

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JULY 21, 2015
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Commissioner Susan Aberman
Commissioner Michael W. Alter
Commissioner Jerry B. Clarito

Others Present:

Executive Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
Scott Freres, Lakota Group
Andy Ciamancella, Lakota Group
Sarah White, Lakota Group
Don Matthews, Gewalt Hamilton
Rich Lee, Golf Center Manager
Mike Isaacs, Skokie Review

Absent:

Vice President Maureen Yanes

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Commissioner Aberman moved to approve the Consent Agenda. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of June 16, 2015; Bills payable for the month of June/July 2015; Treasurer's Report; and Staff Reports.

SKOKIE SPORTS PARK EAST PRESENTATION

Executive Director Ohrlund introduced the consultants from the Lakota Group and Gewalt Hamilton to conduct a presentation on the design concepts for Skokie Sports Park East. Scott Freres from the Lakota Group discussed the three concept designs for the Skokie Sports Park East development in great detail. The design concepts included grass and synthetic ball fields, new club house, playground, splash pad, fitness stations, parking, lighting and walking trail. The design concepts were discussed in detail. President Reid and Commissioner Aberman emphasized the need for a perimeter walking trail. Commissioner Aberman said there is something for everyone in the designs.

Recommendations were made to the designers, who will continue to refine the designs.

APPROVAL OF McNALLY PARK PLAYGROUND BID

Superintendent Rea requested approval of the McNally Park Playground construction bid. Three bids were received. The project is budgeted at \$275,000 in the 2015/2016 Building Improvement Fund. Skokie School District 73 ½ will be providing funding of \$50,000 for the project and Ida Crown School will be donating a smaller grant amount. The low bidder is Hacienda Landscaping of Plainfield for \$136,075. The consultant has worked with Hacienda Landscaping in the past and has been very satisfied with their work.

Staff received previous Board authorization to purchase the playground equipment from Landscape Structures through the National Cooperative Purchase Alliance (NCPA). The cost of the playground equipment is \$80,354.

Superintendent Rea said the most economical way of providing resilient surfacing for the playground is through the National Joint Powers Alliance. The cost of the material and installation is \$90,119. The total cost for the playground equipment, safety surfacing and installation by Hacienda Landscaping is \$306,548.

Superintendent Rea said the project needs to be completed as soon as possible for the students at Middleton School.

Commissioner Aberman moved to approve the bid of Hacienda Landscape for \$136,075.00 for the construction of the McNally Park playground. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

Commissioner Alter moved to approve the purchase and installation of safety surfacing for the McNally Park playground through the National Joint Powers Alliance from Parkreation, Inc. for \$90,119.00. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

APPROVAL OF BID FOR REPLACEMENT CARDIO EQUIPMENT AT FITNESS FIRST

Superintendent Tuft requested approval of the bid for the replacement cardio equipment at Fitness First. Superintendent Tuft said the bid is for four treadmills and three ellipticals. One bid was received. Superintendent Tuft said bidding fitness equipment is unique as the fitness equipment is specified as a specific make and model. There is a three year warranty on all parts and labor. The equipment was budgeted in the capital replacement fund at \$58,680. The low bid is from Direct Fitness Solutions for \$55,004.75.

Commissioner Aberman moved to award the bid for Fitness First replacement of cardio equipment consisting of four treadmills and three ellipticals from Direct Fitness Solutions in the amount of \$55,004.75. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes is absent. Motion carried.

APPROVAL OF BID FOR DISTRICT PRINTING SERVICES

Superintendent Tuft requested approval of the bid for District printing services. Two bids were received. The current vendor is Quad Graphics of Burlington Wisconsin and has been providing printing services since 2005. Schumann Printers, Inc. of Fall River, Wisconsin is the low bidder.

The Marketing Department staff toured the Schumann Printers facility and was impressed with the staff and facility. References were checked and were favorable.

Executive Director Ohrlund stated that the Schumann Printers contract is for five years without an increase in cost.

Commissioner Clarito moved to approve the contract with Schumann Printers Inc. for the printing of program guides through October 1, 2020 for \$99,965.00 per year. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

AUTHORIZATION TO BID DISTRICT-WIDE PARKING LOT CRACK FILLING AND STRIPING

Superintendent Rea requested authorization to bid District-wide parking lot crack filling and striping. Striping of 17 parking lots and crack filling of asphalt trails are budgeted in the Building Improvement Fund at \$48,800 and \$1,850 in the Museum Fund for Emily Oaks Nature Center pathways and parking lots. The major lots to be included in this project are: Oakton Park, Laramie Park, Weber Park, Sports Park, Tot Learning Center and Devonshire Park walks.

