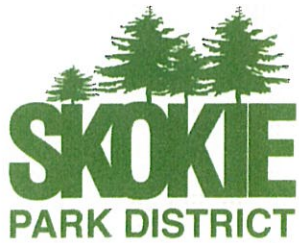


**SKOKIE PARK DISTRICT
THE BOARD OF PARK COMMISSIONERS
REGULAR MEETING
APRIL 20, 2023
7:00 P.M.**



*SKOKIE PARK DISTRICT
9300 WEBER PARK PLACE
SKOKIE, IL 60077-4200*





**BOARD OF PARK COMMISSIONERS
THURSDAY, APRIL 20, 2023 - 7:00 P.M.
REGULAR BOARD MEETING**

AGENDA

- I. CALL THE MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF REMOTE PARTICIPATION, IF REQUESTED
- V. COMMENTS FROM CITIZENS
- VI. STAFF RECOGNITION
 - A. Website Award for the Marketing Team
- VII. PUBLIC HEARINGS
 - A. Public Hearing on the Bond Issue Notification Act
 - B. Public Hearing on the FY 2023-2024 Tentative Budget and Appropriation Ordinance #23-002
- VIII. CONSENT AGENDA APPROVAL
- IX. APPROVAL OF MINUTES
 - *A. Minutes of the Finance Committee Meeting of March 20, 2023
 - *B. Minutes of the Regular Meeting of March 21, 2023
- *X. BILLS PAYABLE FOR THE MONTH OF MARCH/APRIL 2023
- XI. TREASURER'S ACTION ITEMS
 - A. Adoption of Ordinance #23-003 Providing for the Abatement of Certain Taxes Levied for the Payment of the Principal and the Interest on General Obligation Park Bonds, Series 2005B (Capital Appreciation Bonds) and on the Principal and Interest on General Obligation Park Bonds Series 2021A, and interest costs on the Series 2013B, Series 2015B, Series 2017B and Series 2019 all General Obligation Bonds (Alternate Revenue Source Bonds) of the Skokie Park District
 - B. Approval of the Final Budget and Appropriation Ordinance Fiscal Year 2023-2024 Ordinance #23-004
- *XII. TREASURER'S REPORT
- XIII. ATTORNEY'S REPORT – NO REPORT

- XIV. STAFF ACTION ITEMS
- A. Approval of Skatium Change Order #7
 - B. Approval of the Revised Alcohol Ordinance #23-005
 - C. Approval of Revised Full Time Competitive Pay Structure
 - D. Approval of the Asphalt Improvements Bid
 - E. Approval of the Fitness First Fitness Equipment Bid
 - F. Approval of the Devonshire, Gross Point and Lockwood Park Ballfield Fencing Renovations Bid

STAFF REPORTS

- *XV.
- A. Parks Division Report
 - B. Recreation Division Report
 - C. Facilities Division Report
 - D. Marketing and Sponsorship Report
 - E. Information Technology
 - F. Staff and Community Committee Reports

PRESIDENT'S REPORT

- XVI.
- A. Regular and Annual Board Meetings – May 16, 2023 – 7 p.m.
 - B. Commissioner Comments
 - C. Director Comments

OLD BUSINESS

XVII.

NEW BUSINESS

- XVIII.
- A. Native Park Names
 - B. Board Meeting Broadcast Options

EXECUTIVE SESSION

- XIX.
- A. Review of Executive Session Minutes of February 21, 2023
 - B. Semi-Annual Review of Executive Session Minutes 5ILCS 120/2(c)(1)

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

- XX.
- A. Approval of Executive Session Minutes of February 21, 2023
 - B. Approval and Release of Executive Session Minutes
 - C. Approval of Ordinance #23-006 Authorizing the Destruction of Verbatim Records

ADJOURNMENT

XXI.

*Consent Agenda

Vision Statement

The Skokie Park District envisions a community where all of its residents enjoy a high quality of life through leisure time pursuits, beautiful open spaces, and first rate facilities.

Mission Statement

The Skokie Park District will realize its vision through teamwork, community partnerships, sound fiscal management, and creativity in every area of its operation.

Core Values

The Skokie Park District will fulfill its mission through:

●Commitment● Integrity● Innovation● Service ●Openness●Environmental Stewardship●Inclusiveness

BOARD OF PARK COMMISSIONERS
 SKOKIE PARK DISTRICT
 APRIL 20, 2023
TABLE OF CONTENTS

REGULAR MEETING

I.	PUBLIC HEARING	
	A. PUBLIC HEARING ON THE BOND ISSUE NOTIFICATION ACT	5
	B. PUBLIC HEARING ON THE FY 2023-2024 TENTATIVE BUDGET AND APPROPRIATION ORDINANCE #23-002	6
II.	MINUTES	
	*A. MINUTES OF THE FINANCE COMMITTEE MEETING OF MARCH 20, 2023.....	7
	*B. MINUTES OF THE REGULAR MEETING OF MARCH 21, 2023.....	10
III.	TREASURER'S ACTION ITEMS	
	A. ADOPTION OF ORDINANCE #23-003 PROVIDING FOR THE ABATEMENT OF CERTAIN TAXES LEVIED FOR THE PAYMENT OF THE PRINCIPAL AND INTEREST ON GENERAL OBLIGATION PARK BONDS, SERIES 2005B (CAPITAL APPRECIATION BONDS) AND ON THE PRINCIPAL AND INTERST ON GENERAL OBLIGATION PARK BONDS SERIES 2021A, AND INTEREST COSTS ON THE SERIES 2013B, SERIES 2015B, SERIES 2017B AND SERIES 2019 ALL GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE BONDS) OF THE SKOKIE PARK DISTRICT.....	17
	B. APPROVAL OF THE FINAL BUDGET AND APPROPRIATION ORDINANCE FISCAL YEAR 2023-2023 ORDINANCE #23-004.....	25
IV.	*TREASURER'S REPORT.....	37
V.	STAFF REPORTS - ACTION ITEMS	
	A. APPROVAL OF SKATIUM CHANGE ORDER #7	38
	B. ALCOHOL ORDINANCE.....	41
	C. APPROVAL OF REVISED FULL TIME COMPETITIVE PAY STRUCTURE.....	43
	D. APPROVAL OF 2023 ASPHALT IMPROVEMENTS BID	46
	E. APPROVAL OF 2023 FITNESS FIRST FITNESS EQUIPMENT BID	54
	F. APPROVAL OF THE DEVONSHIRE, GROSS POINT AND LOCKWOOD PARKS BALLFIELD FENCING RENOVATIONS BID.....	62
VI.	STAFF REPORTS	
	*A. PARKS DIVISION REPORT.....	73
	*B. RECREATION DIVISION REPORT	74
	*C. FACILITIES DIVISION REPORT	80
	*D. MARKETING AND SPONSORSHIP REPORTS	83
	*E. INFORMATION TECHNOLOGY REPORT	84
	*F. STAFF AND COMMUNITY COMMITTEE REPORTS	86
VII.	PRESIDENT'S REPORT	
VIII.	DIRECTOR'S REPORT	
	A. NATIVE PARK NAMES	88
	B. BOARD MEETING BROADCAST OPTIONS	91
IX.	OLD BUSINESS	
X.	NEW BUSINESS	
XI.	ADJOURNMENT	

*CONSENT AGENDA



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: William G. Schmidt, Superintendent of Business Services

RE: Bond Issue Notification Act – Public Hearing

Summary: Law requires the District to hold a public hearing on the proposed \$2,500,000 general alternate bond sale Series 2023 A. A notice was placed in the paper on Thursday March 30, 2023.

Procedure:

1. Call Public Hearing to Order.
2. Call for comments from the public regarding the General Obligation Alternate Bonds, Series 2023A Ordinance # 23-001.
3. Close the Public Hearing.



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: William G. Schmidt, Superintendent of Business Services

RE: Public Hearing on the FY 2023-2024 Tentative Budget and Appropriation Ordinance #23-002.

Summary: Law requires a public hearing be held concerning the Tentative FY 2023-2024 Budget and Appropriation Ordinance #23-002.

Procedure:

1. Call Public Hearing to Order.
2. Call for comments from the public regarding the 2023-2024 Budget & Appropriation Ordinance #23-002.
3. Close the Public Hearing.



**Skokie Park District
FINANCE COMMITTEE
MEETING MINUTES
Wednesday March 20, 2023**



The Finance Committee Meeting of Wednesday, March 20, 2023, was called to order by Finance Chairman Mike Reid at 6:15 p.m. In attendance were Commissioners Oshana, Jaffe, Desai, Vice President Reid, and President Aberman. Staff in attendance included Executive Director Michelle Tuft, Superintendent of Business Services William Schmidt, Superintendent of Recreation Breanne Labus, Superintendent of Parks and Planning Corrie Guynn, Assistant Superintendent of Recreation Mary Amato, and Marketing and Communications Manager Jim Bottorff.

Budget Introduction

Director Tuft opened the meeting with an introduction and explained the highlights and challenges in preparing this year's budget. This budget represents an assumption that park district operations will be back to normal, as of May 1, 2023. This year's budget includes the rearrangement of classes within the Recreation fund to reflect programming and management leadership. Funding of capital projects continues to be a challenge and playground replacements continue to be a priority. Three playgrounds, Central, Lawler and Pawnee Parks will be replaced in FY 2023-24. Also included is the pickleball court project at Oakton Park which consists of converting the sand volleyball courts behind Skokie Water Playground into six lighted pickleball courts. Staff have done a remarkable job putting this together.

Ms. Tuft highlighted the general assumptions in the budget book. Assumptions include:

- A utilities increase.
- A health insurance increase
- A 4% salary pool increase.
- A minimum wage increase, which has a district wide affect throughout all programs.

Each specific program area has also written assumptions and they are included in the presentation.

Budget Presentation by Fund

Mr. Schmidt started with a summary of the funds, operating, auxiliary, and capital, showing the addition or deletion to fund balances. This budget shows an increase to the total fund balance at the end of fiscal year 2024.

Mr. Schmidt described the Corporate Fund, fund 10, administration area only, explaining the highlights of the center. After answering all questions, Mr. Schmidt introduced Jim Bottorff, Marketing and Communication Manager.

Mr. Bottorff presented a detailed explanation of the Marketing and Sponsorship activities. Mr. Bottorff highlighted the increase in sponsorship dollars due to an increase in program opportunities. Mr. Bottorff went through the fundraising process and how those dollars are transferred to various areas. Mr. Bottorff explained that due to the pandemic the district has reduced actual printing costs and is using Facebook and other social media

to promote programs. This will continue in fiscal year 2023-2024. Budgeted in fiscal year 2023-2024 is new signage for Fitness First on the east side of the building pending Village of Skokie approval. When all questions were answered, Mr. Bottorff introduced Corrie Guynn, Superintendent of Parks and Planning.

Mr. Guynn went through revenues and expenses at Park Services. The highlights of the Park Service's budget included increases in minimum wage for part-time salaries and an increase in landscaping supplies. Mr. Guynn also mentioned that all open full-time positions will be filled and hiring for seasonal workers will return to pre-Covid levels. A part-time sustainability person was budgeted in fiscal year 2023-2024. Improvements at POOCH Park, if approved by the City of Evanston, are also included. After answering questions, Mr. Guynn introduced Superintendent of Recreation Breanne Labus.

Ms. Labus presented the Recreation Fund which includes Administration, Camps, Devonshire Cultural Center, Oakton Community Center, Childcare (TLC, SPACE), Teens, Special Events, and Festivals. Administration is where property taxes are collected. Expenses include the cost of the administrative staff and allocations. Property taxes collected here help fund other areas within the Recreation Fund. Camps were presented next and are showing a nice return; camp numbers are back to pre-covid levels. Ms. Labus discussed Devonshire, Oakton, and Childcare (Tot Learning Center and the SPACE program), citing the difficulty of staffing. Mrs. Labus mentioned the sprucing up of the interior of TLC during fiscal year 2023-2024. Mrs. Labus then covered the Teen programs, Special Events, and Festivals highlighting music from the bands booked for the upcoming Backlot Bash. With all questions answered, Mrs. Labus moved on to the Revenue Facilities Fund.

Ms. Labus began with Sports Park East which included field permits and program registrations. These revenues, and a portion of the Athletic Director's salary moved from the Athletic budget to Sports Park East. Mrs. Labus turned the program back to Mr. Guynn.

Mr. Guynn covered the Dammrich Rowing Center, which is budgeted to make a profit. He also discussed golf operations at Sports Park and Weber Park Golf Course which together are budgeted to make a profit. A new ball trajectory system (Trackman) was implemented in fiscal year 2022-2023 and will be enhanced in in fiscal year 2023-2024. Alcohol sales will hopefully be added into fiscal year 2023-2024 if a change to the agreement with MWRD can be approved. Mr. Guynn also covered Aquatics at Devonshire Aquatic Center, Swim lessons and Skokie Water Playground. Fiscal year 2022-2023 had a great swim season. Lessons finally returned to Niles North in March 2023 and are budgeted in fiscal year 2023-2024. After answering all questions. Mr. Guynn turned the program back to Mrs. Labus.

Ms. Labus presented the Weber Leisure Center budget which includes Fitness First. As mentioned in monthly board reports Fitness First membership is rebounding and staff are optimistic that this trend will continue. Ms. Labus presented the Skatium assumptions and budget. The Skatium will be back in full force and classes are filling. There is still a boiler issue at the Skatium but for the Skatium renovation project is almost complete.

