

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JUNE 19, 2012
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Maureen Yanes
Commissioner Susan Aberman
Commissioner Jerry B. Clarito
Commissioner Michael W. Alter

Others Present: Director/Secretary Mark Schneiderman
Superintendent of Parks and Facilities John Ohrlund
Treasurer William G. Schmidt
Superintendent of Recreation Michelle Tuft

Michael Rea, Assistant Superintendent of Parks
Mary Grear, Exploritorium and Events Supervisor
Pamela Zeid, Customer Service Supervisor- Oakton Center
Crystal VanHying, Facility Manager – Oakton Center
Fouzia Khan – Facility Manager – Tot Learning Center
Jon Marquardt, Facility Manager - Weber Center
Sarah Natalie, Assistant Facility Manager – Weber Center
Barry Albach, Park Services
Amanda Hanson, Facility Manager – Skokie Heritage Museum
Richard Lee, Golf Center Manager
Scott Runkle, Aquatics and Safety Manager
Dima Kirland, Office Manager – Park Services
Robin Horwitz – Facility Manager – Devonshire Center
Caryn Watson – Cultural Arts Supervisor
Lee Hansen – Facility Manager – Emily Oaks Nature Center
Mark O'Brien – Park Monitor
Andrea Schneiderman

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

President Reid stated that this was Executive Director Schneiderman's last board meeting as he is retiring at the end of the month. President Reid was glad to welcome staff and Mrs. Andrea Schneiderman to the board meeting. He stated that it was a pleasure to work with Mark over the past seven years on the Park Board.

Commissioner Aberman said she is a long time Park Board Commissioner that has worked with Mark on the Board. She will miss him and wishes him well.

Nancy Eschker spoke on behalf of the staff attending the meeting that it has been a pleasure to work at the Skokie Park District with Mark as Director and wished him the best of luck.

CONSENT AGENDA

With no items removed from the Consent Agenda, Commissioner Clarito moved to approve the Consent Agenda. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of: Minutes from the Regular Board Meeting of May 15, 2012; Bills Payable for the month of June 2012; Treasurer's Report; and Staff Reports.

APPROVAL OF PREVAILING WAGE ORDINANCE #12-009

Executive Director Schneiderman explained that every year in the month of June the Park District is required by state law to approve an ordinance setting the prevailing wages for construction projects. Ordinance #12-009 fulfills the requirement of the state law.

Vice President Yanes moved to approve Ordinance #12-009, setting the prevailing wage rate. Commissioner Clarito seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

REJECTION OF SECURITY CAMERA BID

Superintendent Ohrlund reported that six vendors bid on the Security Camera Bid for the Oakton Community Center and Oakton Park. \$35,000.00 was budgeted for this project.

Staff reviewed the bids which ranged from \$34,900.00 to \$115,000.00. The low bidder, InVision Surveillance Systems did not meet the specifications therefore staff could not recommend accepting their bid. Staff would like to revise the proposal format with input from the IT Department and re-bid the project a second time.

Commissioner Alter moved to reject all bids for a security camera system for Oakton Center and Oakton Park and that this project be re-bid. Commissioner Aberman seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

APPROVAL OF SPORT COURT REPAIRS

Superintendent Ohrlund requested approval of sport court repairs. He stated that the Terminal Park tennis courts, Oakton tennis courts and various basketball court color coating work needs to be done. The budgeted cost for these repairs is \$87,500.00. Staff included the Central Park tennis court repairs as an alternate with an estimated cost of \$100,000.00.

The Building and Improvement Fund has an approximate \$400,000.00 in excess of the anticipated carryover of \$700,000.00. The Park District has funds available for the additional work at Central Park. The court repairs are critical repairs.

Two bids were received. There was a \$100,000.00 error in the bid from Sports Court Midwest and therefore, the bid must be rejected. The other bidder was Olson Brothers. Staff has utilized Olson Brothers on other court projects in the past including Devonshire and Lauth tennis courts. Staff has been very satisfied with their work.

Commissioner Aberman moved to approve the bid of Olson Brothers for tennis court surface replacements at Terminal and Central Parks and for crack repairs and color coating of tennis and basketball courts at various locations for \$185,234.00. Commissioner Alter seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

APPROVAL OF COMMUNITY SURVEY CONSULTANT

Superintendent Ohrlund stated that a community survey of attitudes, needs and interest is done generally every 10 years. Previously the Board gave authorization to prepare requests for proposals for this survey. \$20,000.00 has been budgeted for this service.

