

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JANUARY 26, 2016
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Vice President Maureen Yanes
Commissioner Susan Aberman

Others Present:

Executive Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
John Miller, Ehlers and Associates

Absent:

Commissioner Jerry B. Clarito
Commissioner Michael W. Alter

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:02 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Commissioner Aberman moved to approve the Consent Agenda. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Aberman and Clarito were absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of December 15, 2015; Bills payable for the month of December 2015/January 2016; Treasurer's Report; and Staff Reports.

BOND FINANCING PLAN CALENDAR YEAR 2016

Treasurer Schmidt summarized the bond financing calendar year 2016. Treasurer Schmidt said there will be small bond issue that will fund capital improvements at the Weber Leisure Center. Treasurer Schmidt said that this has to do with the increase in the debt service extension base.

The Park District will have a refunding bond later in the year that is done every year to fund the capital appreciation bonds that will be paid a year from now.

Treasurer Schmidt introduced John Miller, Ehlers and Associates. Mr. Miller said there are two 2016 bond issues. Mr. Miller recommends maximizing the amount of new money the Park District can receive due to the increase in the debt service extension base. The total available for levy year 2015 is \$2,675,750.

In 2016 the Series 2016B issue will be used to pay the \$2,300,000 that is due on December 1, 2016. On March 15 the bond issue will be sold and put in escrow for the December 1, 2016 payment.

No motion required, informational only.

ADOPTION OF ORDINANCE #16-001, PROVIDING FOR THE ISSUANCE OF \$297,000, OF GENERAL OBLIGATION LIMITED TAX PARK BONDS SERIES 2016A, OF THE SKOKIE PARK DISTRICT

Treasurer Schmidt requested the adoption of Ordinance #16-001, Providing for the Issuance of \$297,000 of General Obligation Limited Tax Park Bonds Series 2016A of the Skokie Park District.

Mr. Miller said the sale of the \$297,000 General Obligation Limited Tax Park Bonds, Series 2016A took place yesterday. Three bids were received. The low bidder was First Bank & Trust, Evanston, Illinois. The rate is 0.7502% for a principal amount of \$297,000.

Commissioner Aberman asked how the amount of \$297,000 is determined. Mr. Miller said it is based on the amount that was levied on a non-referendum basis for debt service based on the debt service extension base set in 1994 by law plus the CPI increase added to this base since 2008.

Vice President Yanes moved to approve Ordinance #16-001 Authorizing the Issuance of \$297,000 of General Obligation Limited Tax Park Bonds Series 2016A, of the Skokie Park District. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Clarito were absent. Motion carried.

APPROVAL OF BID FOR SKOKIE WATER PLAYGROUND WATER SLIDE REPLACEMENT

Superintendent Rea said two bids were received for the installation of Skokie Water Playground water slides replacement. The scope of the work includes the demolition of the existing white and red slides and the installation of two new slides. The replacement slides have been purchased from Proslides.

Both vendors that submitted bids have done work for the Park District. The Schaeffges Brothers, Inc. bid includes an alternate sealer for concrete supports, entry flume deck and stairs that has been approved KJWW the structural engineer on the project. Also it was determined that the specified coating might be too rough for swimmer's feet. The alternate sealer and the specified coating have resulted in a total deductive alternate of \$17,000 for Schaeffges Brothers Inc.

Superintendent Rea said the project was budgeted at \$350,000. The cost of the replacement slides through Proslides is \$199,500 for a total project cost of \$312,000 which is \$37,000 under budget.

Commissioner Aberman moved to award the bid to Schaeffges Brothers Inc. for the installation of new water slides in the amount of \$112,900.00. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Clarito were absent. Motion carried.

APPROVAL OF REVISED FULL TIME COMPETITIVE PAY STRUCTURE

Executive Director Ohrlund said several years ago Management Association performed an analysis and revision on the District's pay structure. As part of their recommendation, annually or semi-annually the pay structure should be upgraded. Their recommendation is 2%. Revising the pay structure does not change any employee's salary.

Commissioner Aberman asked how this upgrade in the pay structure would affect the current employee census. Executive Director Ohrlund responded none.

Vice President Yanes asked if there is a pay structure for part time employees. Treasurer Schmidt said there is a pay rate scale for part time employees. The pay rates are adjusted periodically.

There was a discussion on the salary pool and how it is distributed. Executive Director Ohrlund explained the salary raise percentage is established during the budget process and is then distributed as cost of living and merit increases.

Vice President Yanes moved to approve the increase in the full time salary range pay structure by 2.0% effective May 1, 2016. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Clarito were absent. Motion carried.

PRESIDENT'S REPORT

The date for the next Regular Meeting of the Board of Park Commissioners was set for Tuesday, February 16, 2016 at 7:00 pm.

COMMISSIONER COMMENTS

President Reid reminded the Commissioners of the Coming Together in Skokie event at Nilis West High School on Sunday, January 31, 2016.

Executive Director Ohrlund reminded Commissioners that the IAPD/IPRA Conference luncheon will be on Friday, January 29 at 12:15 p.m. State Representative Louis Lang is the Park District's guest. At the luncheon the Distinguished Agency Award will be presented to President Reid and Executive Director Ohrlund.

Executive Director Ohrlund reminded the Commissioners of the March 7, Finance Committee Meeting at 6:30 p.m. and the upcoming Legislative Conference in Springfield on May 3 and May 4, 2016.

EXECUTIVE SESSION

Commissioner Aberman moved to adjourn the regular meeting to enter into Executive Session to discuss minutes of Executive Session Meetings for the purpose of approval of the minutes and to consider the appointment of legal counsel for the District. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Clarito were absent. Motion carried.

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

The regular session meeting reconvened at 7:54 p.m.

Commissioner Aberman moved to approve the minutes of the Executive Session of October 20, 2015. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Clarito were absent. Motion carried.

ADJOURNMENT

Commissioner Aberman moved adjourn the regular meeting. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye Commissioners Alter and Clarito were absent. Motion carried. The regular meeting adjourned at 7:56 p.m.

Michael Reid
President

John V. Ohrlund
Secretary