

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
AUGUST 15, 2017
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Susan Aberman
Vice President Michael Reid
Commissioner Khemarey Khoeun
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Recreation and Facilities Michelle Tuft
Superintendent of Parks Mike Rea
Assistant Superintendent Jon Marquardt
Executive Administrative Assistant Ann Perez
Dr. Catherine Counard, Skokie Health Department Director
Patti Peccia-Levy, Skokie resident

Absent:

Commissioner Michael W. Alter

CALL TO ORDER

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

Patti Peccia-Levy addressed the Board. She said the Weber/Fitness Center renovation was beautiful and construction went very well. She expressed a variety of concerns and suggestions. Superintendent Tuft responded to Ms. Peccia-Levy's concerns and will consider her suggestions. President Aberman thanked Ms. Peccia-Levy for her comments.

SKOKIE COMMUNITY 2017 HEALTH PLAN, DR. CATHERINE COUNARD

Dr. Catherine Counard, Health Department Director presented the Skokie Community 2017 Health Plan. The plan is a five year plan prepared with input from the IPLAN Committee comprised of community members including District staff and Commissioner Yanes. The committee met twenty two times over the past five years and made tremendous progress. Two clinics were opened in Skokie serving over 3000 residents. Dr. Counard spoke about the four goals of the 2017 health plan in detail. President Aberman asked about breast feeding and recommended a new mother support group. President Aberman thanked Dr. Counard for the informational presentation.

CONSENT AGENDA APPROVAL

Vice President Reid moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of July 18, 2017; Minutes of the Public Hearing for the Schack Park design of July 18, 2017; Marketing Committee Meeting of July 20, 2017 and the Minutes of the Diversity Advisory

Council Meeting of August 8, 2017; Bills payable for the month of July/August 2017; Treasurer's Report; and Staff Reports.

Commissioner Khoeun entered the meeting at 7:10 p.m.

APPROVAL OF SCHACK PARK PLAYGROUND DESIGN AND AUTHORIZATION TO BID

Superintendent Rea requested approval of the Schack Park playground design and authorization to bid the project. He said a public hearing was held on July 18, 2017 for the playground design, where the public provided input and preferred designs were selected. The designs were placed on the website for further public viewing with only a few comments received. Staff is recommending Playworld design 5 with Landscape Structures design 2 as a second option. Superintendent Rea explained each of the two designs and said the playground design offers more play value and includes a shade structure. Executive Director Ohrlund said the color of the equipment will mimic the Fairview School colors. Ms. Peccia-Levy asked about the playground surfacing. Superintendent Rea said the surfacing will be a combination of engineered wood fiber and rubber tile. Superintendent Rea said the project is budgeted at \$350,000.

Vice President Reid moved to purchase Playworld design 5 for the Schack Park playground renovation project through the National Purchasing Partners cooperative program and to authorize bidding of the project. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

WEBER/FITNESS FIRST PROJECT UPDATE

Superintendent Tuft gave an update on the Weber/Fitness First project. She highlighted the progress since the last Board meeting.

- Board Room, New Multipurpose room (MPR)
 - Renovation completed
 - Camps and fitness have been using the space
- Fitness Center
 - Carpet and rubber flooring has been installed
 - Lockers have been installed
 - Sauna has been installed
 - Fitness equipment has been moved back into the fitness center
- Stair Tower
 - Stair tread framing has been installed
 - Fire proofing has been installed

Superintendent Tuft said the fitness center opened early Friday morning. A punch list of outstanding items has been prepared. Upcoming work includes completing the public restrooms, Pilates studio, stairwell, Kids First and lobby and hallway offices. Scheduling of remaining work was discussed.

AUTHORIZATION TO PURCHASE REPLACEMENT VAN

Superintendent Rea requested authorization to purchase a replacement van to be utilized by Operations staff. The recommended vehicle is a 2017 Dodge Ram ProMaster Cargo Van at a cost of \$30,481.32 from the National Auto Fleet Auto Group and will replace a 2005 vehicle. The vehicle is budgeted in the 2017/2018 Vehicle and Equipment Replacement Fund at \$30,000.