Three proposals were received. Staff interviewed two of the consultants. Both consultants gave very professional presentations. After reviewing the presentations with staff, it was determined that

Public Research Group of Naperville, IL would best meet the needs of the District. Superintendent Ohrlund stated that their research methods seemed to mix well with the community. Their firm gathers public feedback through mail surveys, phone surveys, email surveys and meetings with public groups. Executive Director Schneiderman said staff was quite impressed with Public Research Group. The survey process will begin in mid to late summer. Commissioners will be involved in the survey process.

Vice President Yanes commented on a workshop she attended at the NRPA Conference in Atlanta last year.

With no further discussion, Vice President Yanes moved to approve a community survey consultant agreement with Public Research Group for \$18,500.00. Commissioner Aberman seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

APPOINTMENT OF ADA COMPLIANCE OFFICER

Executive Director Schneiderman stated that it is appropriate to appoint John Ohrlund as the ADA Compliance Officer of the Skokie Park District as he is assuming the Executive Director duties as of June 30, 2012.

Commissioner Clarito moved to approve John Ohrlund as ADA Compliance Officer of the Skokie Park District. Commissioner Alter seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

APPOINTMENT OF IMRF AUTHORIZED AGENT

Executive Director Schneiderman requested appointment of John Ohrlund as the IMRF Authorized Agent of the Skokie Park District as he is assuming the Executive Director duties as of June 30, 2012.

Commissioner Aberman moved to approve John Ohrlund as IMRF Authorized Agent of the Skokie Park District. Vice President Yanes seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

APPOINTMENT OF BOARD SECRETARY

Executive Director Schneiderman requested the appointment of John Ohrlund to Board Secretary of the Skokie Park District as he is assuming the Executive Director duties as of June 30, 2012.

Executive Director Schneiderman presented John Ohrlund a new nameplate with his new title of "Secretary/Director" and the official "corporate" seal of the Skokie Park District.

Vice President Yanes moved to approve John Ohrlund as Secretary of the Board of Park Commissioners. Commissioner Clarito seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

PRESIDENT'S REPORT

At this time President Reid confirmed the date of the July Board Meeting with the other Commissioners. The next regular meeting of the Board of Park Commissioners will be held on Tuesday, July 17, 2012, at 7:00P.M.

COMMISSIONER COMMENTS

President Reid, Mark Schneiderman and John Ohrlund attended the Metropolitan Water Reclamation District (MWRD) Meeting for the remediation of Skokie Sports Park East. There were citizens from the Village of Lincolnwood that came to protest the removal of the contaminated soil and truck traffic on Touhy Avenue. Nicor, Com Edison and MWRD really want this project to move forward. Hopefully, there will be some compromise between the two municipalities.

President Reid, Mark Schneiderman, John Ohrlund, Michelle Tuft, Bill Schmidt and Maureen Yanes

attended the Village of Skokie Board Meeting yesterday evening. The Village of Skokie approved the TIF funds for the skate park funding. Executive Director Schneiderman stated that there will be some public hearings prior to the July Board Meeting. It is hoped to have the skate park project completed by fall.

At the Village Board Meeting, Mark Schneiderman received a resolution honoring his 25 plus years of service to the Skokie Park District and his involvement in the community. June 19th was declared Mark Schneiderman Day in Skokie.

President Reid received a letter from the daughter of a former Park District Commissioner Herb Sweetow. Mr. Sweetow's daughter is asking that the Park District consider re-naming Terminal Park in honor of her father. Mr. Sweetow served for twelve years on the Park Board from 1971-1983. At the end of his term the Board issued a resolution honoring him. Mr. Sweetow's daughter will be attending the July Board Meeting to make her request to the Board.

Commissioner Alter inquired about the studio ice rink leaks. Executive Director Schneiderman commented that the leaks in the studio ice rink are being investigated. The disposition of the extent of the repairs is unknown at this time.

At this time Mark Schneiderman addressed the Park Board. He stated he was very fortunate to work the majority of his career with the Skokie Park District working with 19 different board members over the years.

Executive Director Schneiderman commented briefly to each staff member in attendance expressing his fondness and feelings for them as employees and friends.

ADJOURNMENT

A motion was made by Commissioner Alter to adjourn the regular meeting. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 7:50p.m.

Michael Reid
President

John V. Ohrlund
Secretary