

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
AUGUST 18, 2015
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Vice President Maureen Yanes
Commissioner Susan Aberman (remote attendance)
Commissioner Jerry B. Clarito

Others Present:

Executive Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
Director of Information Technology David Hunt
Emily Vanderkamp Weber Leisure Center Facility Manager

Absent:

Commissioner Michael W. Alter

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

Executive Director Ohrlund said this is the first attempt to use the Board's Remote Attendance Policy and he reviewed the policy and noted that a quorum was physically present.

COMMENTS FROM CITIZENS

Shannon Schock, 3201 West Argyle Street, Chicago, Illinois is a member of the Tot Learning Center Parent Planning Committee. She addressed the Board regarding the Tot Learning Center 2015-2016 supply budget and any grants that may be available.

Superintendent Tuft said the District budget is public information and she will supply the information requested. She explained that grants have specific items that must be used for specific purposes.

Ms. Schock asked about the capital projects for the Tot Learning Center in the five year Master Plan and whether there are any improvements planned for the facility other than the secure entry system that was recently installed. Ms. Schock would like to see more security features installed at the Tot Learning Center. Superintendent Tuft said the five year capital plan is reviewed and revised annually, and at present there are no projects planned for the facility. Superintendent Tuft suggested the Parent Planning Committee submit their requests for consideration to staff.

Ms. Schock said the Parent Planning Committee is planning their fundraising and had questions of how the funds are allotted. She thanked the Board for their consideration.

Mr. Ray Gilbert, 4421 Estes, Lincolnwood, IL spoke to the Board about the Still Acting Up singing troupe. Mr. Gilbert said all music and lyrics in the production are original. Their new production, "Hi Tech!" will be opening soon and Mr. Gilbert invited the Board members to the performances.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Commissioner Clarito moved to approve the Consent Agenda. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of July 21, 2015; Bills payable for the month of July/August 2015; Treasurer's Report; and Staff Reports.

WEBER LEISURE CENTER DESIGN PRESENTATION

Mr. Tom Poulos, Williams Architects, conducted a presentation on the Weber Leisure Center space utilization study. Mr. Poulos discussed the proposed design changes and additions to the facility.

Vice President Yanes asked if solar forms of energy were being considered in the renovation. President Reid said the design has maximum usage of space, incorporates trend changes, and uses space efficiently with a better flow in the facility. Commissioner Aberman said the plans are fabulous but has concerns about the costs and suggested waiting for additional input until the plans are more refined and funding has been analyzed.

Mr. Poulos thanked the Board and asked the Board to review the space utilization study and forward comments to staff.

APPROVAL OF JOINT INTERGOVERNMENTAL AGREEMENT FOR BACKLOT BASH

Superintendent Tuft requested approval of the Joint Intergovernmental Agreement for the Backlot Bash. The Village of Skokie has approved the agreement. The agreement describes the responsibilities of the Village of Skokie and the Park District for the Backlot Bash. Commissioner Aberman was excused from the meeting.

Commissioner Clarito moved to approve the Backlot Bash Intergovernmental Agreement with the Village of Skokie. Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Aberman and Alter were absent. Motion carried.

APPROVAL OF BID FOR POOL SANDBLASTING AND PAINTING

Superintendent Rea requested approval of the bid for pool sandblasting and painting at Skokie Water Playground. Three bids were received. The low bidder was Swimming Pool Maintenance Service for \$59,749. Superintendent Rea has had experience with this vendor and references are satisfactory. President Reid commented on the large differences in the bids.

Vice President Yanes asked if sandblasting would be done at Devonshire Pool. Staff responded that Devonshire is patched annually.

Commissioner Aberman re-entered the meeting. Vice President Yanes moved to approve the bid of Swimming Pool Maintenance Service for \$59,749 for sandblasting and painting the zero depth pool at Skokie Water Playground. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

CHANGE ORDER #1 FOR COURT REPAIRS

Superintendent Rea requested approval of Change Order #1 for court repairs. The change order is a deduction of \$12,600 from the contract with 10-S Court Solutions for fence work. The new contract amount with 10-S Court Solutions will be \$37,900. The fencing which divides the tennis and basketball courts at Hamlin Park is scheduled to be replaced as part of this project, but will be done by a separate contractor. The total cost of the project including fence work will be \$49,700.

Commissioner Clarito moved to approve Change Order #1 for the Hamlin Park court repairs, a deduction of \$12,600.00 Vice President Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

CHANGE ORDER #1 FOR MCNALLY PARK PLAYGROUND

Superintendent Rea requested Change Order #1 for McNally Park Playground. The change order is necessary due to a Metropolitan Water Reclamation District of Greater Chicago requirement for a larger storm water rain garden. The additional cost is \$5,190. Safety fencing is necessary for the perimeter of the project at a cost of \$3,540. A planned stone access road is not necessary resulting in a deduction of \$1,500. Change Order #1 is for \$7,230 to the contract. The new contract amount will be \$143,305 for the McNally Park Playground project.

Vice President Yanes moved to approve McNally Park Playground Change Order #1 in the amount of \$7,230. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

REVIEW AND APPROVAL OF ENVIRONMENTAL REPORT CARD

Executive Director Ohrlund said that the Environmental Report Card was completed back in 2008. The Environmental Report Card is a self-assessment tool used to determine how the District is doing in its environmental efforts. The Environmental Action Team (EA Team) has used the report card over the years to improve some environmental efforts and has resulted in special events such as Spring Greening. The Board reviewed and commented on the Environmental Report Card. No formal action required.

APPROVAL OF POLICY ON EXECUTIVE SESSION MEETINGS

Executive Director Ohrlund reported that as part of the Distinguished Agency Accreditation Program a new policy regarding Executive (closed) sessions has been created. The District has been abiding by all requirements of the Open Meetings Act and the policy formalizes existing practices. The policy will be included in the Board of Park Commissioners and Administrative Policy and Procedures Manual.

Commissioner Aberman moved to approve the Policy on Executive (closed) Session Meetings and to include the policy in the Board of Park Commissioners and Administrative Policy and Procedure Manual. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

PRESIDENT'S REPORT

The date for the next Regular Meeting of the Board of Park Commissioners was set for Tuesday, September 8, 2015 at 7:00 pm.

COMMISSIONER COMMENTS

Vice President Yanes asked about the success of the new foot golf program. Executive Director Ohrlund stated that the program is going very well.

Vice President Yanes mentioned a resident who is affiliated with public broadcasting has an interest in utilizing some of the Park District facilities for television environmental children's programming.

President Reid complimented the Liponi event that was held at Skokie Sports Park on August 12, 2015.

ADJOURNMENT

Commissioner Aberman moved to adjourn the regular meeting. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The regular meeting ended at 8:50 p.m.

Michael Reid
President

John V. Ohrlund
Secretary