

**MINUTES OF THE
REGULAR MEETING
OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
APRIL 23, 2019
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Susan Aberman- Remote Attendance
Vice President Michael Reid
Commissioner Michael W. Alter
Commissioner Khemarey Khoeun
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund
Superintendent of Business Services William G. Schmidt
Superintendent of Recreation and Facilities Michelle Tuft
Superintendent of Parks Mike Rea
Assistant Superintendent of Recreation Jon Marquardt
Executive Administrative Assistant Ann Perez
Director of Information Technology David Hunt

CALL TO ORDER

Vice President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

COMMENTS FROM CITIZENS

There were no citizen comments.

PUBLIC HEARING

Vice President Reid called the Public Hearing on the Bond Issue Notification Act to order at 7:01 p.m. He asked for any comments regarding the General Obligation Alternate Bond sale, Series 2019A. There were no comments or questions. Vice President Reid closed the Public Hearing at 7:02 p.m.

Vice President Reid called the Public Hearing for the FY 2019-2020 Tentative Budget and Appropriation Ordinance #19-001 to order at 7:02 p.m. He asked for comments or questions. There were no comments or questions. Vice President Reid closed the Public Hearing at 7:03 p.m.

CONSENT AGENDA APPROVAL

Commissioner Alter moved to approve the Consent Agenda. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of minutes of the Board Workshop of February 26, 2019; minutes of the Finance Committee Meeting of March 14, 2019; minutes of the Regular Meeting of March 19, 2019; bills payable for the month of March/April 2019; Treasurer's Report; and Staff Reports.

APPROVAL OF FINAL BUDGET & APPROPRIATION ORDINANCE FOR FISCAL YEAR 2019-2020 ORDINANCE #19-005

Treasurer Schmidt requested the approval of the Final Budget & Appropriation Ordinance #19-005 for Fiscal Year 2019-2020 including the Five Year Capital Development Plan. Treasurer Schmidt said the draft Ordinance has been on display for over thirty days at Devonshire, Oakton and Weber Centers. There were no citizen comments on the draft Ordinance.

Commissioner Khoeun moved to approve the Final Budget and Appropriation Ordinance #19-005 for fiscal year 2019-2020 in the total amount of \$28,484.971 and including the Five Year Capital Development Plan totaling \$2,770,591. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

DOGS IN PARKS – REVIEW OF ORDINANCE #19-006, AMENDING SECTION 2.03 (ANIMALS AND PETS) OF THE CONDUCT ORDINANCE OF THE SKOKIE PARK DISTRICT

Superintendent Tuft gave a brief history of the past few month's discussion on dogs in the park. Ms. Tuft said a group of residents expressed the desire to have dogs on leash allowed in District parks. A public hearing was held and comments in favor of dogs in parks on leash with restrictions prevailed. Ms. Tuft collected information from surrounding park districts, spoke with the Village of Skokie Health Department and the Skokie Police Department. Ms. Tuft distributed proposed rules to staff and residents for review and comment. An amendment to the ordinance was drafted and distributed residents prior to this meeting.

Commissioner Khoeun asked about legal liability. Ms. Tuft responded the dog owner is responsible for their dog. Commissioner Khoeun asked about providing plastic bags for dog owners. Ms. Tuft said at this time the District is not considering providing bags. Ms. Tuft said there is a cost associated with providing bags and stations. Commissioner Yanes suggested a vending machine for plastic bags. Vice President Reid said it is up to the dog owners to provide their own bags. Most responsible dog owners leave their homes with a bag when walking their dogs.

President Aberman expressed concerns about dogs near playgrounds noticing that some walking paths are in playground areas. A discussion followed and some additional signage may be required.

With no other questions or comments, Commissioner Alter moved to approve Ordinance #19-006 amending Section 2.03 of the Conduct Ordinance. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF ADMINISTRATIVE XEROX COLOR COPIER LEASE AGREEMENT

Treasurer Schmidt requested approval to replace the current color copy equipment at the Weber Leisure Center Administration Office with a new Xerox C75 Color System copier at a five year lease cost of \$85,016. The current lease expires at the end of the month. By upgrading to the new copier the monthly costs will be reduced by \$153 based on current copier usage. The total monthly cost will be reduced from \$1,570 to \$1,417.

