

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
JANUARY 17, 2012
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Susan Aberman
Commissioner Michael W. Alter
Commissioner Jerry B. Clarito
Commissioner Maureen Yanes

Others Present: Director/Secretary Mark Schneiderman
Treasurer William G. Schmidt
Superintendent of Parks and Facilities John Ohrlund
Superintendent of Recreation Michelle Tuft

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

CONSENT AGENDA

With no items removed from the Consent Agenda, Vice President Aberman moved to approve the Consent Agenda. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of: Minutes from the Regular Board Meeting of December 20, 2011; Bills Payable for the month of January 2012; Treasurer's Report; and Staff Reports.

APPROVAL OF THE BOND SALE TIMELINE

Superintendent Schmidt requested the Board to review and approve the bond sale timeline. Annually, the Park District does the General Obligation Refunding Bond issue for the Series 1994B CABS debt service that is due on December 1, 2012. The second item is the 2012B Refunding issue for the Series 2004A alternate revenue source bonds.

Once the bond issues are bid out and completed the Board will be requested to approve the final bond ordinance, escrow deposit agreement and abatement ordinance at the April Board Meeting.

Commissioner Yanes moved to approve the timeline to issue General Obligation Refunding Bonds Series 2012A and General Obligation Refunding Bonds Series 2012B. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

ADOPTION OF RESOLUTION #12-100 IPDLAF MERGER WITH IIIT

Superintendent Schmidt informed the Board that the Park District is a member of the Illinois Park District Liquid Asset Fund (IPDLAF). The Park District does not currently have any investments with the IDPLAF. The IPDLAF is merging with the Illinois Institute Investors Trust (IIIT).

IPDLAF participants must adopt a resolution to join Illinois Institutional Investors Trust to maintain participation in the IPDLAF+ Class. This membership gives the Park District another avenue to invest funds if ever needed.

Commissioner Clarito moved to approve the adoption of Resolution #12-100 approving the merger of the Illinois Park District Liquid Asset Fund (IPDLAF) and Illinois Institutional Investors Trust (IIIT). Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF BID FOR OAKTON COMMUNITY CENTER BUILDING AUTOMATION SYSTEM

Superintendent Ohrlund reported that one bid was received for the Oakton Community Center Building Automation System. The current system is dated, replacement parts are obsolete and it does not service the facility adequately.

The projected is budgeted at \$30,000.00. The bidder, Climate Services Incorporated of Palatine, IL submitted a bid for \$24,500.00. Climate Services Incorporated of Palatine, IL is our current HVAC service contractor for a number of park district facilities. Staff is very satisfied with the services they provide and recommends awarding the bid to Climate Services Incorporated of Palatine, IL.

Commissioner Yanes commented that she has seen the Climate Services trucks at the Weber Center. Superintendent Ohrlund responded that Climate Services is at the Weber Center for service when needed.

Vice President Aberman moved to approve the bid of Climate Services Incorporated for \$24,500.00 for the replacement of the Oakton Community Center Building Automation System. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

CONSENSUS TO SELL, PURCHASE AND CONSUME ALCOHOL ON PARK DISTRICT PROPERTY DURING THE FESTIVAL OF CULTURES

Superintendent Tuft informed the Board that the Festival of Cultures Committee would like to add another element to their event this year. Executive Director Schneiderman has the authority to grant a permit to allow alcohol at Oakton Park for this event. The request this evening is for a concurrence with the authorization of a permit to allow alcoholic beverages to be sold, purchased and consumed at the 2012 Festival of Cultures at Oakton Park.

Superintendent Tuft explained that the logistics of the beer tasting or wine tasting have not been finalized and are in the preliminary stages. Vendors must be contacted and some logistics still need to be researched.

The Commissioners agreed that having a beer or wine tasting event at the Festival of Cultures would be a great idea and all were in favor of allowing the permit for the event.

Commissioner Yanes moved to concur with the authorization of a permit allowing alcoholic beverages to be sold, purchased and consumed at Oakton Park during the Skokie Festival of Cultures on May 19 and May 20, 2012. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION TO PREPARE A REQUEST FOR PROPOSALS FOR NEEDS ASSESSMENT STUDY

Superintendent Ohrlund reminded the Park Board that the last community needs assessment survey was done in 2002 by the Western Illinois University Department of Recreation, Park and Tourism Administration. Generally, a community needs assessment survey is done every ten years.

In the past ten years, there have been a lot of changes in Skokie. The struggling economy and housing situations have changed significantly in the past ten years. The community of Skokie is very diverse and the resident's interests need to be surveyed to provide interesting and meaningful leisure and

recreational activities.

Within the next few years, the Park District anticipates the development of Skokie Sports Park East property for the possible development of lighted soccer and baseball fields. This development will be very costly and one of the areas the Park District must assess is if the community interest for this development is strong. Staff is recommending preparing a request for proposals for a professional firm to design, develop and perform the community survey.

Commissioner Yanes inquired if there may be some professional firms at the IPRA Conference next week to consider for this proposal. Executive Director Schneiderman responded that there may be some firms attending the conference that could be of service. He stated that there are a number of national companies that specialize in this service.

With no further discussion, Commissioner Yanes moved to authorize staff to prepare a Request for Proposals (RFP) for consultants for a Needs Assessment Survey. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

PRESIDENT'S REPORT

At this time President Reid confirmed the date of the February Board Meeting with the other Commissioners. The next regular meeting of the Board of Park Commissioners will be held on Tuesday, February 21, 2012, at 7:00P.M.

COMMISSIONER COMMENTS

Vice President Aberman inquired if there would be a Superstar Ice Show at the Skatium this year. Executive Director Schneiderman responded that there would not be a Superstar show, but the regular Ice Show would be produced.

Commissioner Yanes had a question regarding locating Park District programs on the website. She stated it was difficult to locate certain programming. After discussing the website registration site it was decided to discuss with the Marketing Manager if the wording on the website could be changed to better facilitate the search process.

Commissioner Yanes inquired about the status of the Northlight Theatre and Skokie Park District working on programming together. Executive Director Schneiderman stated that there is nothing new to report.

Commissioner Clarito complimented Superintendent Tuft and Amanda Hanson, Skokie Heritage Museum Facility Manager, on their fine efforts in planning the Skokie Coming Together event for February 25, 2012 celebrating the Assyrian culture. Executive Director Schneiderman congratulated Commissioner Clarito on his press release and interview for the Skokie Coming Together event.

President Reid commented that he and Superintendent Ohrlund attended the Denis Savard Hockey Clinic yesterday evening. President Reid stated that participants enjoyed the hockey clinic with Denis Savard. Denis autographed items for the hockey clinic participants. Denis also performed his famous spin-a-rama move on the ice with a participant. An autographed Denis Savard jersey will be placed on display at the Skatium. President Reid stated it was a very enjoyable event.

EXECUTIVE SESSION

A motion was made by Commissioner Clarito to adjourn to Executive Session for the purpose of reviewing Executive Session Minutes. Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

The regular meeting re-convened at 7:42p.m.

APPROVAL OF ORDINANCE #12-001

Vice President Aberman moved to approve Ordinance #12-001 authorizing the destruction of verbatim records. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

ADJOURNMENT

A motion was made by Commissioner Alter to adjourn the regular meeting. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 7:43 p.m.

Michael Reid
President

Mark Schneiderman
Secretary