

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
BOARD OF PARK COMMISSIONERS  
SKOKIE PARK DISTRICT  
JANUARY 15, 2013  
7:00 P.M.**

**ATTENDANCE AT MEETING**

Board Members Present: President Mike Reid  
Vice President Maureen Yanes  
Commissioner Susan Aberman  
Commissioner Jerry B. Clarito

Others Present: Director/Secretary John V. Ohrlund  
Treasurer William G. Schmidt  
Superintendent of Parks Michael Rea  
Superintendent of Recreation and Facilities Michelle Tuft  
Assistant Superintendent of Recreation Jon Marquardt  
Weber Leisure Center Manager Emily Vanderkamp  
John Miller, Ehlers & Associates

Absent: Commissioner Michael W. Alter

**CALL TO ORDER**

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

**COMMENTS FROM CITIZENS**

There were no citizen comments.

**CONSENT AGENDA**

With no items removed from the Consent Agenda, Commissioner Aberman moved to approve the Consent Agenda. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The Consent Agenda consisted of: Minutes of the Regular Board Meeting of December 18, 2012; Bills Payable for the months of December 2012 /January 2013; Treasurer's Report; and Staff Reports.

**APPROVAL OF THE BOND SALE TIMELINE**

Superintendent Schmidt stated that the annual General Obligation Refunding Bond issue for Series 1994B CABS debt service will be due on December 1, 2013 in the amount of \$3,510,000.00. The issuance of the refunding issue for the Series 2004A alternate revenue source bonds is included in the timeline. Superintendent Schmidt stated that this is the first time the Park District can combine the two refunding issues.

Superintendent Schmidt introduced Mr. John Miller of Ehlers and Associates. Mr. Miller asked for any questions from the Board.

Commissioner Aberman asked for clarification and discussion on the Park District's debt limit. Mr. Miller explained the debt service and debt limit for the Park District. Mr. Miller said the CABS Series 1994B bonds last payment will be due on December 1, 2013. With the retirement of 1994 Series B Bonds, the debt limit drops to the debt service extension base (dseb) of (original limit of \$2,300,000 plus inflation) now \$2,571,568, this is subject to an annual adjustment based on the change in the CPI. The overall non-referendum debt limit is approximately \$14.8 million based on .575% of the latest equalized

assessed valuation. The Park District would need a referendum to access any amount greater than the debt service extension base. Beginning in levy year 2014, the Park District's refunding bonds will be paid from General Obligation Limited Tax Bonds. These are non-referendum bonds that carry two statutory restrictions mentioned above (debt limit and dseb).

Commissioner Aberman inquired about raising the Park District's Moody's rating. Mr. Miller stated that over time, the District will continue to drop debt and the quickest way to raise the Moody's rating is to increase fund balances year to year.

President Reid discussed the imposition of the tax caps. Mr. Miller stated that tax caps were imposed to restrict borrowing. Mr. Miller concluded with a short summary of the upcoming bond sale timeline through April.

Commissioner Aberman moved to approve the timeline to issue General Obligation Refunding Bonds Series 2013A and New Money Capital Appreciation Bonds Series 2013B. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

### **APPROVAL OF CONSULTANT AGREEMENT FOR SKATIUM STUDIO RINK REPAIRS**

Executive Director Ohrlund informed the Board that the next two requests are a jumpstart for two projects on planning and design so that the work can start at the beginning of the new fiscal year. These projects are extremely critical and need to be completed over the summer months.

Commissioner Aberman inquired about the funding for the consulting services. Executive Director Ohrlund responded that sufficient money is available in the Building Fund. The projects will be designed and bid in the coming months and constructed next fiscal year.

At the budget meetings, the projects will be presented to the Board and the Board can decide whether to proceed with the projects at that time.

Superintendent Rea reminded the Board that there were major leaks in the Skatium Studio Rink floor. Staff has contacted Stantec Consulting Services to evaluate the rink. Superintendent Rea stated there is no saving the studio rink floor. Superintendent Rea explained the two types of refrigeration systems; direct and indirect. The Skatium uses a direct system with R22 refrigerant. A direct system uses Freon as the refrigerant in pipes in the floor while an indirect system chills another product and pumps it out to the floor. A remote refrigeration system with R507 as a refrigerant would be installed and we would cease using R22. R22 will be phased out by the EPA in 2020 and no longer be available. The studio rink will be separated with a remote refrigeration system installed at the exterior of the building. When R22 is no longer available, the main rink floor will need to be re-done. Both refrigeration systems can be combined into one system at that time.

Vice President Yanes inquired why R22 was used on the main rink. Superintendent Rea responded that R22 was the most efficient refrigeration system. R22 has been linked to ozone depletion and its use will be phased out.