Ms. Labus mentioned that Emily Oaks Nature Center was very busy this year due to people wanting to get out and feeling safe in an outdoor setting. Lee Hansen has been doing an excellent job running programs with a small staff to help her. Facility rentals show an increase in FY 2023 and FY 2024. Commissioner Oshana asked about possible

programs at EONC that would include the selling of alcohol. Staff will look into it. The Skokie Heritage Center (SHM) is seeing an increase in programming due to Amanda Hanson and Emily England taking a proactive role in DEI programs. After answering all questions, Mrs. Labus turned the program back to Mr. Schmidt to cover the auxiliary funds.

Mr. Schmidt covered the auxiliary funds; Special Recreation, IMRF, Liability, Social Security, Audit, and Debt Service. The major highlights were the plus and minus of the different fund balances due to the pandemic. Adjustment of next year's tax levy amounts will be required to bring fund balances back in line.

Mr. Schmidt then introduced Mr. Guynn who gave an analysis of the Capital Funds and explained what projects are included. The main projects were three playground renovations within the next fiscal year, finishing Menominee and Lorel parks and beginning Central park.

Ms. Tuft thanked the staff and Board for their time and described the procedural next steps for approval.

It was the consensus of the Finance Committee to prepare a Tentative Budget and Appropriation Ordinance for approval at the March 21, 2023, meeting of the Board of Park Commissioners so it can be on public display for the thirty-day period required to meet the legal requirements.

With no further business to discuss, the meeting was adjourned by Chairman Reid at 8:45 p.m.

Mike Reid
Chairman Finance Committee

Michelle Tuft
Executive Director, Secretary

April 20, 2023

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MARCH 21, 2023
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Susan Aberman
Vice President Michael Reid
Commissioner Ezra Jaffe
Commissioner Mary Oshana

Others Present:

Executive Director/Secretary Michelle J. Tuft
Superintendent of Business Services William G. Schmidt
Superintendent of Parks, Planning & Facilities Corrie Guynn
Superintendent of Recreation Breanne Labus
Assistant Superintendent of Recreation Mary Amato
Director of Human Resources Stephenie Gualano
Marketing and Communications Director Jim Bottorff
Executive Administrative Assistant Ann Perez

Remote Attendance:

Commissioner Minal Desai

CALL TO ORDER

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:04 p.m. President Aberman called for the recitation of the Pledge of Allegiance.

President Aberman asked Commissioner Desai to confirm that her audio is working properly acknowledging that she could hear all board members. Commissioner Desai responded yes. President Aberman asked all board members if they could hear Commissioner Desai, and all responded yes.

CITIZEN COMMENTS

There were no citizen comments.

SKOKIE TENNIS ASSOCIATION AWARD

President Aberman said the Skokie Tennis Association (STA) received the 2022 Ace Award for organization of the year and that the district is very proud that the STA is an affiliate. Executive Director Tuft introduced STA board members Ann Tennes and Jill Siegel. The STA has approximately 400 members and Ann and Howard Tennes were instrumental in founding the association in 2015.

Ms. Tennes said she was thrilled to be recognized by the United States Tennis Association Chicago Midwest Division. She then introduced Ms. Siegel who is a Skokie Tennis Association member and the Executive Director of the Chicago USTA Midwest. Ms. Siegel explained who USTA Midwest is and said the organization runs tennis tournaments and leagues. However, she said that what she loves the most is getting rackets in people's hands, and this is what the organization is about, promoting tennis. She was honored to be at the meeting tonight to honor

the Skokie Tennis Association. Ms. Tennes introduced some of the board members of the Skokie Tennis Association in attendance and a photo was taken. Congratulations to the Skokie Tennis Association.

CONSENT AGENDA APPROVAL

Commissioner Jaffe moved to approve the Consent Agenda. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of the minutes of the regular meeting of February 21, 2023; minutes of the Public Hearing for the Oakton Pickleball Improvements of March 9, 2023; bills payable for the month February/March 2023, Treasurer’s Report, and Staff Reports.

ADOPTION OF ORDINANCE #23-001 AUTHORIZING THE ISSUANCE OF APPROXIMATELY \$2,500,000 OF GENERAL OBLIGATION ALTERNATE PARK BONDS OF THE SKOKIE PARK DISTRICT, FOR THE PURPOSE OF FINANCING CAPITAL IMPROVEMENTS FOR PARK PURPOSES OF THE DISTRICT

Treasurer Schmidt requested the adoption of Ordinance #23-001 authorizing the issuance of approximately \$2,500,000 of General Obligation Alternate Park Bonds for the purpose of financing capital improvements for park purposes. Mr. Schmidt said this is done every two years.

Treasurer Schmidt said a Bond Issue Notification Act (BINA) public hearing will be held at the April board meeting and a notice will be published in the newspaper. The approval of the bond sales results will take place at the May board meeting. Commissioner Jaffe asked what the funds were going to be used for and Treasurer Schmidt explained that the projects are listed in the ordinance.

Vice President Reid moved to approve Ordinance #23-001 authorizing the issuance of approximately \$2,500,000 of General Obligation Alternate Park Bonds of Skokie Park District, Series 2023A, for the purpose of financing capital improvements for park purposes of the District. Commissioner Jaffe seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

TENTATIVE BUDGET & APPROPRIATION ORDINANCE #23-002 FISCAL YEAR 2023-2024

Treasurer Schmidt said the Tentative Budget & Appropriation Ordinance #23-002 for Fiscal year 2023-2024 is based on the information provided at the Finance Committee meeting on Monday, March 20, 2023. Once the tentative ordinance is approved, it will be on display for thirty days at the Devonshire, Oakton, and Weber Centers, and on the website. A public hearing on the Final Budget & Appropriation Ordinance will be held on April 20, 2023, and final approval will be requested at the regular board meeting on the same day.

Commissioner Oshana moved to approve the Tentative Budget and Appropriation Ordinance #23-002 for Fiscal Year 2023-2024 so it can be put on public display for thirty days. Commissioner Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

RESOLUTION #23-001 – A GOVERNMENT BODY ACCEPTING MEMBERSHIP AS A MEMBER OF THE NORTHWEST HEALTH INSURANCE POOL (‘NWHIP’) SUB-POOL WHICH IS A MEMBER OF THE INTERGOVERNMENTAL PERSONNEL BENEFIT COOPERATIVE

Treasurer Schmidt explained that Director of Human Resources Stephenie Gualano has requested to join the Intergovernmental Personnel Benefit Cooperative (IPBC), a cooperative health benefits pool, and must pass a resolution to join. The resolution will approve membership in the cooperative that will provide health and ancillary benefits for staff including, health, dental, vision, accidental death and dismemberment, life insurance, and an employee assistance program.

Commissioner Jaffe asked if the cost will be less with the same coverage. Mr. Schmidt said yes, and the district will save money on the ancillary benefits. Commissioner Jaffe asked if there was anything detrimental and Mr. Schmidt said no, the district can leave the cooperative at any time.

Commissioner Oshana asked who the insurance provider was, and Mr. Schmidt said the broker is Gallagher Health and explained that the district will use this provider for the ancillary benefits beginning May 1, 2023. Ms. Gualano said Gallagher Health is the preferred broker for the IPBC. Blue Cross/Blue Shield is the health care provider.

Commissioner Jaffe asked what other organizations are in this pool. Ms. Gualano said Glenview and Northbrook Park Districts are members and that many agencies are leaving PDRMA health and moving to the IPBC.

Commissioner Jaffe moved to approve Resolution #23-001 authoring the Skokie Park District to join the Northwest Health Insurance Pool (NWHIP) a sub-pool of the Intergovernmental Personnel Benefit Cooperative (IPBC). Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF DENTAL INSURANCE, VISION INSURANCE, LIFE INSURANCE BENEFITS, AND EMPLOYEE ASSISTANCE PROGRAM

Ms. Gualano explained the dental, vision, death and dismemberment, life insurance, and the Employee Assistance Program (EAP) benefits. The district will save over \$18,000 for the year by joining the IPBC. There are no plan design changes to the dental plan. A DMO plan will be offered with better benefits. The DPO plan has a total annual increase of \$375.84. The biggest change will be to the vision insurance. There is no comparable plan with EyeMed so the district will be moving to VSP, which is a recognized vision provider with a \$10 copay. There will be significant savings in the life insurance and accidental death and dismemberment rates. This plan also allows the district to offer voluntary life insurance to employees and their family members at the employee's cost. The Employee Assistance Program is more robust and offers clinically appropriate number of visits as compared to the current provider who limits visits to three.

Commissioner Jaffe asked about the cost for employees. Ms. Gualano said the cost sharing is minimal.

Commissioner Jaffe moved to approve the Intergovernmental Personnel Benefit cooperative (IPBC) for ancillary coverage including dental, vision, life/AD&D, and Employee Assistance Program insurance for a period of 12 months. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF HEALTH INSURANCE RENEWAL

Ms. Gualano explained that the district can't take advantage of the IPBC's health benefits until May 1, 2024. In the meantime, there are no plan design changes in the health insurance with Blue Cross and Blue Shield and the overall renewal rate increase is 4.25%. This is a good rate increase but when the districts joins the IPBC in May 2024 there should be additional savings. The current monthly premium is \$83,844.64 based on current census and will increase to \$87,410.65 effective May 1.

Commissioner Jaffe moved to continue with Blue Cross/Blue Shield health insurance policy for 12 months with a monthly premium of \$87,410.65 per month, based on current census. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AUTHORIZATION FOR BUSINESS RELATED TRAVEL FOR BOARD COMMISSIONERS

President Aberman, Vice President Reid, and Commissioners Desai and Oshana will be attending the 2023 IAPD Legislative Conference in Springfield, Illinois in May and Mr. Schmidt said that Park Board Commissioners participating in official business-related travel must have their travel approved in advance by the board.

Vice President Reid moved to approve business related travel for President Aberman, Vice President Reid, and Commissioners Desai and Oshana to the IAPD Legislative Conference in Springfield, IL in May 2023. Commissioner Jaffe seconded the motion. On a roll call vote, Commissioners voted aye. Motion carried.

APPROVAL OF OAKTON COMMUNITY CENTER AND TOT LEARNING CENTER FLOORING PROJECT

Superintendent Guynn requested approval of the Oakton Community Center and Tot Learning Center flooring project. The flooring replacement types include luxury vinyl planks in the program rooms at Oakton Center, VCT flooring in the Tot Learning Center classrooms and carpet tiles in the hallways and offices at Tot Learning Center.

The flooring will be installed at Oakton Community Center in May and the flooring will be installed at Tot Learning Center in August when the center takes their summer break.

One bid was received from Scharm Flooring. The project was budgeted at \$90,000 for both facilities and Scharm Flooring 's bid was \$78,823, which was under budget. Staff has worked with Scharm Flooring in the past and has had positive experiences.

Commissioner Desai moved to approve the bid from Scharm Flooring for the Oakton and TLC Flooring project for a total of \$78,823.00. Commissioner Oshana seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF PLAYGROUND EQUIPMENT REFURBISHMENT FOR TOT LEARNING CENTER

Superintendent Guynn requested approval of the playground equipment refurbishment of two playgrounds at Tot Learning Center. Both structures are approximately 27 years old. The equipment has held up for a long time because it is not as heavily used as the public playgrounds and the equipment sustains less wear and tear. The play panels, roofs, and only decks that need it will be replaced. NuToys is the manufacturer of the playground equipment

and is able to provide the equipment needed. The total cost for refurbishing both playgrounds is \$43,412.09.

Commissioner Jaffe asked if this was budgeted, and Mr. Guynn said a portion is budgeted in the 2023-2024 capital budget and that Tot Learning Center received grant money for a portion of the project.

Commissioner Jaffe moved to approve the purchase of play equipment replacement parts from NuToys for the Tot Learning Center for \$43,412.09. Commissioner Oshana seconded the motion. On a roll call vote, all Commissioners voted. Motion carried.

APPROVAL OF 2023 SPORTS COURT REPAIRS BID

Superintendent Guynn received two bids for the 2023 sports court repairs. The scope of the work includes repairs to tennis courts located at Central, Terminal, Laramie, Lauth, and Schack Parks.

Some of the courts are peeling, cracking, and need to be repaired. At Schack Park the contractor will be color coating the two new tennis courts as part of the Fairview School project. The work will start when the temperatures have stabilized.

Commissioner Jaffe asked how long the tennis courts at Central Park would be out of commission and Mr. Guynn said two – three weeks in the later part of August.

Commissioner Desai asked about a warranty. Mr. Guynn said there is a one-year warranty.

Commissioner Desai moved to approve the bid of American Sealcoating for \$135,900 for the 2023 Sports Courts Repair project. Commissioner Jaffe seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

AMERICANS WITH DISABILITIES ACT TRANSACTION PLAN UPDATE

Mr. Guynn presented the annual ADA report and asked for questions.

President Aberman said the report was confusing and Mr. Guynn responded that he would update the comments section with the proper verb tense.

Commissioner Oshana thanked staff for the historical information dating back to 2011 and said it was very interesting.

Commissioner Oshana said the ADA door at Devonshire Center was not working when she was there last weekend. Assistant Superintendent of Recreation Mary Amato said she would mention this to the facility manager.

Commissioner Oshana asked if the website could have more accessibility features. Jim Bottorff, Marketing and Communications Manager explained that the district's web developer, American Eagle told him that trying to put an overlay on the website could compromise the website and they don't recommend doing this. Ms. Tuft said she will provide the board with more information from American Eagle and why they don't recommend this.