Commissioner Yanes moved to authorize staff to purchase on 2017 Dodge Ram ProMaster Cargo Van through the National Auto Fleet Group for \$30,481.32. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

FINAL DESIGN REVIEW AND AUTHORIZATION TO BID SERVICE CENTER PROJECT

Superintendent Rea presented the exterior and interior designs of the Service Center Project. The project consists of extensive renovations to the first floor, minor renovations to the second floor, a bulk material storage area, a rain cistern, and a new refueling station for diesel, unleaded gasoline and propane. Executive Director Ohrlund said a lot of hard work by the staff and consultants went into finalizing the design. President Aberman said she appreciated staff keeping costs within budget.

Vice President Reid moved to approve the final design and authorize staff to bid the Service Center Renovation Project. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

STATUS OF SPORTS PARK EAST PROPERTY

Executive Director Ohrlund reported on the status of the Sports Park East property. The Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) has received the “No Further Remediation” letter and the Park District will now have access to the site for minor development for cricket and soccer fields. Staff will mow the weeds and undergrowth, seed the area and place temporary irrigation and consider an application of MWRDGC supplied biosolids. By late summer or fall next year the area should be usable. The cost would be approximately \$15,500. President Aberman asked if these improvements were included in the budget and about revenue opportunities. Commissioner Khoeun asked about baseball fields. Executive Director Ohrlund said there is not a need for baseball at this location.

Commissioner Khoeun moved to authorize coordination with the Metropolitan Water Reclamation District of Greater Chicago for minimal development of Sports Park East. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

PRESIDENT’S REPORT

The regular meeting of the Board of Park Commissioners was set for Tuesday, September 19, 2017 at 7:00 p.m. President Aberman reminded the Board of the Liponi Foundation event on Wednesday, August 16, 2017 at Skokie Sports Park.

REPORT ON DIVERSITY ADVISORY COUNCIL

Commissioner Yanes said the meeting on August 8 was extremely successful. Wendy Kaplan from the Skokie Theater attended the meeting and reported that the Skokie Theater is involved in some diverse cultural events including a Serbian theater company, Greek film festival and Buddhist drum corps.

The Diversity Advisory Council discussed updating the Park District Mission Statement and Core Values. Commissioner Khoeun asked when they were last updated and the process of reviewing and revising was discussed.

The Diversity Advisory Council would like to gather input from the diverse group and have input and suggestions into programming and events. Commissioner Khoeun said the Diversity

Advisory Council is in its early stages in its relationship with the Board and how it will function. It is a long process and a good start.

COMMISSIONER COMMENTS

Vice President Reid said he and President Aberman attended the final Sunday Sundown concert which was very well attended. Vice President Reid said there were dogs in the park and asked how this could be handled. Superintendent Tuft said a staff individual would have to be present at the event and ask the pet owner to remove the dog from the park. He also said people were smoking which is not allowed in the park.

Commissioner Yanes asked about a marketing app. Superintendent Tuft said our new website will be adaptable to mobile devices and an app is not recommended at this time.

Commissioner Yanes suggested providing more photos in the program guides which would better represent our diverse community. Superintendent Tuft said many of the photos are stock photos and she has challenged the Marketing Department to use more photos of District participants in programs.

Commissioner Yanes suggested a presentation from Maine-Niles Association for Special Recreation (M-NASR). She would like to know more about M-NASR programs and organization.

Commissioner Yanes said she “was blown away” by the National Night Out at Oakton Park. She was impressed by the Village of Skokie Health Department printed materials on the Zika virus and West Nile virus available in 8 different languages. Commissioner Khoeun said the National Night Out was “incredible.”

ADJOURNMENT

Commissioner Khoeun moved to adjourn the regular meeting. Vice President Reid seconded the motion. All Commissioners voted aye. The regular meeting adjourned at 8:58 p.m.

Susan Aberman
President

John V. Ohrlund
Secretary