Commissioner Aberman asked if other rink floors will have to be re-built because of the elimination of R22. Superintendent Rea said the R22 system will be obsolete and other rinks will face the same situation. Superintendent Rea said that R507 is the future Freon.

Executive Director Ohrlund said the project will take 4 to 5 months to complete.

Commissioner Clarito asked if we should bid the consulting services. Executive Director Ohrlund responded that we have a relationship with Stantec and that these are very specialized engineering services.

Vice President Yanes moved to approve a contract with Stantec Design Services for Skatium engineering services for \$75,800.00 and to create bid specifications and solicit bids. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

#### **AUTHORIZATION TO BID SKOKIE PARK TENNIS CENTER REPAIRS**

Superintendent Rea requested authorization to prepare specifications for the resurfacing of the eight (8) tennis courts at Skokie Park Tennis Center. Last summer crack repairs were done on four of the courts. Soil borings were performed and it was determined that the top two inch asphalt layer needs to be replaced. Conditions below the top surface are excellent. In addition, the existing fence which was installed in 1995 and damaged during a storm is scheduled to be replaced. A Bio-Swale will be constructed along the south fence line. This allows for storage of storm water. Superintendent Rea would like to begin this project in the beginning of the fiscal year. The project would take 5 – 6 weeks to complete. The project is budgeted at \$315,000.00 in the Building Improvement Fund for 2013-14.

Commissioner Clarito inquired when the tennis courts were last resurfaced. Superintendent Rea responded in 1995.

Commissioner Clarito moved to authorize staff to prepare bid specifications and solicit proposals for tennis court resurfacing at Skokie Park Tennis Center. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

#### **APPROVAL OF VEHICLE REPLACEMENT**

Superintendent Rea reported that six bids were received for the vehicle replacement of the current Ford Escape. Gary Lang Auto Group of McHenry was the low bidder on the 2013 Chevrolet Equinox with a total bid of \$25,631.00. The vehicle offered by Palmen Motors of Kenosha did not meet bid specifications. The existing Ford Escape will be used by the park monitor program.

Vice President Yanes inquired if bidding is generally done by vendors in Illinois. Superintendent Rea responded yes, in this instance, Palmen Motors in Wisconsin also chose to bid on the vehicle.

Vice President Yanes moved to approve the bid of Gary Lang Auto Group for \$25,631.00. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

#### **PRESIDENT'S REPORT**

President Reid confirmed the date of the February Board Meeting with the other Commissioners. The next regular meeting of the Board of Park Commissioners will be held on Tuesday, February 19, 2013, at 7:00p.m.

President Reid offered some dates for the finance committee meetings. The dates selected were Wednesday, March 6 and Thursday, March 7, 2013 at 6:00 p.m.

#### **COMMISSIONER COMMENTS**

Vice President Yanes commented on a Chicago Tribune Health and Family article focusing on childhood obesity. She asked Executive Director Ohrlund to distribute the article to the Board via email.

Vice President Yanes complimented Jon Marquardt and Sarah Natalie on the fitness program for children that they recently started and said she would like to see the program expanded.

Vice President Yanes also discussed a childhood wellness program in Joliet. Commissioner Aberman inquired about the ages of the participants. Vice President Yanes responded the children were in second or third grade.

Superintendent Tuft stated that the Park District has been involved in nutrition and fitness programs for children. Tot Learning Center uses the Michelle Obama initiative. Scott Runkle is on a committee with the Village of Skokie's Health Department. The Park District received a \$10,000.00 grant from the American Cancer Society for the CATCH Program for the 2012 Day Camp. The Park District participated with the United Way in the Trail to Fitness. The Park District will continue to participate in wellness initiatives.

Commissioner Aberman stated that we should identify childhood obesity in our community.

Superintendent Tuft introduced Emily Vanderkamp. Emily is the new Weber Leisure Center Facility Manager. Emily is formerly from the Glencoe Park District as Manager of Recreation Services.

Vice President Yanes commented that the new flooring in the gym and ping pong area looks great.

### **ADJOURNMENT**

A motion was made by Commissioner Aberman to move to enter into Executive Session to discuss minutes of the Executive Session Meetings for purposes of approval of the minutes or semi-annual review of the minutes, and to authorize the destruction of Executive Session recordings and to discuss the purchase or lease of real property. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The regular meeting adjourned to Executive Session at 7:43 p.m.

The regular meeting reconvened at 8:09 p.m. Commissioner Aberman moved to approve Ordinance #13-001 – Authorization to Destroy Verbatim Records. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

Vice President Yanes moved to adjourn the regular meeting. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The regular meeting ended at 8:10 p.m.

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Michael Reid  
President

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John V. Ohrlund  
Secretary