Vice President Reid moved to approve the March 21, 2023 updates to the District's Americans with Disabilities Transition Plan. Commissioner Jaffe seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

PRESIDENT'S REPORT

The next regular meeting of the Board of Park Commissioners is Thursday, April 20, 2023, at 7:00 p.m.

COMMISSIONER COMMENTS

Commissioner Oshana attended the Dancing with Our Tribe at Devonshire Center and left inspired and interested to learn more. It was fascinating and well done. President Aberman and Vice President Reid also attended. Vice President Reid said the 105 persons turnout was impressive. Ms. Tuft said Amanda Hansen-Putziger took the lead on this event and will be doing a Diversity, Equity, and Inclusion (DEI) training at Oakton Center tomorrow on Indigenous People. Breanne said Rebecca Goldberg and Amanda also have an event scheduled in April. Ms. Amato said there will be an EID celebration on April 30 at Weber Center.

President Aberman commended staff for the DEI programs that have been added over the past year and said it was impressive.

DIRECTOR'S COMMENTS

Ms. Labus reported that the banners at the Skatium are completely full on the main rink and are deciding if banners should be sold at the studio rink.

OLD BUSINESS

Commissioner Oshana complemented the heat map she requested for camp registrations. The map showed that camp registration was spread across the community very well. Ms. Oshana thanked the staff member who put it together and Ms. Tuft said Amanda Catania handled it and thanked Amanda. Commissioner Oshana said it showcased the registrations came from so many different suburban areas. It was really impressive and speaks to the quality of the district's programs.

NEW BUSINESS

Commissioner Jaffe shared feedback that some residents are interested in videotaping the board meetings. He asked if this is something worth pursuing. There was discussion and Ms. Tuft will look into the cost and the logistics of recording the meetings.

ADJOURNMENT

Commissioner Jaffe moved to adjourn the regular meeting. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting adjourned at 8:11 p.m.

Susan Aberman
President

Michelle J. Tuft
Secretary

March 21, 2023



SKOKIE PARK DISTRICT
REGULAR MEETING
MARCH 21, 2023
SIGN IN SHEET



NAME (Please Print)	ADDRESS, CITY, ZIP	EMAIL ADDRESS
Howard Temo	[REDACTED]	[REDACTED]
Jim Temo	[REDACTED]	[REDACTED]
Jill Siegel	[REDACTED]	[REDACTED]
Robert Jenkins	[REDACTED]	[REDACTED]
KEVIN Hooker	[REDACTED]	[REDACTED]



Skokie Park District BOARD SUMMARY



- Date:** April 20, 2023
- To:** Board of Park Commissioners
- From:** William G. Schmidt, Superintendent of Business Services
- RE:** Adoption of Ordinance # 23-003 Providing for the Abatement of Certain Taxes Levied for the Payment of the Principal and the Interest on General Obligation Park Bonds, Series 2005B (Capital Appreciation Bonds) and on the Principal and Interest on General Obligation Park Bonds Series 2021A, and interest costs on the Series 2013B, Series 2015B, Series 2017B and Series 2019A all General Obligation Bonds (Alternate Revenue Source Bonds) of the Skokie Park District.
- Summary:** This Ordinance coincides with the annual refunding bond issue to spread out the principal and interest payments for the amounts due on Series 2005B Capital Appreciation Bonds \$2,300,000 and the amounts due on Series 2021A \$298,700, interest due on Series 2013B \$70,000, Series 2015B \$85,000, Series 2017B \$100,000 and Series 2019A \$75,000. This ordinance must be approved for these bond and interest costs to be removed from the District's tax levy.
- Recommendation:** Staff recommends approval of Ordinance # 23-003 to authorize the Abatement of certain taxes levied for the payment of the Principal and Interest on the above-mentioned General Obligation Park Bonds.
- Motion:** Move to approve Ordinance # 23-003 to authorize the Abatement of certain taxes levied for the payment of the Principal and Interest on the above-mentioned General Obligation Bonds, Series 2005B, Series 2021A and interest costs on Series 2013B, Series 2015B, Series 2017B and Series 2019A of the Skokie Park District.

ORDINANCE NO. 23-003

ORDINANCE PROVIDING FOR THE ABATEMENT OF CERTAIN TAXES LEVIED FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON GENERAL OBLIGATION PARK BONDS, SERIES 2005B (CAPITAL APPRECIATION), GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2013B, GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2015B, GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2017B, GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2019A OF THE SKOKIE PARK DISTRICT AND GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2021A.

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE SKOKIE PARK DISTRICT, AS FOLLOWS:

Section 1. Pursuant to Ordinance No. 05-001, adopted by the Board of Park Commissioners of the District on February 15, 2005 and entitled: "Ordinance Authorizing the Issuance of \$2,100,000 General Obligation Alternate Bonds of the Skokie Park District for the Purpose of Financing Capital Improvements for Park Purposes," as supplemented by Ordinance No. 05-003, adopted by said Board of Park Commissioners on April 19, 2005 and entitled "Supplemental Ordinance Providing for the Issuance of General Obligation Park Bonds, Series 2005B of the Skokie Park District" (collectively, the "2005 Ordinance") the District issued its \$1,889,450 original principal amount General Obligation Park Bonds, Series 2005B (Capital Appreciation Bonds) (the "Series 2005B Bonds") and levied taxes sufficient for the payment of the principal of and interest on the Series 2005B Bonds. The amount levied for the 2022 tax levy year for such purpose is \$2,300,000.

Section 2. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2005B Bonds and

that the extension of the 2022 tax levy provided for in the 2005 Ordinance will not be necessary and it is hereby determined that said levy in the amount of \$2,300,000 shall be abated entirely.

Section 3. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$2,300,000 heretofore levied by the District pursuant to the 2005 Ordinance.

Section 4. Pursuant to Ordinance No. 13-002, adopted by the Board of Park Commissioners of the District on February 19, 2013 and entitled: "Ordinance Authorizing the Issuance of \$2,000,000 General Obligation Alternate Bonds of the Skokie Park District for the Purposes of Financing Capital Improvements for Park Purposes," as supplemented by Ordinance No. 13-009, adopted by said Board of Park Commissioners on April 23, 2013 and entitled "Supplemental Ordinance Providing for the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2013B, of the Skokie Park District" (collectively, the "2013 Ordinance") the District issued its \$2,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2013B (the "Series 2013B Bonds") and levied taxes sufficient for the payment of the principal of and interest on the Series 2013B Bonds. The amount levied for the 2022 tax levy year for such purpose is \$70,000.

Section 5. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2013B Bonds and that the extension of the 2022 tax levy provided for in the 2013 Ordinance will not be necessary and it is hereby determined that said levy in the amount of \$70,000 shall be abated entirely.

Section 6. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$70,000 heretofore levied by the District pursuant to the 2013 Ordinance.

Section 7. Pursuant to Ordinance No. 15-001, adopted by the Board of Park Commissioners of the District on February 17, 2015 and entitled: "Ordinance Authorizing the Issuance of \$2,000,000 General Obligation Alternate Bonds of the Skokie Park District for the Purposes of Financing Capital Improvements for Park Purposes," as supplemented by Ordinance No. 15-007, adopted by said Board of Park Commissioners on April 21, 2015 and entitled "Supplemental Ordinance Providing for the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2015B, of the Skokie Park District" (collectively, the "2015 Ordinance") the District issued its \$2,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2015B (the "Series 2015B Bonds") and levied taxes sufficient for the payment of the principal of and interest on the Series 2015B Bonds. The amount levied for the 2022 tax levy year for such purpose is \$85,000.

Section 8. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2015B Bonds and that the extension of the 2022 tax levy provided for in the 2015 Ordinance, will not be necessary and it is hereby determined that said levy in the amount of \$85,000 shall be abated entirely.

Section 9. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$85,000 heretofore levied by the District pursuant to the 2015 Ordinance.

Section 10. Pursuant to Ordinance No. 17-002, adopted by the Board of Park Commissioners of the District on February 27, 2017 and entitled: "Ordinance Authorizing the Issuance of \$2,500,000 General Obligation Alternate Bonds of the Skokie Park District for the Purpose of Financing Capital Improvements for Park Purposes," as supplemented by Ordinance No. 17-008, adopted by said Board of Park Commissioners on April 18, 2017 and entitled "Supplemental Ordinance Providing for the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2017B, of the Skokie Park District" (collectively, the "2017 Ordinance") the District issued its \$2,500,000 General Obligation Bonds (Alternate Revenue Source), Series 2017B (the "Series 2017B Bonds") and levied taxes sufficient for the payment of the principal of and interest on the Series 2017B Bonds. The amount levied for the 2022 tax levy year for such purpose is \$100,000.

Section 11. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2017B Bonds and that the extension of the 2022 tax levy provided for in the 2017 Ordinance, will not be necessary and it is hereby determined that said levy in the amount of \$100,000 shall be abated entirely.

Section 12. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$100,000 heretofore levied by the District pursuant to the 2017 Ordinance.

Section 13. Pursuant to Ordinance No. 19-003, adopted by the Board of Park Commissioners of the Skokie Park District (the "District") on March 19, 2019, and entitled: "Ordinance Authorizing the Issuance of \$2,500,000 General Obligation

Alternate Bonds of the Skokie Park District for the Purpose of Financing Capital Improvements for Park Purposes,” as supplemented by Ordinance No. 19-007, adopted by said Board of Park Commissioners on May 15, 2019 and entitled “Supplemental Ordinance Providing for the Issuance of General Obligation Bonds (Alternate Revenue Source), Series 2019A, of the Skokie Park District” (collectively, the “2019 Ordinance”) the District issued its \$2,500,000 General Obligation Park Bonds, Series 2019A (the “Series 2019A Bonds”) and levied taxes sufficient for the payment of the principal of and interest on the Series 2019A Bonds. The amount levied for the 2022 tax levy year for such purpose is \$75,000.

Section 14. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2019A Bonds and that the extension of the 2022 tax levy provided for in the 2019 Ordinance, will not be necessary and it is hereby determined that said levy in the amount of \$75,000 shall be abated entirely.

Section 15. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$75,000 heretofore levied by the District pursuant to the 2019 Ordinance.

Section 16. Pursuant to Ordinance No. 21-002, adopted by the Board of Park Commissioners of the Skokie Park District (the “District”) on March 16, 2021, and entitled: “Ordinance Authorizing the Issuance of \$4,200,000 General Obligation Alternate Bonds of the Skokie Park District for the Purpose of Financing Capital Improvements for Park Purposes and Refunding Outstanding Alternate Revenue Bonds of the District,” as supplemented by Ordinance No. 21-005, adopted by said Board of

Park Commissioners on May 18, 2021 and entitled “Supplemental Ordinance Providing For The Issuance of General Obligation Park Bonds (Alternate Revenue Source), Series 2021A, of the Skokie Park District” (collectively the “2021A Bond Ordinance”) the District issued its \$3,855,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2021A (the “Series 2021A Bonds”) and levied taxes sufficient for the payment of the principal of and interest on the Series 2021A Bonds. The amount levied for the 2022 tax levy year for such purpose is \$298,700.

Section 17. The District has determined that it has received alternate revenues sufficient for the payment of the principal of and interest on the Series 2021A Bonds and that the extension of the 2022 tax levy provided for in the 2021A Ordinance, will not be necessary and it is hereby determined that said levy in the amount of \$298,700 shall be abated entirely.

Section 18. The County Clerk is requested and directed to abate in its entirety the 2022 tax levy in the amount of \$298,700 heretofore levied by the District pursuant to the 2021A Ordinance.

Section 19. The Secretary of the District is authorized and directed to file a certified copy of this ordinance in the office of the County Clerk.

Section 20. This ordinance shall take effect upon its adoption in the manner provided by law.

This ordinance was adopted by the following vote:

AYES:

NAYS:

Adopted: April 20, 2023

President

Attest:

Secretary

*** *** ***

Recorded: April 20, 2023

Secretary



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: William G. Schmidt, Superintendent of Business Services

RE: Approval of the Final Budget and Appropriation Ordinance
Fiscal Year 2023-2024 Ordinance # 23-004

Summary: Attached is the Final Budget and Appropriation Ordinance for fiscal year 2023-2024. This ordinance allows the District to spend money.

The Board has previously reviewed and approved the operating budget for fiscal year 2023-2024. The Tentative Budget and Appropriation Ordinance has been on public display for over the thirty (30) day legal requirement period. As of Thursday April 13, 2023, no one has requested to review it. This Final Budget and Appropriation Ordinance is the exact same as the Tentative Budget and Appropriation Ordinance.

Staff is requesting Board approval of the Final Budget and Appropriation Ordinance, after the public hearing. Ordinance #23-004 will be filed with the County Clerk's Office once it is approved.

Recommendation: Staff recommends the adoption of the Final Budget and Appropriation Ordinance # 23-004 for fiscal year 2023-2024 in the amount of \$30,470,587 including the five-year Capital Development Plan totaling \$7,276,812.

Motion: Move to approve the Final Budget and Appropriation Ordinance # 23-004 for fiscal year 2023-2024 in the total amount of \$30,470,587, including the five-year Capital Development Plan totaling \$7,276,812.

