

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
APRIL 24, 2014
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Mike Reid
Vice President Susan Aberman
Commissioner Jerry B. Clarito
Commissioner Maureen Yanes

Others Present:

Director/Secretary John V. Ohrlund
Business Superintendent/Treasurer William G. Schmidt
Superintendent of Parks Michael Rea
Superintendent of Recreation and Facilities Michelle Tuft
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez

Absent:

Commissioner Michael W. Alter

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

**PUBLIC HEARING ON THE TENTATIVE BUDGET AND APPROPRIATION
ORDINANCE FISCAL YEAR 2014 – 2015 ORDINANCE #14-004**

President Reid called the Public Hearing to order for the tentative Budget and Appropriation Ordinance #14-004 for Fiscal Year 2014-2015. There were no citizens present at the public hearing, therefore there were no public comments. There were no comments from Commissioners. President Reid closed the public hearing at 7:01 p.m.

COMMENTS FROM CITIZENS

There were no citizens present.

CONSENT AGENDA APPROVAL

With no items removed from the Consent Agenda, Vice President Aberman moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The Consent Agenda consisted of: Minutes of the Regular Board Meeting of March 18, 2014; Bills Payable for the months of March 2014/April 2014; Treasurer's Report; and Staff Reports.

**APPROVAL OF THE FINAL BUDGET AND APPROPRIATION ORDINANCE FISCAL YEAR
2014 – 2015 ORDINANCE #14-006**

Treasurer Schmidt requested approval of the final Budget and Appropriation Ordinance #14-006 for Fiscal Year 2014-2015. The public hearing was held and there were no comments on the tentative Budget and Appropriation Ordinance #14-004. Treasurer Schmidt said Ordinance #14-006 mirrors the tentative Budget and Appropriation Ordinance.

Commissioner Yanes moved to approve the Final Budget and Appropriation Ordinance #14-006 for fiscal year 2014-2015 in the amount of \$31,084,045. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

HEALTH INSURANCE RENEWAL

Treasurer Schmidt said the District's health insurance policy is due for renewal as of May 1, 2014. The rate negotiated with Blue Cross Blue Shield this year is excellent. The overall premium cost increase is 2.65%. When comparing the 3% increased rates as of January 1, 2014 due to Obamacare taxes, the increase is zero. The HR Manager and Hub Insurance broker worked very hard to reduce the original increase of 9% to 2.65%.

Commissioner Clarito inquired as to how much the District will save this year. Treasurer Schmidt responded approximately \$40,000.

Vice President Aberman commented that this negotiated rate was very impressive. Commissioner Yanes commented that management usually negotiates a good rate.

Commissioner Yanes inquired if the District could offer insurance benefits to part time employees with the District's current insurance carrier. Treasurer Schmidt responded no. With Obamacare part time employees working 30 hours a week will be eligible for health insurance benefits beginning in 2015.

Treasurer Schmidt stated that a few years ago, the District offered an insurance plan to part time employees and no one signed up for the coverage.

Commissioner Clarito moved to approve the renewal of the District's health benefits with Blue Cross/Blue Shield for a period of one year beginning May 1, 2014 at a net increase of 2.65%. Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

DENTAL INSURANCE RENEWAL

Treasurer Schmidt reported to the Board that the District's dental insurance policy renewal with Delta Dental of Illinois is May 1, 2014. There was a small increase in the PPO plan. The DMO plan is remaining the same. To offset the District's cost, the employee only PPO participant cost will be \$2.00 per pay period. This is new for employee only coverage.

Vice President Aberman moved to approve the renewal of dental insurance for the District with Delta Dental of Illinois for a period of 12 months. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

VISION INSURANCE RENEWAL

Treasurer Schmidt stated that the District's vision insurance policy is renewing as of May 1, 2014. The District's carrier is Vision Service Plan (VSP). There is a 0% increase in the rates based on retaining the current Signature plan. VSP offered a Choice plan at a lower premium. The patient cost is slightly higher. Staff elected to select the Choice plan to offset some of the Blue Cross Blue Shield increase. The cost to employees only will be \$1.00 per pay period.

Commissioner Clarito moved to approve the renewal of the District's vision insurance with Vision Service Plan for a period of 12 months by switching to the Choice plan. Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

AUTHORIZATION TO PURCHASE ONE ARTICULATED LOADER

Superintendent Rea requested authorization to purchase an articulated loader. The current 2004 Volvo unit has been heavily utilized over the past nine years and is experiencing hydraulic pump issues and has been inoperable since last August. The equipment is due to be replaced.

Three bids were received. McCann Sales of Bolingbrook will accept the 2004 Volvo Loader on trade and give the Park District a \$17,000 trade allowance lowering the purchase price to \$61,975.

President Reid asked what makes the machine articulated. Superintendent Rea responded the machine flexes in the center. There is a joint in the middle of the machine and it steers with both front and back wheels, allowing it to operate in tight spaces.