Commissioner Alter moved to approve replacing the current color copy equipment at Weber Leisure Center Administration office with a new Xerox C75 Color System copier at a five year lease cost of \$85,016. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

LARAMIE PARK OSLAD AGREEMENT AND RENOVATION SCHEDULE

Superintendent Rea said as part of the OSLAD Grant process the Illinois Department of Natural Resources agreement needs to be approved along with the Notice of State Award. The project schedule was reviewed and discussed. The project will begin soon and finish by May 2020. President Aberman asked if he project timeline came met. Mr. Rea responded yes.

Commissioner Yanes moved to approve the execution of the Laramie Park OSLAD Grant Agreement. Commissioner Alter seconded the motion on a roll call vote, all Commissioners voted aye. Motion carried.

COMPREHENSIVE PLAN PROPOSAL APPROVAL

Executive Director Ohrlund said the 2014-2019 Comprehensive Master Plan needs to be updated. Hitchcock Design Group (HDG) prepared the current plan in 2013. The Board reviewed a Comprehensive Plan Proposal from HDG at the Board Workshop in February. Steve Konters of HDG will be the lead contact for the project. Board and community input will be gathered through online surveys, public hearings and focus groups. Commissioner Alter asked how long it will take to complete the new plan. Executive Director Ohrlund responded 5 to 6 months with estimated completion by Thanksgiving. Commissioner Khoeun asked about collecting public input at special events. Mr. Ohrlund said public events don't work well for such input for a variety of reasons. Commissioner Yanes asked about surveying at the Sunday Sundown concerts and movies in the park. Mr. Ohrlund said information can be distributed at the events on how to access online surveys. Commissioner Khoeun asked if the plan will include GIS mapping. Executive Director Ohrlund said the GIS mapping in the document refers to providing park and amenity service areas as needed for the Distinguished Agency process. Executive Director Ohrlund said staff is working on the GIS mapping for programs in house through RecTrac.

Commissioner Alter moved to approve the Comprehensive Master Plan Proposal from Hitchcock Design Group. Commissioner Khoeun seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF HEALTH INSURANCE RENEWAL

Treasurer Schmidt requested approval of the District's health insurance renewal. The negotiated rate for this year is 7.2% which is an increase of \$73,958 per year based on the current census. Blue Cross Blue Shield is giving the District a \$25,000 credit on the first renewal bill which will bring the gross cost increase to \$48,958 or 4.8%. The credit was provided due to the District's long relationship with Blue Cross Blue Shield.

Commissioner Khoeun moved to approve the renewal of District's health benefits with Blue Cross/Blue Shield for a period of one year beginning May 1, 2019 at a net increase of 4.8% based on current census. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF DENTAL INSURANCE RENEWAL

Treasurer Schmidt requested approval of the District’s dental insurance renewal with Delta Dental. Currently the District offers two plan options, DMO and PPO. There is no increase in the PPO rates and the DMO plan reflects a monthly increase of \$98.00.

Commissioner Yanes move to approve the renewal of dental insurance for the District with Delta Dental of Illinois for a period of 12 months. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF VISION INSURANCE RENEWAL

Treasurer Schmidt requested approval of the District’s vision insurance renewal with Delta Dental Vision. There is a 0% increase. President Aberman congratulated Treasurer Schmidt for negotiating great rates for all the insurance plans.

Commissioner Khoeun moved to approve the District’s vision insurance with Delta Dental Vision for a period of 12 months beginning May 1, 2019 at no additional cost. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

PRESIDENT’S REPORT

The date of the regular and annual meetings were discussed. The regular and annual meetings of the Board of Park Commissioners will be held on Wednesday, May 15, 2019 at 7:00 p.m.

COMMISSIONER COMMENTS

Commissioner Alter and President Aberman attended the annual ice show and both said the show was great. Staff did a terrific job. President Aberman attended the Fiddler on the Roof Jr. performance at Devonshire Cultural Center. She said it was done very well and the kids were unbelievable. Commissioner Yanes said that she enjoyed the performance as well.

Commissioner Khoeun asked about scheduling a Board Workshop. It will be scheduled at the May Board meeting.

ADJOURNMENT

Commissioner Alter moved to adjourn the regular meeting. Commissioner Yanes seconded the motion. All Commissioners voted aye. Motion carried. The regular meeting adjourned at 7:45 p.m.

Michael Reid
Vice President

John V. Ohrlund
Secretary