Ordinance # 23-004
FINAL
 ANNUAL BUDGET AND APPROPRIATION ORDINANCE
 SKOKIE PARK DISTRICT
 SKOKIE, COOK COUNTY, ILLINOIS
 FOR THE FISCAL YEAR BEGINNING MAY 1, 2023
 AND ENDING APRIL 30, 2024

WHEREAS, the Board of Park Commissioners of the Skokie Park District, County of Cook, State of Illinois, caused to be prepared in tentative form, a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty (30) days prior to the final action thereon; and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 20th day of April 2023 and notice of said hearing was given at least one (1) week prior thereto as required by law.

NOW THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Skokie Park District, as follows:

Section 1: That the fiscal year of the Park District is hereby fixed and declared to be beginning May 1, 2023 and ending April 30, 2024.

Section 2: That the following budget containing an estimate of expenditures from each Fund, is hereby adopted as the Budget and Appropriations of the Skokie Park District for the said fiscal year, and the following sums of money:

<u>FUND</u>	<u>TOTAL EXPENDITURES</u>
Corporate.....	\$5,023,837
Building Improvement Fund.....	2,572,356
Vehicle/Machinery Replacement Fund.....	231,989
Capital Projects Fund	1,173,567
Recreation.....	14,487,939
Recreation for the Handicapped.....	1,091,950
Museum Fund.....	1,099,032
Illinois Municipal Retirement Fund.....	407,757
Insurance Protection.....	463,509
Social Security.....	835,013
Audit Fund.....	42,500

General Obligation Bond Retirement.....	3,041,138
APPROPRIATION GRAND TOTAL.....	<u>\$30,470,587</u>

or as much thereof as may be authorized by law, are hereby appropriated for the purposes of the Skokie Park District, as hereinafter specified for said fiscal year.

PART I
ESTIMATED REVENUES AVAILABLE
BY SOURCES

Estimated Cash and Investments on hand May 1, 2023.	\$ 8,726,036
General Taxes.....	12,149,727
Personal Property Replacement Tax.....	1,200,000
Interest on Investments.....	11,730
Recreation Registration and other Receipts.....	13,409,119
Transfers\Grants\Bond Proceeds.....	6,814,562
Sale of Property	30,000
Miscellaneous/Other.....	<u>296,228</u>
Estimated Revenues Available.....	42,637,402
Less Estimated Expenditures.....	<u>30,470,587</u>
Estimated Ending Cash Balance on April 30, 2024.....	<u>\$12,166,815</u>

PART II
ESTIMATED EXPENDITURES
GENERAL CORPORATE FUND

HERE

<u>Salaries:</u>	
1. Supervisors.....	\$604,940
2. Maintenance.....	944,864
3. Office Staff.....	1,147,210
4. Administrative.....	373,755
5. Guards and Attendants	<u>1,560</u>
TOTAL.....	<u>3,072,329</u>

Services:

1. Facility and Equipment Repair & Operation.....	\$ 459,516
2. Printing, Postage and Advertising.....	20,912
3. Subscriptions and Dues.....	27,916

4. Professional and Contractual Services.....	621,646
5. Equipment Rental.....	6,400
6. Transfers/Allocations.....	(1,113,260)
TOTAL.....	<u>\$ 23,130</u>

Utilities:

1. Electricity.....	\$ 43,219
2. Water.....	38,500
3. Gas.....	14,319
4. Communications.....	95,472
5. Security Alarm Service.....	<u>1,000</u>
TOTAL.....	<u>\$ 192,510</u>

Supplies:

1. Office Supplies.....	\$ 38,500
2. Maintenance Supplies.....	63,138
3. Landscaping Supplies.....	<u>163,778</u>
TOTAL.....	<u>\$265,416</u>

General Government:

1. General Administrative.....	\$597,695
2. Employees Benefits Insurance.....	390,057
3. Interest Expense (ARS)	330,000
4. Transfers	<u>152,700</u>
TOTAL.....	<u>\$ 1,470,452</u>

CORPORATE FUND..... \$5,023,837

BUILDING IMPROVEMENT FUND

1. Capital Expenditures.....	\$2,165,756
2. Contractual Services	205,000
3. Transfers	<u>201,600</u>
TOTAL BUILDING IMPROVEMENT FUND	<u>\$2,572,356</u>

VEHICLE MACHINERY REPLACEMENT FUND

1. Capital Expenditures.....	<u>\$231,989</u>
TOTAL VEHICLE MACHINERY REPLACEMENT FUND.....	<u>\$231,989</u>

CAPITAL PROJECTS FUND

1. Capital Expenditures/Transfers.....	<u>\$1,173,567</u>
TOTAL CAPITAL PROJECTS FUND.....	<u>\$1,173,567</u>

RECREATION FUND

Salaries:

1. Program Supervisors.....	\$2,009,436
2. Program Instructors.....	1,767,192
3. Program Leaders.....	1,619,200
4. Attendants & Guards.....	668,959
5. Maintenance.....	969,908
6. Office Staff.....	436,490
7. Administrative.....	<u>617,149</u>
TOTAL.....	<u>\$8,088,334</u>

Services:

1. Facility and Equipment Repair & Operation.....	\$347,460
2. Printing, Postage and Advertising.....	145,921
3. Subscriptions and Dues.....	39,897
4. Professional and Contractual Services.....	1,174,534
5. Facility & Equipment Rental.....	72,440
6. Allocations/Transfers.....	1,013,260
7. Transportation and Admissions.....	<u>277,781</u>
TOTAL.....	<u>\$3,071,293</u>

Utilities:

1. Electricity.....	\$329,573
2. Water.....	166,206

3. Gas.....	182,429
4. Communications.....	37,886
5. Security Alarm Service.....	<u>21,950</u>
TOTAL.....	<u>\$ 738,044</u>

Supplies:

1. Program Supplies.....	\$ 749,454
2. Maintenance Supplies.....	130,618
3. Landscaping Supplies.....	50,564
4. Program Awards.....	33,140
5. Office Supplies.....	9,435
6. Concession Supplies.....	<u>10,130</u>
TOTAL.....	<u>\$ 983,341</u>

General Government:

1. General Administrative.....	\$ 42,755
2. Employees Medical Insurance.....	471,389
3. Principal & Interest Skatium Bonds.....	296,783
4. Capital Expenditures	<u>796,000</u>
TOTAL.....	<u>\$1,606,927</u>

TOTAL RECREATION FUND..... 14,487,939

RECREATION FOR THE HANDICAPPED FUND

1. Shared costs of Special Recreation Association...	\$ 434,100
2. ADA Compliance Instructors.....	320,850
3. ADA Programs	<u>337,000</u>
TOTAL FOR THE RECREATION FOR THE HANDICAPPED FUND	<u>\$1,091,950</u>

MUSEUM FUND

Salaries:

1. Program Supervisors.....	\$290,867
2. Program Instructors.....	175,950
3. Program Leaders.....	109,613
4. Attendants and Guards.....	29,700
5. Maintenance.....	70,376
6. Office Staff.....	<u>82,442</u>
TOTAL.....	<u>\$ 758,948</u>

Services:

1. Facility and Equipment Repair & Operation.....	\$ 32,133
2. Printing, Postage and Advertising.....	2,050
3. Subscriptions and Dues.....	1,498
4. Professional and Contractual Services.....	31,530
5. Transportation and Admissions	38,671
6. Transfers/Allocations.....	<u>108,652</u>
TOTAL.....	<u>\$214,534</u>

Utilities:

1. Electricity.....	\$ 6,587
2. Water.....	990
3. Gas.....	7,163
4. Communications.....	3,064
5. Security Alarm Service.....	<u>5,976</u>
TOTAL.....	<u>\$23,780</u>

Supplies:

1. Program Supplies.....	\$ 30,167
2. Maintenance Supplies.....	8,252
3. Office Supplies.....	750
5. Concession Supplies.....	<u>600</u>
TOTAL.....	<u>\$ 39,769</u>

General Government:

1. General Administrative.....	\$ 3,741
2. Employees Medical Insurance.....	58,260
TOTAL.....	<u>62,001</u>
TOTAL MUSEUM FUND.....	<u>\$1,099,032</u>

ILLINOIS MUNICIPAL RETIREMENT FUND

1. Contributions to Employee Pensions.....	<u>\$ 407,757</u>
--	-------------------

INSURANCE PROTECTION

1. General Administrative.....	\$ 84,114
2. Safety Programs.....	78,655
3. Illinois Unemployment Compensation Insurance.....	11,500
4. Liability Insurance.....	<u>289,240</u>
TOTAL INSURANCE PROTECTION FUND.....	<u>\$ 463,509</u>

SOCIAL SECURITY FUND

1. Social Security.....	<u>\$835,013</u>
-------------------------	------------------

AUDIT FUND

1. Annual Audit Services.....	<u>\$ 42,500</u>
-------------------------------	------------------

GENERAL OBLIGATION BOND RETIREMENT FUND

1. Principal and Interest on Bonds Issues May 1, 2001 Series 2003B CABS.....	\$2,300,000
2. Principal and Interest on 2022A Limited Tax Bonds Issued April 2022 Series 2022A.....	\$ 463,310
3. Paying Agent Fees/Professional Fees.....	36,600
4. Interest expense Series 2022 B	\$ 91,228
<u>5. Transfers Out</u>	<u>\$ 150,000</u>
TOTAL GENERAL OBLIGATION BOND RETIREMENT FUND....	<u>\$3,041,138</u>

Section 3 That the several sums hereinbefore mentioned, the aggregate amount of which is \$30,470,587 are hereby appropriated as proportionate fractional parts of said amount of \$30,470,587. That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item or items in the same general appropriation made by this Ordinance, in accordance with applicable law.

Section 4: That all unexpended balances from appropriations of previous years are hereby re-appropriated for same or similar purposes.

Section 5: That the invalidity of any portion of this Ordinance, or any of the items thereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

Section 6: That this Ordinance shall be in full force and effect after its passage and approval according to law.

PASSED THIS 20th day of April 2023

Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

APPROVED on this 20th day.

Of April, A.D., 2023

Susan Aberman
President Board of Park Commissioners
Skokie Park District
Cook County, Illinois

ATTESTED and filed in my office this.

20th day of April, A.D., 2023

Michelle J. Tuft
Secretary, Skokie Park District

(District Seal)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, William G. Schmidt, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Skokie Park District, Cook County, Illinois and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify that the annexed copy of the Annual Budget and Appropriation Ordinance of the Skokie Park District for the fiscal year beginning May 1, 2023, and ending April 30, 2024 is a full, true, complete, correct, and compared copy of said ordinance as duly adopted by the Board of Park Commissioners of said Park District on April 20, 2023. Within such ordinance, I do certify that the estimated revenues by source anticipated to be received is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Skokie Park District at Skokie, Illinois on the 20th day of April 2023.

William G. Schmidt, Treasurer
Skokie Park District

ATTEST:

Michelle J. Tuft, Secretary

(District Seal)

CERTIFICATION

I, Michelle J. Tuft, hereby certify that I am the duly appointed Secretary of the Board of Park Commissioners of the Skokie Park District, Cook County, Illinois, and that as such I am the keeper of the ordinances, resolutions and minutes of the Board of Park Commissioners of said Park District and the Park District seal.

I hereby further certify that attached hereto is a true and complete copy of the Annual Budget and Appropriation Ordinance of the Skokie Park District for the fiscal year beginning May 1, 2023, and ending April 30, 2024, duly adopted by the Board of Park Commissioners at a regular meeting held on April 20th, 2023.

Michelle J. Tuft, Secretary
Skokie Park District

(District Seal)

**SKOKIE PARK DISTRICT
TREASURER'S REPORT**

April 20, 2023

You have in your Board packet the status of the cash balances and investments as of March 31, 2023. The summary of these funds is attached.

The details of the accounts are available upon request.

On the bottom of the Cash Balances and Investments is the listing of tax collections by year. As of March 31, 2023, we have collected \$11,536,543 or 98.79% of the 2021 Levy. As of April 11, 2023, we have collected \$5,891,753 of first half 2022 levy money.

If you have any questions regarding this information, please let me know.



William G. Schmidt
Treasurer, Skokie Park District

**SKOKIE PARK DISTRICT
TREASURER'S REPORT
CASH BALANCES AND INVESTMENTS
APRIL 20, 2023
(As of 3/31/2023)**

GENERAL FUND

<u>CASH CHECKING ACCOUNTS CHASE/BANK ONE:</u>	\$ 9,710,274.05
INVESTMENTS WITH JPMORGAN CHASE/BANK ONE Savings:	203,377.64
INVESTMENT WITH NORTH SHORE COMMUNITY BANK & TRUST	
CERTIFICATE OF DEPOSIT: Renewal due 7/06/23- 2.33%	576,276.91
 TOTAL CASH AND INVESTMENTS:	 10,489,928.60

TAX COLLECTIONS BY TAX YEAR (AT 03/31/2023)

YEAR	\$ COLLECTED	% OF LEVY
2016	10,319,225.39	97.45%
2017	10,495,847.69	97.30%
2018	10,775,765.15	97.37%
2019	11,074,984.84	98.44%
2020	11,233,800.41	98.92%
2021	11,536,543.21	98.79%
*2022	5,891,753.41	-----

*As of 4/11/2023



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: Breanne Labus, Superintendent of Recreation

Re: Approval of Skatium Change Order # 7

Summary: Change Order # 7 extends the rental of the temporary electric panel equipment with Excel Electric.

The permanent panel has been delayed with an estimated shipment date of late April. Unfortunately, this is the only option for power until the permanent panels are available. Supply chain issues continue to plague this project.