Vice President Aberman moved to authorize staff to purchase one articulated loader Model 221E from McCann Equipment including trade-in of a 2004 Volvo L25B loader for \$61,975.00. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

APPROVAL OF SKOKIE WATER PLAYGROUND GUTTER REPLACEMENT CHANGE ORDER #1

Superintendent Tuft said the Skokie Water Playground Gutter project began and contractors found several walls in poor condition once the gutter stones were removed. There are many cracks that need to be repaired. The one crack along the expansion joint causes concern for water leakage. There are 20 obsolete underwater lights that show signs of no longer being water tight and should be removed. The repairs should save some water costs.

The project was budgeted at \$150,000 and the bid was awarded for \$123,900. The change order will raise the cost of the project to \$161,227.

Commissioner Yanes moved to approve Change Order #1 for the Skokie Water Playground Gutter Replacement project for the amount of \$37,327.00. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

**TERMINATE CONTRACT AWARD AND AUTHORIZATION TO REBID
OAKTON COMMUNITY CENTER FLOORING**

Assistant Superintendent Marquardt requested approval to terminate the contract with TMCM Construction and re-bid the Oakton Community Center flooring.

Assistant Superintendent Marquardt stated that TMCM Construction was unable to meet the contract price due to an increase in the cost of the tile. The new bid documents for the flooring will include an alternate for the front vestibule and small portion of the lobby, and a heavy duty commercial tile.

Vice President Aberman moved to terminate the bid contract with TMCM and reject the remaining four bids for the Oakton Community Center multipurpose room tile floor project. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

Vice President moved to authorize staff to prepare specifications and solicit bids to replace flooring in the Oakton Community Center multipurpose room and front entrance vestibule. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

**REQUEST FOR AUTHORIZATION TO PREPARE A REQUEST FOR PROPOSALS
FOR SKOKIE SPORTS PARK EAST**

Superintendent Tuft requested authorization to prepare a request for proposals (RFP) for Skokie Sports Park East. The RFP's will be for professional services to include design, preparation of construction

documents and bid documents, construction management and project closeout. Superintendent Tuft said this is the first step in the process of planning for Skokie Sports Park East. After the proposals are reviewed, staff will return to the Board with their recommendations.

Commissioner Yanes moved to authorize staff to prepare a request for proposals for professional services for the Sports Park East project and to solicit proposals for review. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

PRESIDENT'S REPORT

President Reid discussed the date for the May Board Meeting. A tentative date for the next Regular and Annual Meetings of the Board of Park Commissioners was set for Wednesday, May 28, 2014 at 7:00 p.m. at Weber Leisure Center.

COMMISSIONER COMMENTS

Commissioner Clarito attended the State of the Village breakfast and said it was a good breakfast meeting.

Vice President Aberman was impressed with the Spring Greening event. There was good weather, a good turnout and so many different recyclables. Vice President Aberman inquired about the advertising for the event. Superintendent Tuft said the event is listed on the website and advertised in the Village of Skokie newsletter and elsewhere.

Commissioner Yanes commented on the new carpeting in Fitness First. President Reid and Commissioner Yanes expressed a concern regarding some exposed cables. Superintendent Tuft responded that the wiring is for cable television. Superintendent Tuft said the area around the bikes is not done yet. Commissioner Yanes asked for everyone to take a walk to Fitness First after the meeting. Executive Director Ohrlund said that the IT Director is investigating a wireless option for the televisions in Fitness First.

Commissioner Yanes inquired if staff or the Board was familiar with daylight harvesting. The lighting is sensitive to solar combing solar and electricity. Superintendent Tuft said she would research the topic.

The SkateFest event at the Skatium is Friday, May 2, 2014 at 4:00 – 6:30 p.m. There will be eight Olympic skaters at four time slots for free skating lessons. There will be 100 skaters per session.

Executive Director Ohrlund mentioned the Park District summer program guide was available.

Executive Director Ohrlund asked the Board to consider if there is any interest in electronic participation at board meetings. If there is an interest a policy must be developed. Vice President Aberman asked Executive Director Ohrlund to send the criteria for electronic participation to the Board members to review.

ADJOURNMENT

Commissioner Yanes moved to enter into to Executive Session to discuss minutes of Executive Session Meetings for purposes of approval of the minutes and to discuss the purchase or lease of real property. Vice President Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The regular meeting convened to Executive Session at 8:00 p.m.

The regular meeting reconvened at 8:12 p.m.

Vice President Aberman moved to approve the Executive Session minutes of March 18, 2014. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried.

Vice President Aberman mentioned that the Talking Farm/Tot Learning Center Open House will take place on Saturday, May 10, 2014 from 11:00 a.m. to 1:00 p.m.

Commissioner Clarito moved to adjourn the regular meeting. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Alter was absent. Motion carried. The regular meeting ended at 8:15 p.m.

Michael Reid
President

John V. Ohrlund
Secretary