

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
APRIL 24, 2012
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Susan Aberman
Commissioner Jerry B. Clarito
Commissioner Michael W. Alter
Commissioner Maureen Yanes

Others Present: Director/Secretary Mark Schneiderman
Superintendent of Parks and Facilities John Ohrlund
Treasurer William G. Schmidt
Superintendent of Recreation Michelle Tuft

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

Vice President Aberman entered the meeting at 7:03 p.m.

VILLAGE OF SKOKIE PRESENTATION

Dr. Catherine Counard from the Village of Skokie was introduced by Executive Director Schneiderman. Dr. Counard is the Director of the Skokie Health Department.

Dr. Counard stated that each year the Village of Skokie Health Department recognizes two entities as public health partners in excellence for providing critical support for public health activities.

This year the Skokie Park District was awarded this honor at the Village of Skokie Board of Trustees Meeting held on April 16, 2012. The Skokie Park District has provided staff and facilities for the distribution of flu vaccinations for the community over the past few years. The annual flu vaccination was distributed to over 3000 people or 5% of the community. During the H1N1 campaign over 13,000 people were vaccinated over a 4 day period. Dr. Counard thanked the Park Board for their outstanding support for the flu vaccination program. President Reid and Dr. Counard posed for a photograph.

CONSENT AGENDA

With no items removed from the Consent Agenda, Commissioner Yanes moved to approve the Consent Agenda. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of: Minutes from the Regular Board Meeting of March 20, 2012; Bills Payable for the month of April 2012; Treasurer's Report; and Staff Reports.

GRANT FUNDS AND FUND BALANCE TRANSFER

Superintendent Schmidt reported to the Board that recently the State of Illinois \$2.6 million grant money was received. After discussing with the auditors and bond counsel, staff is proposing to deposit the grant money in the Building and Improvement Fund and reverse the fund balance transfers made from the Recreation and Corporate Fund into a separate Debt Service Fund. Transfers will be done on a yearly basis to the

Recreation Fund in order to pay the principal and interest on a yearly basis of the Series 2011A Skatium Alternate Revenue Bonds. This is informational, no motion required.

**PUBLIC HEARING FOR FY 2013 TENTATIVE BUDGET AND APPROPRIATION
ORDINANCE #12-003**

President Reid called to order the Public Hearing on the 2012-2013 Budget and Appropriation Ordinance #12-003. He asked for any comments or questions regarding the proposed budget. Hearing none, President Reid closed the Public Hearing at 7:06 p.m.

APPROVAL OF THE FINAL BUDGET AND APPROPRIATION ORDINANCE #12-008

Superintendent Schmidt requested the Board to approve the final Budget and Appropriation Ordinance #12-008 for fiscal year 2012-2013. The Tentative Budget and Appropriation Ordinance has been on display the last 30 days at the Devonshire, Oakton and Weber Centers. As of today, no one has requested to review it.

The Final Budget and Appropriation Ordinance has been amended from the Tentative Budget and Appropriation Ordinance with no effect on the net amounts to fund balances in total. The amendments are an increase in transfers into the Recreation Fund and an added transfer out expense to the Debt Service Fund for the same dollar amount \$267,213.00 and increase to the beginning and ending fund balances to include the \$2.6 million of grant money.

Vice President Aberman moved to approve the Final Budget and Appropriation Ordinance #12-008 for fiscal year 2012-2013 in the amount of \$27,670,595.00. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

**APPROVAL OF CHANGE ORDER #2 FOR EMILY OAKS
NATURE CENTER PLAYGROUND RENOVATION**

Superintendent Ohrlund reported to the Board that Change Order #2 represents the removal and hauling away of material from the site and also replacement with an additional 190 cubic yards of material for a total cost of \$9,025.00. Originally, staff was planning to reutilize part of the wood fiber playground surface for partial re-use on this project. Once the removal began it was determined that it could not be used.

Emerson Park and Emily Oaks Playground were part of the same renovation project. Emerson Park had one change (Order #1) for concrete work. The cost for the two playgrounds is still under the budgeted amount of \$270,000.00.

Commissioner Yanes moved to approve the Change Order #2 to the Emily Oaks Playground project in the amount of \$9,025.00. Commissioner Clarito seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

PERSONNEL POLICY REVISION

Superintendent Tuft explained that staff was requesting a change to the Personnel Policy to allow a benefit of registering for Park District programs to part time staff that works less than 20 hours per week. Currently full time employees and IMRF eligible part time employees are able to register for Park District programs at resident rates.

The reason for requesting this change are that it enhances benefits for non-IMRF eligible part time employees, is consistent with benefits that other staff receives and it does not impact Skokie residents who are registering for programs. Residents always have priority when registering for programs.

Vice President Aberman moved to modify the Personnel Policy Manual of the Skokie Park District regarding Participation in Park District Programs as presented. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION TO BID TENNIS COURT REPAIRS

Superintendent Ohrlund requested authorization to bid the Terminal Park tennis court renovation. Superintendent Ohrlund explained that the tennis courts are in very poor condition. There are some new technologies for the re-surfacing. Superintendent Ohrlund explained the process for re-surfacing the courts and passed around a piece of the material that staff would like to install.

Staff has visited tennis courts where this type of material has been used. The material is installed over existing cracks and bonded at the edges so it floats in the center of the court. The material comes in large rolls. Every six years the surface is re-stripped. There is a 25 year guarantee. Commissioner Yanes inquired about the 25 year guarantee. Superintendent Ohrlund responded that he would read the warranty to find out if it covers product and repairs or just the product. This material must be installed only by approved installers. Central Park tennis courts are in need of repair and will be included in the bid documents as an alternate.

Commissioner Yanes moved to authorize staff to prepare specifications and bid out tennis court repairs for Terminal Park and as an alternate, Central Park. Commissioner Clarito seconded the motion. Central Park tennis courts are in need of repair and will be included in the bid documents as an alternate.

PRESIDENT’S REPORT

At this time President Reid confirmed the date of the May Board Meeting with the other Commissioners. The next regular meeting of the Board of Park Commissioners will be held on Tuesday, May 15, 2012, at 7:00P.M.

COMMISSIONER COMMENTS

Vice President Aberman commented on how nice the Earth Day event was at Emily Oaks Nature Center on Sunday, April 22nd. The activities were very interesting and fun for the participants. The playground was filled with children playing on the new playground equipment. President Reid agreed that the event was informative and great fun for all ages. The Emily Oaks Nature Center staff and volunteers provided a very enjoyable event.

The Spring Greening Event will be held at Niles North High School on Sunday, April 29, 2012 from 10a.m. to 4:00 p.m.

Commissioner Clarito complimented Crystal VanHying and the Oakton Center for hosting the Citizens Workshop on March 31st. Representatives Lou Lang and Daniel Biss along with Mayor VanDusen attended the workshop. The Oakton Center lighted sign drew the public attention to the workshop. Over 112 people attended the workshop. Commissioner Clarito was very pleased with the workshop and hopes to have this workshop again next year.

President Reid said there were some nice comments on the Skokie Patch about the Talking Farm.

The Legislative Breakfast will be held at the Evanston Country Club on Thursday, April 26, 2012. President Reid and Commissioner Yanes will be attending.

ADJOURNMENT SINE DIE OF REGULAR MEETING

A motion was made by Vice President Aberman to adjourn the regular meeting. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting ended at 7:30p.m.

Michael Reid
President

Mark Schneiderman
Secretary