Funds to cover this expense will come from the additional \$600,000 that was allocated into fund 91 (where the Skatium project is budgeted). The allocation comes from the Debt Service Extension increase obtained when the refunding bond sale was issued on November 3, 2021 (Series 21B).

PDRMA has indicated that the rental costs will be fully reimbursed but a final dollar amount will not be determined until the permanent panels are in place.

Recommendation: Staff recommends approval of Skatium Change Order # 7 that includes an extension of the rental of temporary electric equipment.

Motion: Move to approve Skatium Change Order # 7 for \$10,419.00.

CHANGE ORDER NO. OCO07

PROJECT:
SKO002 - Skatium Ice Rink Renovation
null null

CHANGE ORDER
Date:

OCO07
Mar 13, 2023

OWNER:
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

TO CONTRACTOR:
Wight Construction Services, Inc.
2500 North Frontage Road
Darien IL 60561

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

OWN007	Temp. Distribution Equipment & Cable Rental 2.13.23- 3.13.23 - Excel Electric	\$10,419.00
--------	---	-------------

The original Contract Sum was	\$4,436,708.00
The net change by previously authorized Change Orders	\$357,884.03
The Contract Sum prior to this Change Order was	\$4,794,592.03
The Contract Sum will be increased by this Change Order in the amount	\$10,419.00
The New Contract Sum Including This Change Order	\$4,805,011.03
The Contract Time Will Not Be Changed	
The date of Substantial Completion as of the date of this Change Order	

NOTE:

This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER

_____	Wight Construction Services	_____	Skokie Park District
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)	
_____	2500 North Frontage Road Darien IL 60561	_____	9300 Weber Park Place Skokie IL 60077
ADDRESS	ADDRESS	ADDRESS	
_____	George Gardner	_____	Jon Marquardt
(Typed Name)	(Typed Name)	(Typed Name)	
_____	_____	_____	
BY (Signature)	BY (Signature)	BY (Signature)	
_____	_____	_____	
DATE	DATE	DATE	

Pending Change Notice



Date: January 20, 2023
 Job #: 22-011
 Co #: 18

Client: Wight & Company
 2500 N Frontage Rd.
 Darien, IL 60561

Project: Skokie Skatium Ice Rink
 9300 Weber Park Place
 Skokie, IL 60077

Project Manager: Bart Frankowicz
 bart@excelel.com

Work Description:

Extented Temp. Distribution Equipment & Cable Rental. Extended Temp. CT Cabinet & Cable Rental. 1-month_2.13.23 - 3.13.23

Summary:

General Materials			
Quoted Material		\$	-
Equipment Rental			
Material Total:			\$ -

Labor

	Hours	Rate		
Foreman		\$ 114.50	\$	-
Journeyman		\$ 109.38	\$	-
Foreman 1.5 OT		\$ 151.22	\$	-
Journeyman 1.5 OT		\$ 143.50	\$	-
Labor Total:			\$	-

Subtotal

Overhead	10.00%		\$	-
Profit	5.00%		\$	-
Bond	1.00%		\$	-
Total:			\$	-

Rental

	GM	Distribution Equipment & Cabling	\$	8,599.00
	GM	CT Cabinet & Cabling	\$	1,820.00
			\$	-

Final Price **\$ 10,419.00**

Clarifications:

All work to be completed during normal working hours 7:00am to 3:30pm
 Dumpsters to be provided by others
 Permits or utility fees are not included.

Accepted: _____ Date: _____

Skokie Park District

BOARD SUMMARY

Date: April 20, 2023

To: Board of Park Commissioners

From: Breanne Labus, Superintendent of Recreation

RE: Alcohol Ordinance

Summary: The Skokie Park District Liquor Ordinance and Alcohol Usage Guidelines established locations where, and conditions under which, alcoholic beverages may be consumed on Park District property.

The current guidelines only allow alcoholic beverages (defined as wine and beer only) for special events and rentals at the following facilities: Weber Leisure Center, Devonshire Cultural Center, Oakton Community Center, Skokie Sports Park, Weber Golf Course, and Skokie Heritage Museum.

Staff are proposing that alcoholic beverages also be allowed at Emily Oaks Nature Center and the Skatium Ice Arena. Please refer to number 7 on the Alcohol Usage Guidelines attached for the updated list of all facilities. Staff always have the authority to regulate when and where alcohol is permitted at each facility.

Recommendation: Staff recommend approval of allowing alcoholic beverages at Emily Oaks Nature Center and Skatium Ice Arena.

Motion: Move to approve adding Emily Oaks Nature Center and Skatium Ice Arena to the alcohol ordinance and guidelines for Skokie Park District facilities.

The Rules and Regulations for the Sale and Consumption of Alcoholic Beverages

1. The purpose of this ordinance is to establish locations where and conditions under which alcohol beverages may be consumed on Park District property.
2. For the purpose of this ordinance, "alcoholic beverages", are defined as wine and beer only. No hard alcohol will be allowed on park district property.
3. No Person under the influence of alcohol, any other drug or drugs, intoxicating compound, or a combination thereof, as defined in Section 11, 501 of the Illinois Vehicle Code (625 ILCS 5/11-501), shall enter into, be, or remain on District Property.
4. No Person shall bring into, possess, drink, consume, take, use, or transfer any alcoholic beverage on District Property without having first obtained a permit therefor from the District unless he or she is in or on District Property where the possession, consumption, use, or transfer of alcoholic liquor is permitted. Alcoholic beverages are only allowed indoors of the designated rented facility (please see number 7 for designated facilities) and is not allowed to be consumed or dispensed outside of the rented facility (with the exception of Skokie Sports Park and Weber Golf Course).
5. Alcoholic beverages are not allowed in the parks, with the exception of Park District related special events and/or programs.
6. Alcoholic beverages are not permitted on roads, walkways, roadways, or parking areas.
7. Any Person who is at least twenty-one (21) years of age may apply for a special permit to bring alcoholic beverages into, possess, consume, take, and use on a temporary, short-term basis within the confines of the District's Weber Leisure Center, Devonshire Cultural Center, Weber Golf Course, Oakton Community Center, Skokie Sports Park, Emily Oaks Nature Center, Skatium Ice Arena, and Skokie Heritage Museum on such days, at such times, and under such conditions as outlined in the rules and regulation section of the facility rental application.
8. No Person, other than the District or its agent, shall sell or deliver any alcoholic beverages on District Property, unless said community group and/or organization has first obtained a Special Permit therefor from the Executive Director. Such sale or consumption is only in conjunction with a recreational event under the sponsorship of the Park District or recognized responsible community group and/or organization. The special permit aforesaid may be refused if, in the judgment of the Executive Director, a substantial question exists as to the applicant's ability to fully comply with the foregoing provisions.
9. All special permit holders and attendees at any Skokie Park District facility shall strictly abide by all applicable state laws, licensing requirements and municipal ordinances governing the sale, delivery, use, transfer and/or consumption of alcoholic beverages, including the prohibitions against furnishing of alcohol to minors and intoxicated persons.



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: William G Schmidt, Superintendent of Business Services

RE: Approval of Revised Full Time Competitive Pay Structure

Summary: The district maintains a compensation structure (wage and classification plan) to provide competitive salaries to enable the district to attract and retain excellent employees. The pay structure is reviewed and updated annually (although this practice was suspended during COVID).

Staff is requesting approval to increase the pay range structure by 2.5%. HR Source recommends the 2.5% increase for park and recreation agencies. The recommendations are compiled using data from employer surveys of compensation practices.

This pay structure adjustment, if approved, will become effective for the new fiscal year beginning May 2023. The current pay structure, and the proposed pay structure are attached.

Recommendation: Staff recommends increasing the full-time salary pay range structure by 2.5%, effective May 1, 2023.

Motion: Move to approve a 2.5% increase in the full-time salary range pay structure effective May 1, 2023.

Skokie Park District Pay Grade Assignments
Effective May 1, 2023
Board approved:

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum	
FT14	E	Executive Director	\$159,672	\$199,591	\$239,510	
			\$76.77	\$95.96	\$115.15	
FT13		Hold for future use	\$140,681	\$175,851	\$211,022	
			\$67.64	\$84.54	\$101.45	
FT12	E	Superintendent of Business Services	\$123,948	\$154,935	\$185,922	
		Superintendent of Parks, Planning and Facilities	\$59.59	\$74.49	\$89.39	
		Superintendent of Recreation				
FT11	E	Hold for future use	\$109,206	\$136,506	\$163,808	
			\$52.50	\$65.63	\$78.75	
FT10	E	Director of Communications and Marketing	\$96,216	\$120,270	\$144,324	
		Director of Human Resources	\$46.26	\$57.82	\$69.39	
		Director of IT and Information Security				
FT9		Assistant Superintendent of Recreation	\$84,772	\$105,965	\$127,157	
		Assistant Superintendent of Facilities	\$40.76	\$50.94	\$61.13	
		Operations and Project Manager				
FT8	E	Childcare Services Manager	\$74,689	\$93,361	\$112,034	
		Devonshire Cultural Center Manager	\$35.91	\$44.89	\$53.86	
		Emily Oaks Nature Center Manager				
		Oakton Center Manager				
		Skatium Manager				
		Weber Leisure Center Facility Manager				
FT7	E	Accounting Manager	\$65,805	\$82,256	\$98,708	
		Athletics Supervisor	\$31.64	\$39.55	\$47.46	
		Business Services Manager				
		Fitness First Manager				
		IT Systems Support Manager				
		Landscape Supervisor				
		Parks Supervisor				
		Risk & Safety Manager				
		Skatium Figure Skating Director				
		Skatium Hockey Director				
FT6	E	Museum Manager	\$57,978	\$72,473	\$86,967	
		Park Services Office Manager/IT Systems Support	\$27.87	\$34.84	\$41.81	
	NE	Park Specialist IV - Operations				
E	SPACE Program Manager					
FT5	NE	Application and Help Desk Support Specialist	\$51,082	\$63,852	\$76,623	
		Customer Accounts Specialist	\$24.56	\$30.70	\$36.84	
	NE	Executive Administrative Assistant				
		Golf Superintendent				
	E	Graphics Designer II				
	NE	Human Resources and Payroll Coordinator				
	NE	Mechanic and Fleet Manager				
	NE	Park Specialist III - Arborist				
	NE	Park Specialist III - Athletics Fields /Operations				
	NE	Park Specialist III - Landscape Natural Areas Specialist				
NE	Park Specialist III - Horticulture/GIS Coordinator					
NE	Park Specialist III - Operations					
FT4	E	DCC Customer Service and Program Supervisor	\$45,007	\$56,258	\$67,510	
		DCC Program Supervisor	\$21.64	\$27.05	\$32.46	
	E	DCC Recreation Supervisor				
	NE	EONC School-Age Program Coordinator				
	NE	EONC Family and Adult Program Coordinator				
	E	Oakton Center Customer Service Supervisor				
	E	Oakton Center Recreation Supervisor				
	E	Oakton Center Active Adult Supervisor				
	E	Skatium Supervisor				
	NE	Turf Specialist				
FT3	E	WLC Customer Service Supervisor				
		WLC Recreation Services Supervisor				
	E	Aquatics and Facilities Supervisor				
	NE	Accounts Payable Clerk	\$39,653	\$49,566	\$59,480	
		Park Specialist II - Operations, Parks and Landscape	\$18.60	\$23.25	\$27.90	
		TLC Early Childhood Teacher				
	FT2	NE	Custodial Supervisor (WLC,OCC,TLC,DCC, Skatium)	\$34,937	\$43,671	\$52,405
			Park Specialist I - Operations, Parks & Landscape	\$16.80	\$21.00	\$25.19

Skokie Park District Pay Grade Assignments
Effective January 1, 2023
Board approved February 15, 2022