Commissioner Alter moved to authorize staff to prepare specifications and bid out District-wide crack filling and striping. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

AUTHORIZATION TO BID POOL SANDBLASTING AND PAINTING

Superintendent Tuft requested authorization to bid pool sandblasting and painting at Skokie Water Playground. Staff has painted the pool many times over the past ten years. The paint layers become too thick and begin to separate and allow water to penetrate the concrete surface. The paint on the pool floor can also “pop”. It is time to remove the many layers of paint by sandblasting and repainting the pool.

Commissioner Clarito moved to authorize staff to prepare specifications and bid out services for sandblasting and painting the main pool at Skokie Water Playground. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

AUTHORIZATION TO BID REPLACEMENT WATER SLIDES AT SKOKIE WATER PLAYGROUND

Superintendent Tuft requested authorization to bid replacement water slides at Skokie Water Playground. The current water slides were installed in 1997. Superintendent Tuft stated the current ride paths will be used. A sole source provider will be used for the new equipment. Staff is requesting authorization for bidding the installation process at this time.

Commissioner Aberman moved to authorize staff to prepare specifications and bid out the installation of two replacement (red and white) water slides at Skokie Water Playground. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

AUTHORIZATION TO PURCHASE REPLACEMENT VEHICLE

Superintendent Rea requested authorization to purchase a replacement vehicle for park maintenance. Truck #33 is a four wheel drive truck utilized by Park Services crews and is budgeted for replacement at \$34,000. The replacement vehicle has been bid through the

Illinois State Procurement Program for \$24,775. Staff will add after-market equipment including a plow, strobe lights and possibly a lift gate which will still keep the cost under budget.

Commissioner Aberman moved to purchase a 2016 Ford F-250 4X4 pickup truck through the Illinois State Procurement Program from Bob Ridings, Inc. Taylorville, IL for \$24,775. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President was absent. Motion carried.

APPROVAL OF DISPOSAL OF FIXED ASSETS ORDINANCE #15-013

Superintendent Rea requested approval of the Disposal of Fixed Assets Ordinance #15-013 for the following equipment:

Year	Make	Description	Model	VIN #
		Multi-Use Concession		
2000	Fibre Core	Trailer	PT-714	1G9PT1426YA125829
2009	Toro	Large area 14' Mower w/Cab	4000 D 30412	290000646

The multi-use concession trailer was previously used at Skokie Sports Park and has not been used since 2012.

In addition, several non-capitalized pieces of smaller equipment such as push mowers will be sold at auction. Funds received from auction will be placed into the Vehicle and Equipment Replacement Fund.

Commissioner Aberman moved to approve Ordinance #15-013 authorizing the disposal of two fixed assets. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

APPROVAL OF INVESTMENT MANAGEMENT AGREEMENT WITH MB FINANCIAL BANK

Treasurer Schmidt requested approval of the Investment Management Agreement with MB Financial Bank. Treasurer Schmidt stated that MB Financial Bank is an approved financial institution with the District and the District would like to begin utilizing MB Financial as an investment partner. Commissioner Aberman inquired about investing with MB Financial Bank. Treasurer Schmidt said there will be some funds that will be available to invest and he would like another alternative and options.

Commissioner Clarito moved to approve the investment management agreement with MB Financial Bank. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

PRESIDENT'S REPORT

The date for the next Regular Meeting of the Board of Park Commissioners was set for Tuesday, August 18, 2015 at 7:00 pm. Commissioner Aberman requested remote attendance for the August Meeting.

COMMISSIONER COMMENTS

Commissioner Clarito congratulated staff on the successful Fourth of July Parade and fireworks event. President Reid liked the T-shirts. He said it was nice to have Christian Stolte as the Grand Marshall at the parade this year. President Reid thanked Superintendent Rea for his assistance on the parade committee.

Commissioner Alter said the Matt Wilhelm BMX event at Schack Park was really nice.

EXECUTIVE SESSION

Commissioner Aberman moved to enter into Executive Session to discuss minutes of executive session meetings for purpose of reviewing minutes of May 19, 2015 and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

ACTION TAKEN FROM EXECUTIVE SESSION

The regular session meeting reconvened at 9:30 p.m.

Commissioner Aberman moved to approve the content of the Executive Session Minutes of May 19, 2015 and to authorize the release of said minutes from May 19, 2015. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

Commissioner Aberman moved to approve Ordinance #15-014 establishing the annual salary of the Executive Director. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried.

ADJOURNMENT

Commissioner Alter moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Vice President Yanes was absent. Motion carried. The regular meeting ended at 9:32 p.m.

Michael Reid
President

John V. Ohrlund
Secretary