inquired about the Fourth of July Parade. Executive Director Ohrlund responded that the parade route will be shorter due to the downtown construction on Oakton Street. The parade route will start at Oakton Community College, go north on Skokie Blvd. and end at Oakton Park. Superintendent Tuft stated that there will be no changes to the party in the park and fireworks events.

Executive Director Ohrlund asked the Commissioners to begin to consider their plans for the NRPA conference.

PRESIDENT'S REPORT

President Reid confirmed the date of the July Board Meeting with the other Commissioners. The next Regular Meeting of the Board of Park Commissioners will be held on Tuesday, July 16, 2013 at 7:00 p.m.

ADJOURNMENT

Commissioner Alter moved to enter into Executive Session to discuss minutes of the Executive Session Meetings for purposes of approval of the minutes and semi-annual review of the minutes, and to discuss the appointment, employment, performance, compensation or dismissal of specific employees.

Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting adjourned to Executive Session at 7:30 p.m.

The regular meeting reconvened at 7:53 p.m. Commissioner Alter moved to approve not to release any additional Executive Session minutes. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

Commissioner Yanes moved to adjourn the regular meeting. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 7:54 p.m.

Michael Reid
President

John V. Ohrlund
Secretary