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
FT14	E	Executive Director	\$155,778	\$194,723	\$233,668
			\$74.89	\$93.62	\$112.34
FT13		Hold for future use	\$137,250	\$171,562	\$205,875
			\$65.99	\$82.48	\$98.98
FT12	E	Superintendent of Business Services	\$120,925	\$151,156	\$181,387
		Superintendent of Parks, Planning and Facilities	\$58.14	\$72.67	\$87.21
		Superintendent of Recreation			
FT11	E	Hold for future use	\$106,542	\$133,177	\$159,813
			\$51.22	\$64.03	\$76.83
FT10	E	Director of Communications and Marketing	\$93,869	\$117,337	\$140,804
		Director of Human Resources	\$45.13	\$56.41	\$67.69
		Director of IT and Information Security			
FT9		Assistant Superintendent of Recreation	\$82,704	\$103,380	\$124,056
		Assistant Superintendent of Facilities	\$39.76	\$49.70	\$59.64
		Operations and Project Manager			
FT8	E	Childcare Services Manager	\$72,867	\$91,084	\$109,301
		Devonshire Cultural Center Manager	\$35.03	\$43.79	\$52.55
		Emily Oaks Nature Center Manager			
		Oakton Center Manager			
		Skatium Manager			
		Weber Leisure Center Facility Manager			
FT7	E	Accounting Manager	\$64,200	\$80,250	\$96,300
		Athletics Supervisor	\$30.87	\$38.58	\$46.30
		Business Services Manager			
		Fitness First Manager			
		IT Systems Support Manager			
		Landscape Supervisor			
		Parks Supervisor			
		Risk & Safety Manager			
		Skatium Figure Skating Director			
		Skatium Hockey Director			
FT6	E	Museum Manager	\$56,564	\$70,705	\$84,846
		Park Services Office Manager/IT Systems Support	\$27.19	\$33.99	\$40.79
	NE	Park Specialist IV - Operations			
	E	SPACE Program Manager			
FT5	NE	Application and Help Desk Support Specialist	\$49,836	\$62,295	\$74,754
		Customer Accounts Specialist			
	NE	Executive Administrative Assistant	\$23.96	\$29.95	\$35.94
		Golf Superintendent			
	E	Graphics Designer II			
	NE	Human Resources and Payroll Coordinator			
	NE	Mechanic and Fleet Manager			
	NE	Park Specialist III - Arborist			
	NE	Park Specialist III - Athletics Fields /Operations			
	NE	Park Specialist III - Landscape Natural Areas Specialist			
	NE	Park Specialist III - Horticulture/GIS Coordinator			
	NE	Park Specialist III - Operations			
FT4	E	DCC Customer Service and Program Supervisor	\$43,909	\$54,886	\$65,863
		DCC Program Supervisor	\$21.11	\$26.39	\$31.66
	E	DCC Recreation Supervisor			
	NE	EONC School-Age Program Coordinator			
	NE	EONC Family and Adult Program Coordinator			
	E	Oakton Center Customer Service Supervisor			
	E	Oakton Center Recreation Supervisor			
	E	Oakton Center Active Adult Supervisor			
	E	Skatium Supervisor			
	NE	Turf Specialist			
	E	WLC Customer Service Supervisor			
	E	WLC Recreation Services Supervisor			
E	Aquatics and Facilities Supervisor				
FT3	NE	Accounts Payable Clerk	\$38,686	\$48,357	\$58,029
		Park Specialist II - Operations, Parks and Landscape	\$18.60	\$23.25	\$27.90
		TLC Early Childhood Teacher			
FT2	NE	Custodial Supervisor (WLC,OCC,TLC,DCC, Skatium)	\$34,085	\$42,606	\$51,127
		Park Specialist I - Operations, Parks & Landscape	\$16.39	\$20.48	\$24.58



Skokie Park District BOARD SUMMARY



Date: April 20, 2023
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning and Facilities
Re: Approval of Asphalt Improvements Bid

Summary: On April 7, 2023, sealed bids were received for the Asphalt Improvements project. The scope of work includes replacement and/or milling, new asphalt installation, and replacement/repaving at six sites. The locations for milling and repaving are Weber Leisure Center parking lot, Mulford Park basketball court, Tecumseh Park basketball court, Lauth Park basketball court and the Laramie basketball court, with an alternate for paving the maintenance access path at the Weber Golf Course. The site for complete replacement is the Seneca basketball court.

The Weber employee parking lot has needed repaving for some time. However, the project was delayed until after the Skatium renovation so the lot could be used for material storage and because large trucks were coming in and out which puts a lot of wear and tear on the lot. In addition to repaving the employee lot, the attached gravel area used by the golf staff will be paved and a small area that extends into the grass area to the west will be paved to allow for more storage space. Finally, an alternate was included to pave the maintenance access path that runs along the chipping and putting green. It is the recommendation of staff to proceed with this alternate.

The remaining asphalt work relates to basketball courts. The basketball court at Seneca Park is over 30 years old and the subgrade has heaved necessitating full removal and replacement. The remaining courts all have varying levels of cracking or color coating damage and will be milled two inches and repaved. As has been done for the past several years, the courts will not be color coated and the lines will be painted in-house. Both of these measures save the district considerably.

The total of the bid is \$225,000. This includes the \$10,000 alternate for paving the maintenance path as well as a \$10,000

allowance, which ideally won't be used for this project, but is obviously not guaranteed. Thus, the project may end up less than \$225,000.

Three bids were received, and the results are attached. Chicagoland Paving was the low bidder at \$215,000 (plus \$10,000 for the alternate). After working with Chicagoland Paving in the past, staff is comfortable recommending them for this project.

There is a combined \$209,000 budgeted for these projects. However, the courts at Lauth have been included as part of a grant application. If the District receives that grant, the Lauth courts (\$9,000) will be removed as a change order. If the District does not receive the grant, then staff will look at other budgeted projects to determine where the funds will come from.

Recommendation: Staff recommends the Board approve the bid of Chicagoland Paving for \$225,000 for the Asphalt Improvements Project.

Motion: Move to approve the bid of Chicagoland Paving for \$225,000 for the Asphalt Improvements Project.

2023 Asphalt Improvements Project Bid Opening 4/7/23 10:00AM

Contractor	Bid Bond	Cert	Weber Parking Lot	Seneca Basketball	Mulford Basketball	Tecumseh Basketball	Lauth Basketball
Schroeder Asphalt	X	X	\$125,000	\$100,000	\$30,000	\$30,000	\$30,000
			Laramie Basketball	Allowance #1	Alternate A-Weber Golf	TOTAL BID	
			\$60,000	\$15,000	\$21,000	\$390,000	
			Undercut and Onsite Respread	1' Aggregate Subgrade	Additional 2" Mill and Pave		
			\$50	\$25	\$50		
⁴⁸ Contractor	X	X	\$124,600	\$64,970	\$14,750	\$14,900	\$11,900
			Laramie Basketball	Allowance #1	Alternate A-Weber Golf	TOTAL BID	
			\$34,180	\$4,500	\$11,300	\$269,800	
			Undercut and Onsite Respread	1' Aggregate Subgrade	Additional 2" Mill and Pave		
			\$35	\$49	\$28		

2023 Asphalt Improvements Project Bid Opening 4/7/23 10:00AM

Contractor	Bid Bond	Cert	Weber Parking Lot	Seneca Basketball	Mulford Basketball	Tecumseh Basketball	Lauth Basketball
Chicagoland Paving	X	X	\$100,000	\$49,000	\$11,000	\$11,000	\$9,000
			Laramie Basketball	Allowance #1	Alternate A-Weber Golf	TOTAL BID	
			\$25,000	\$10,000	\$10,000	\$215,000	
			Undercut and Onsite Respread	1' Aggregate Subgrade	Additional 2" Mill and Pave		
			\$35	\$25	\$25		

ADVERTISEMENT FOR BID

Project Name: 2023 Asphalt Improvements Project

Notice is hereby given to potential Bidders that the Skokie Park District (the "District," "Park District" or "Owner") will receive sealed bids for the above referenced Project until 10:00 AM Friday, April 7th, at the Park Services office, 7500 Frontage Rd., Skokie, Illinois 60077 at which time the bid proposals will be publicly opened and read aloud.

Each bid must be placed in a sealed opaque envelope and shall be clearly marked "**Sealed Bid – [2023 Asphalt Improvements Project]**" and addressed and delivered to the Skokie Park District, Attention: Corrie Guynn, 7500 Frontage Rd., Skokie, Illinois 60077.

Bid Documents may be obtained by contacting Corrie Guynn, Superintendent of Parks, Planning and Facilities by email at cguynn@skokieparks.org or calling 847 929-7802.

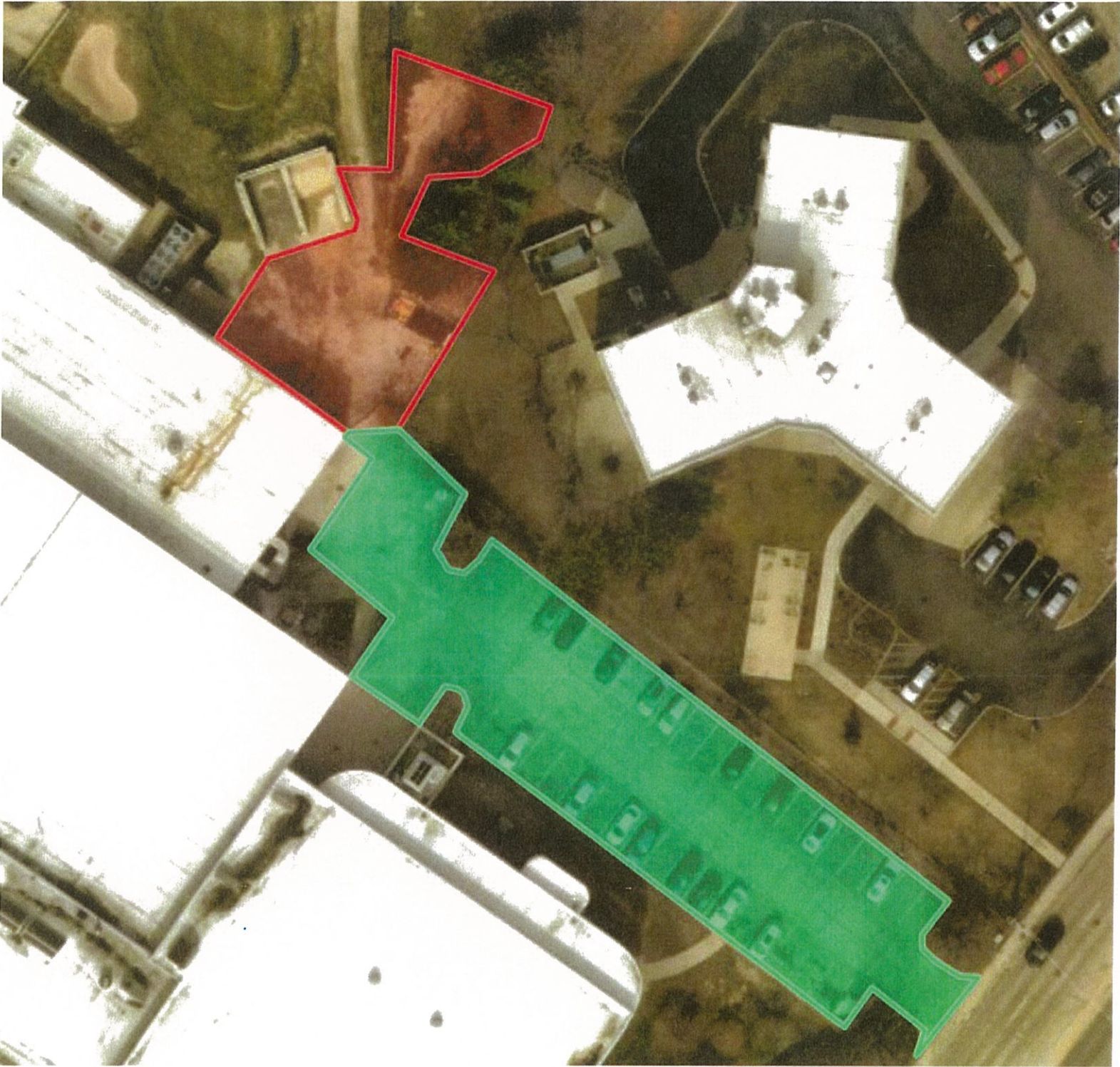
The District reserves the right to waive all technicalities, to accept or reject any or all bids, or to accept only portions of a bid and reject the remainder without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any Bidder against the District. Owner will award the Contract to the lowest most responsible and responsive Bidder, as determined by Owner. In considering the Bidder's responsibility, the Owner may evaluate, among other factors, the ability of the Bidder to provide experienced labor sufficient in numbers to timely and properly complete the Work, the financial capability of the Bidder, and the performance of the Bidder on other projects.

Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of the Work. A tax exemption certificate will be furnished by the Park District at the request of the Bidder. The Park District's tax exemption number shall only be used by the successful Bidder for the Work of this Project only.

After the bid opening, no bid may be withdrawn or canceled for a period of (60) calendar days.

The Work of this Project is subject to the Illinois *Prevailing Wage Act*, 820 ILCS 130/0.01 *et seq.* A prevailing wage determination has been made by the Illinois Department of Labor for public works projects in Cook County. The Contract entered into for the Work will be drawn in compliance with said law and proposals should be prepared accordingly and provide for payment of all laborers, workmen, and mechanics needed to perform the Work at no less than the prevailing rate of wages (including the prevailing rate for legal holiday and overtime work as applicable) for each craft, type of worker, or mechanic.

All bids must be accompanied by cashier's check, certified check, or bid bond payable to the order of the Skokie Park District for ten percent (10%) of the amount of the bid as provided in the Instructions to Bidders. No proposals or bids will be considered unless accompanied by such bond or check.



SECTION IV

Site Information/Scope

****The plans and specifications can be seen as a separate attachment to this bid document. For a copy of these plans email Corrie Guynn at cguynn@skokieparks.org or call 847 929-7802.**

Note: It is the responsibility of the Bidder to visit each site and take field measurements for the purposes of obtaining bid prices. Square footages and linear footages provided are only an approximation and allowances for errors or omissions in field measurements on the Bidders part will not be granted.

Timeline: These projects can begin after 6/1/23 and should be completed no later than 9/29/23

Site 1

Weber Leisure Center Employee Lot

9300 Weber Park Place

The scope of work at this site is milling and paving the existing parking lot, grading and paving the existing gravel lot and installation of a paved surface per the separately attached plans and specifications. A concrete pad will also be installed in the existing paved parking lot.

Alternate A

Weber golf course path

The scope of work for this alternate is paving the existing gravel access path that leads to the golf course.

Site 2

Seneca Park basketball court

8720 Keystone Avenue

The scope of work at this site is full depth removal and replacement of the basketball court per the separately attached plans and specifications. Please note the Owner will supply the new basketball posts and goals to be installed. Additionally, the Owner will paint the court lines.

Site 3

Lauth Park

8031 Keystone Avenue

The scope of work at this site is milling and repaving the basketball court per the separately attached plans and specifications. The Owner will repaint the court lines. Owner is responsible for having the surrounding fence lifted to the appropriate height and an opening wide enough for the paving equipment.

Site 4

Tecumseh Park

4810 Hull Street

The scope of work at this site is milling and repaving the basketball court per the separately attached plans and specifications. The Owner will repaint the court lines.

Site 5

Mulford Park

7800 Avers Avenue

The scope of work at this site is milling and repaving the basketball court per the separately attached plans and specifications.

Site 6

Laramie Park

5251 Sherwin Avenue

The scope of work at this site is milling and repaving the basketball court per the separately attached plans and specifications. Owner is responsible for having the surrounding fence lifted to the appropriate height for the paving equipment.



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning and Facilities

RE: Approval of Fitness First Equipment Bid

Summary: On March 23, 2023, bids were received for the Fitness First Equipment. The equipment includes one elliptical machine, one recumbent cross trainer, and two treadmills. The current equipment is at the end of its useful life and is due for replacement.

Staff budgeted \$35,700 for these replacements. Two bids were received and are attached. Staff recommends the bid from Direct Fitness Solutions for \$34,500 as they meet the specifications of the equipment listed within the bid documents. The specified brands are commercial grade products and match the equipment currently used at the fitness center.

The low bidder did not meet the specifications and a more detailed explanation is attached.

Recommendation: Staff recommends the Board approve the bid of Direct Fitness Solutions to provide fitness equipment replacements for \$34,500.

Motion: Move to approve the bid of Direct Fitness Solutions to provide fitness equipment replacements for \$34,500.

Bid Proposal DFS vs. TFC

Bid Specifications opened on March 23rd for the purchase of fitness equipment at Fitness First came in at \$30,180 for The Fitness Connection and \$34,500 for Direct Fitness Solutions. We would like to accept the bid submitted by Direct Fitness Solutions for the following reasons.

While the proposed Recumbent Cross Trainers submitted are the exact same model, NuStep T6 Pro, and the elliptical trainers submitted each offer balanced number of features and similar costs, it is the treadmills that stand out regarding specifications needed in our facility.

The Precor 885 submitted by Direct Fitness Solutions offers a step-on height (from the floor) of 2.5" whereas the Matrix Touch Endurance series submitted by The Fitness Connection offers a 9" step-on height from the floor. For our members with balance and gait issues this is a major factor that can influence whether they feel safe stepping onto and using the equipment. This will affect the majority of our members as our population skews toward the 60 and above age group, many of whom have physiological issues that would prevent them from using the Matix treadmill.

The deck on the Precor 885 is also reversible and offers a multi-ply polyester belt with optimized lubrication integrated into the material and the Matrix Touch endurance does not. The reversible deck and lubricated belt decrease the number of visits required by techs to maintain the treadmills. The reversible deck also means that the deck's life is extended by periodically flipping it during preventative maintenance which reduces overall cost of maintaining the treadmills.

Regarding features, the Precor 885 offers speeds from 0.5-16 mph and a decline of -3% to and inline of 15%, while the Matrix offers speeds only up to 12 mph and no decline feature.

Finally, we have a 10-year business history with Direct Fitness Solutions during which they have assisted with fitness floor design, new equipment testing, moving large equipment to different areas of Weber Center, and providing preventative maintenance. We have never been disappointed in a product that we have purchased through them, and they are very responsive to service requests. In addition, during the last 5 years, their techs have kept the equipment on the fitness floor up and running without exorbitant delays or ongoing repairs.

Prior to DFS providing our quarterly preventative maintenance TFC provided our service, and their record was not as stellar. They had difficulties diagnosing issues and/or getting in touch with the representatives who could provide them with guidance regarding repairs and maintenance. In addition, the lead time for ordering parts and equipment was much longer and delays in delivery were much more common than with DFS.

We believe that due to their excellent track record with us and the superiority of the equipment submitted that we would benefit from continuing our long-term relationship with DFS and awarding this bid to them.



Bidder	1 Elliptical Machine	1 Recumbent Cross Trainer	2 Treadmills	Total Bid Price
Direct Fitness Solutions	\$8,070.00	\$7,070.00	\$19,360.00	\$34,500.00
The Fitness Connection	\$8,695.00	\$6,495.00	\$14,990.00	\$30,180.00

56



SPECIFICATIONS
FOR
2023 FITNESS FIRST FITNESS EQUIPMENT
FOR THE
SKOKIE PARK DISTRICT

**SKOKIE PARK DISTRICT
Fitness First
9300 Weber Park Place
Skokie, IL 60077**

**Contact: Jennifer Bever
Fitness First Manager
JBever@skokieparks.org
(847) 929-8510**

March 9, 2023

SECTION II

2023 FITNESS FIRST FITNESS EQUIPMENT SPECIFICATIONS

I. GENERAL

1. The successful Bidder shall provide **all** of the fitness equipment requested below, or equal to or greater than the models and specifications:

- One (1) Elliptical Machine
- One (1) Recumbent Cross Trainer
- Two (2) Treadmills

2. No deletions will be permitted.

3. Pricing shall reflect all warranties for each piece of equipment as included in the specifications.

4. Pricing shall include shipping/delivery/installation costs.

II. EQUIPMENT SPECIFICATIONS

Below is a list of specifications for the purchase of fitness equipment equal to or better than one (1) Precor EFX 885 Elliptical machines, one (1) Nustep T6 Pro Recumbent Cross Trainers, and two (2) Precor 885 Treadmills. The Skokie Park District will only accept bids meeting or exceeding these requirements regarding the Make or Brand of the equipment and any of the options listed below.

- One Elliptical machine equal to or better than model Precor EFX 885 with the following specifications:
 - Patented Adjustable Converging CrossRamp
 - Covered Ramp with incline angles 10-35 degrees
 - Covered frame and pivot joints
 - Moving Arms
 - P82 15" Touchscreen console with mobile device charger, audio jack, and Apple Watch connectivity and the following items:
 - Preva network capable
 - Readouts: Resistance Level, CrossRamp Level, Total Distance, Distance Remaining, Total Calories Burned, Calories/Min, Calories/Hr, Mets, Watts, Time Elapsed, Time Remaining, Time in HrZone, Strides/min, Average strides/Min, Total Strides, Heart Rate, Average Heart Rate Max Heart Rate
 - Languages: English, Danish, Dutch, French, Finnish, German, Italian, Japanese, Korean, Norwegian, Polish, Portuguese, Russian, Simplified Chinese, Spanish, Swedish, Traditional Chinese, Turkish
 - Rear drive housing
 - Active status light
 - Dual, in-line polyurethane wheels with over-sized axles and sealed bearings
 - Oversized, polypropylene foot pedals

- Validated biomechanics for all ages and fitness levels (5% size female-95% Male)
- Resistance System:
 - 18-720 watts
 - 3-phase hybrid generator/eddy current system
 - 20 resistance levels
- Stride length 21 inches at minimum incline 25 inches at max incline
- Step height 8 in
- 120 volt, 15 amp circuit
- Maximum user weight 350 lbs
- Dimensions 80 x 28 x 72 in
- Touch heart rate monitoring
- Telemetry using a chest strap
- iPad/iPhone compatible
- Warranties equal or greater than the following:
 - Structural Frame-7 Years
 - Seats, pedal straps and grips-1 year
 - Mechanical and electrical parts-3 years
 - PVS, Transmitters-2 years
 - High Wear console items including: headphone jacks and USB connectors-90 days
 - Third party television receiver and/or media receiver boxes-90 days
 - Product labor (Including base, console, PVS)-1 year
- One Recumbent Cross trainer equal to or better than model NuStep T6 Pro Recumbent Cross Trainer with the following specifications:
 - Dimensions • Length: 73” (185 cm) • Width: 30” (76 cm) • Height: 52” (117 cm)
 - User Height and Weight Limits • Height: 4’6” to 6’7” (137 cm to 200 cm) • Weight: 500 lbs (227 kg)
 - Low step-through
 - Biomechanically correct workout position
 - User-controlled step length of up to 8.5”
 - Resistance System:
 - Quiet, frictionless, speed dependent eddy current system with 15 workload levels
 - All belt drive
 - User power output from 0–1400 watts.
 - Heavy-duty welded steel frame
 - Powder-coated frame and zinc-plated components resist rust
 - Four-point contact with the floor and leveling feet increase stability
 - Long, 18” (46 cm) arm adjustment range.
 - Hand grips rotate 40 degrees
 - Swivel seat rotates 360 degrees and locks at 45 degree increments and reclines and additional 12 degrees

- Foam padded seat and swivel release levers operate from center or sides
- Ergonomically designed padded seat with contoured back support
- Display:
 - Dual Screen console: Home Screen and Metric Screen with touchscreen navigation
 - Readouts: Quick Start, Pace Partner, NuStep Charts, Trail Runner, Elapsed Time, Level, Heart Rate, Calories, Steps Per Minute, METs, Total Steps, Miles, and Watts
 - USB port for data download
- Heart Rate monitoring through Bluetooth
- Compatible with NuStep App for iOS and Android
- StrideLock for Locking arm handles and foot pedals
- Warranties equal or greater than the following:
 - All component parts (other than frame)-5 years after delivery.
 - Frame elements including the frame, seat rail and, if applicable, the rear support bracket, rear support nut plate, console bracket, frame brace and frame joint.
 - Labor-1 year
- Two Treadmills equal to or better than model Precor 885 Treadmill with the following specifications:
 - Length 83 inches
 - Width 35 inches
 - Height 68,5 inches
 - P82 Console
 - Preva network capable
 - 15" touch screen/TV/USB/Audio
 - iPod/iPhone compatible
 - Ground Effects Impact Control System
 - Integrated footplant technology
 - Motor IFT-Drive controller
 - Seigling E8 multi-ply polyester belt with optimized lubrication integrated into the material
 - Deck mounted to GFX system independent of frame
 - Reversible Deck
 - Elevation system capable of generating 1000 lbs of thrust
 - Steel tapered rollers
 - Quick Start
 - Motion Controls
 - Numeric Keypad
 - Preset Programs
 - Lose Weight, Fat burner, aerobic, aerobic Plus, 4-3 interval, Heart Rate Zone, Be Fit, Manual, 1:1 interval, 4:1 interval, Rolling Hills, Mountain Peaks, Heart Rate Zone, Get Toned, Glute Toner, Glute Toner Plus, Leg Sculpt, Leg Sculpt Plus, Push Performance, 1-4 interval, 1-2 interval,

5K, Heart Rate Zone, Test your Fitness, Gherkin Fitness
Test USAF PRT, Navy PRT, Army PFT, USMC PFT,
Federal Law Enf. PEB, WFI. Firefighter Test

- Console Language
 - English, Dutch, German, Spanish, French, Portuguese, Italian, Romanized Russian
- Max Pause time 120 seconds
- Heart Rate Monitoring
 - Touch, telemetry, chest strap transmitter
- Speed Range
 - 0.5-16 mph
- Running Surface
 - 60 x 22 inches
- Decline/Incline
 - 3% decline to 15% incline
- Step up height
 - 2,5 inches
- Max User Weight
 - 400 lbs
- Handrail Length
 - 24 inches
- Warranties equal or greater than the following:
 - Frame and welds: 7 years
 - Parts: 3 years
 - Labor-1 year

III. EQUIPMENT DELIVERY

Equipment shall be ready for the Skokie Park District to use after May 1st, 2023. Equipment delivery shall be coordinated with the Fitness First Manager after the Notice of Award has been received. Equipment shall be delivered to the Skokie Park District, 9300 Weber Park Place, Skokie, IL 60077.



Skokie Park District BOARD SUMMARY



Date: April 20, 2023
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning and Facilities
Re: Approval of the Devonshire, Gross Point, and Lockwood Park Ballfield Fencing Renovations Bid

Summary: On April 13, 2023, sealed bids were received for the ballfield fencing renovations at Devonshire, Gross Point, and Lockwood Parks. The scope of work includes removing and replacing the backstops at each of the three parks.

This project was initially put out for bid on March 23, 2023, with no bidders responding. The reason provided by several of the contractors was the desire of the fencing contractors to not have the general contractor responsibilities of coordinating concrete work and ballfield excavation. The bid in its original form included concrete replacement around the backstops and some additional concrete needed at Devonshire. There was also an alternate for excavating both the 1st and 3rd base foul areas and backfilling with new topsoil. Staff would replace the sod in these areas to reduce ballfield mix leeching into the dugout and bleacher areas, as well as provide the fields with a more professional look. Thus, the concrete and excavation work, both falling under the bid limit, was removed from the bid packages, and will be coordinated internally.

All three backstops are over 30 years old and are showing their age. The removals and replacements will take place in late summer/early fall to minimize league play impacts. There is \$215,000 budgeted for these replacements which also includes the aforementioned concrete work and excavation, topsoil, and sod. There was an alternate included in this version of the bid for a thicker gauge fence. There were two bidders for the project and the results are attached.

Pro Line Fence, the lowest bidder on the project, came in at \$113,991. With the alternate included the cost increases to \$114,475.49, which staff recommends. Having worked with Pro

Line Fence before with no issues, staff is comfortable recommending them for this project.

Recommendation: Staff recommends approval of the bid from Pro Line Fence, Inc. for \$114,475.49 for the Devonshire, Gross Point and Lockwood Park Ballfield Fencing Renovations.

Motion: Move to approve the bid of Pro Line Fence, Inc. for \$114,475.49 for the Devonshire, Gross Point and Lockwood Park Ballfield Fencing Renovations.

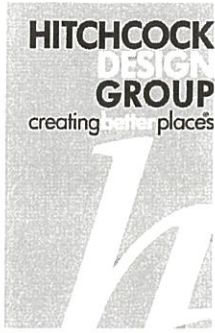


Bid Tabulation

Date: April 13, 2023
 RE: Devonshire, Gross Point and Lockwood Park Ballfield Fencing

Contractor	ProLine Fence	Peerless Fence			
Base Bid Devonshire Park	\$ 49,589.00	\$ 57,355.00			
Alternate Bid Devonshire Park	\$ 236.48	\$ 2,940.00			
Base Bid Gross Point Park	\$ 31,232.00	\$ 36,610.00			
Alternate Bid Gross Point Park	\$ 102.17	\$ 720.00			
Base Bid Lockwood Park	\$ 33,170.00	\$ 39,910.00			
Alternate Bid Lockwood Park	\$ 145.84	\$ 1,650.00			
Addenda					
Bid Security					

64



Project Manual for:

Devonshire, Gross Point and Lockwood Park Ballfield Fencing Renovations

Skokie, Illinois

**Issue for Bid
March 30, 2023**

22 E. Chicago Avenue
Suite 200 A
Naperville, Illinois 60540
630.961.1787

hitchcockdesigngroup.com

Prepared for:

Skokie Park District
9300 Weber Park Place
Skokie, Illinois 60077

SECTION 000100 – INVITATION TO BID

Bid Let Date: March 30, 2023

Project Name: Devonshire, Gross Point and Lockwood Park Ballfield Renovations

Location: Various

Owners: Skokie Park District
847.674.1500

Description: Work will include existing backstop and fencing removals and new backstops and fencing.

Bid Documents
& Plan Holders List: Available from Accurate Reprographics
2368 Corporate Lane, Suite 100,
Naperville, Illinois 60563 630.428.4433
www.hitchcockplanroom.com

Bond Requirements: All bidders will be required to submit Bid Security in the form of a Bid Bond in the amount of 10% of the Base Bid, payable to the Skokie Park District.

Plan Fee: Digital File Downloads and Physical Prints: Cost of Reproduction
Non-refundable

Cut off for Questions: April 10, 2023
9:00 AM

Bids Due: **April 13, 2023, 9:00 AM**
Skokie Park District Park Services Center

Bid Opening: **April 13, 2023, 9:00 AM**
Skokie Park District Park Services Center

Bids Submitted to: Skokie Park District
7500 Frontage Road
Skokie, Illinois 60077

Award Notification: April 21, 2023

Begin Construction: August 14, 2023

Completion Deadline: September 29, 2023

Questions to: Joseph Brusseau, Hitchcock Design Group
(630) 961-1787, jbrusseau@hitchcockdesigngroup.com

END OF SECTION 000100

SECTION 000410 – BID FORM

CONTRACTOR: Proline Fence

13225 W Onondaga Trail
Street Address

Homer Glen, IL 60491
City, State, Zip

708-301-6700
Phone # Fax #

TO: Skokie Park District
9300 Weber Park Place
Skokie, Illinois 60077

PROJECT: Devonshire, Gross Point and Lockwood
Park Ballfield Fencing Renovations
Skokie, Illinois

Having read the Specifications and examined the Drawings entitled: Devonshire Park Ballfield Renovation.

Prepared by **Hitchcock Design Group** for the construction of said Project and having also received, read, and taken into account all ADDENDA thereto as follows: ** (LIST IN THE FOLLOWING SPACES, THE NUMBER OF AND DATE OF EACH ADDENDUM RECEIVED.)

ADDENDUM NOS. #1 , #2

and having inspected the site and the conditions affecting and governing the construction of the Project Work, the undersigned proposes to furnish all material and perform all labor, as specified and described in the Specifications and as shown in the Drawings, for the following stipulated lump sums:

(ENTER AMOUNTS FROM 000415-SCHEDULE OF VALUES – round base bid and alternate amounts to nearest whole dollar)

Note: Please indicate only the fencing related costs for the project as shown on the Bid Documents. All other work will be performed by the Owner, or another Contractor retained by the Owner.

BASE BID DEVONSHIRE PARK:
TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Forty-Nine Thousand Five Hundred Eighty Nine 00/100 DOLLARS (** \$ 49,589.00)

BASE BID GROSS POINT PARK:
TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Thirty- One Thousand Two Hundred Thirty-Two 00/100 DOLLARS (** \$ 31,232.00)

BASE BID LOCKWOOD PARK:

TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Thirty- Three Thousand One Hundred Seventy 00/100 DOLLARS (** \$ 33,170.00)

ALTERNATE BID #1: REPLACE 9-GAGUE LINE FENCE WITH 6-GAUGE LINE FENCE AT DEVONSHIRE PARK

TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Two Hundred Thirty Six Dollars 48/100 DOLLARS (** \$ 236.48)

ALTERNATE BID #2: REPLACE 9-GAGUE LINE FENCE WITH 6-GAUGE LINE FENCE AT GROSS POINT PARK

TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** One Hundred Two Dollars 17/100 DOLLARS (** \$ 102.17)

ALTERNATE BID #3: REPLACE 9-GAGUE LINE FENCE WITH 6-GAUGE LINE FENCE AT LOCKWOOD PARK

TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** One Hundred Forty-Five Dollars 84/100 DOLLARS (** \$ 145.84)

In submitting the bid, the undersigned agrees:

1. To enter into a lump sum Contract agreement with the Owner and to construct the work as drawn and specified for the stated lump sum amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. To hold the bid open for 60 days after bid opening.
3. To enter into a Contract within 14 days of Notice of Award.
4. To furnish a Performance Bond and a Labor and Material Payment Bond for 110% of the Contract in accordance with 000800-Supplementary Conditions, within 20 days of Contract Award.
5. To furnish evidence of insurance in accordance with 000800-Supplementary Conditions prior to signing the Contract.
6. To furnish a preliminary Construction Schedule in accordance with Section 001310-Project Management and Coordination prior to signing the Contract.
7. To forfeit the Bid Security to the Owner as payment of damages due to delay if the undersigned fails to execute a Contract as required.
8. To begin the work no later than the date specified in the Contract, and to substantially complete the work no later than date indicated in section 000100 Invitation to Bid.

ACKNOWLEDGED AND AGREED TO:

By: Kim Guess, Corp. Sec.
Authorized Signature / Title

Company: Proline Fence

(SEAL - If by Corporation)

Subscribed and sworn to before me this

12th day of April, 2023

Heather M. Andersen
Notary Public



END OF SECTION 000410

SECTION 000410 – BID FORM

CONTRACTOR: Peerless Fence

200 W River Drive
Street Address

St. Charles, IL 60174
City, State, Zip

(630) 584-7710 (630) 584-7746
Phone # Fax #

TO: Skokie Park District
9300 Weber Park Place
Skokie, Illinois 60077

PROJECT: Devonshire, Gross Point and Lockwood
Park Ballfield Fencing Renovations
Skokie, Illinois

Having read the Specifications and examined the Drawings entitled: Devonshire Park Ballfield Renovation.

Prepared by **Hitchcock Design Group** for the construction of said Project and having also received, read, and taken into account all ADDENDA thereto as follows: ** (LIST IN THE FOLLOWING SPACES, THE NUMBER OF AND DATE OF EACH ADDENDUM RECEIVED.)

ADDENDUM NOS.: 1 & 2

and having inspected the site and the conditions affecting and governing the construction of the Project Work, the undersigned proposes to furnish all material and perform all labor, as specified and described in the Specifications and as shown in the Drawings, for the following stipulated lump sums:

(ENTER AMOUNTS FROM 000415-SCHEDULE OF VALUES – round base bid and alternate amounts to nearest whole dollar)

Note: Please indicate only the fencing related costs for the project as shown on the Bid Documents. All other work will be performed by the Owner, or another Contractor retained by the Owner.

BASE BID DEVONSHIRE PARK:
TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Fifty-Seven Thousand, Three Hundred and Fifty-Five DOLLARS (** \$ 57,355.00)

BASE BID GROSS POINT PARK:
TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** Thirty-Six Thousand, Six Hundred and Ten DOLLARS (** \$ 36,610.00)

BASE BID LOCKWOOD PARK:
TOTAL MATERIALS AND LABOR FOR THE SUM OF:

DEVONSHIRE, GROSS POINT AND LOCKWOOD PARK BALLFIELD RENOVATIONS
BID FORM 000410 - 1

** Thirty-Nine Thousand, Nine Hundred and Ten DOLLARS (** \$ 39,910.00)

In submitting the bid, the undersigned agrees:

1. To enter into a lump sum Contract agreement with the Owner and to construct the work as drawn and specified for the stated lump sum amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. To hold the bid open for 60 days after bid opening.
3. To enter into a Contract within 14 days of Notice of Award.
4. To furnish a Performance Bond and a Labor and Material Payment Bond for 110% of the Contract in accordance with 000800-Supplementary Conditions, within 20 days of Contract Award.
5. To furnish evidence of insurance in accordance with 000800-Supplementary Conditions prior to signing the Contract.
6. To furnish a preliminary Construction Schedule in accordance with Section 001310-Project Management and Coordination prior to signing the Contract.
7. To forfeit the Bid Security to the Owner as payment of damages due to delay if the undersigned fails to execute a Contract as required.
8. To begin the work no later than the date specified in the Contract, and to substantially complete the work no later than date indicated in section 000100 Invitation to Bid.

ACKNOWLEDGED AND AGREED TO:

By: Dean R White
Authorized Signature / Title DEAN R WHITE, PRESIDENT

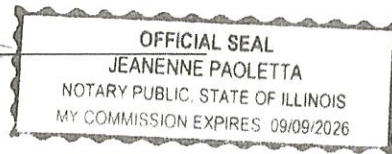
Company: Peerless Fence

(SEAL - If by Corporation)

Subscribed and sworn to before me this

11th day of April, 2023

[Signature]
Notary Public



END OF SECTION 000410

**ALTERNATE BID #1: Replace 9-gauge line fence with 6-gauge line fence at
 Δ2 Devonshire Park**

323113	Chain Link Fences and Gates					
	omit 9 gauge line fencing pvc coated - 12'	140	LF	104	14,560	
	add 6 gauge line fencing pvc coated - 12'	140	LF	125	17,500	
Section Subtotal:						\$2,940.00

Alternate Bid #1 Total: **\$2,940.00**

**ALTERNATE BID #2: Replace 9-gauge line fence with 6-gauge line fence at Gross
 Δ2 Point Park**

323113	Chain Link Fences and Gates					
	omit 9 gauge line fencing pvc coated - 6'	60	LF	55	3,300	
	add 6 gauge line fencing pvc coated - 6'	60	LF	67	4,020	
Section Subtotal:						\$720.00

Alternate Bid #2 Total: **\$720.00**

**ALTERNATE BID #3: Replace 9-gauge line fence with 6-gauge line fence at
 Δ1 Lockwood Park**

323113	Chain Link Fences and Gates					
	omit 9 gauge line fencing pvc coated - 8'	110	LF	60	6,600	
	add 6 gauge line fencing pvc coated - 8'	110	LF	75	8,250	
Section Subtotal:						\$1,650.00

Alternate Bid #3 Total: **\$1,650.00**



Skokie Park District PARKS BOARD REPORT APRIL 2023



PARK SERVICES

Corrie Guynn
Superintendent of Parks

- Operations staff began constructing two new offices at the Devonshire Cultural Center where the meeting table previously resided. This was an effort to create separate spaces for full-time staff instead of shared office space.
- The Horticulture and Landscape staff assisted with the removal and realignment of the brick tee line, as well as the excavation and installation of stone base for the new tent flooring at Sports Park. The same staff also began excavating for the turf circles to be installed in May/June.
- The Landscape staff installed benches and garbage cans at various park locations.
- Jeff oversaw the installation of the new heater at EONC. There were issues with the old unit as it passed the air underneath the building, which had been compromised and had allowed water into the ducting. The new heater is located outside the Wander Inn room.
- Operations staff began opening select shelters where sports will be played. As the weather starts to warm the remaining shelters will be opened.
- A contractor painted the upper entrance of the south vestibule ceiling at Devonshire. The contractor also painted the second-floor ceiling outside the two program rooms and touched up some areas in the dance room.
- The Operations staff continued improvements at TLC by installing new soap dispensers throughout the facility and additional lighting in the hallways.
- The Landscape staff began prepping select sports fields for use.
- The Horticulture staff continued winter pruning of trees and shrubs as needed and has begun spring bed cleanups at several sites.
- All staff attended the DEI training organized by Amanda Hanson.
- Staff assisted with the setup and operation of Spring Greening.
- All staff attended the safety training day organized by Scott Runkle.
- Grant applications were submitted for project funding at Terminal Park, Lee Wright Park and Lauth Park through Dick Durbin's office and Jan Schakowsky's office. I had further discussions with the grant manager from Jan Schakowsky's office and we should hear back shortly on our prospects for that application.
- I have begun organizing adopt a parks as there have been several inquiries. Two groups signed up to continue weekly cleanups at Oakton, Laramie, and Lauth Parks.
- I attended an interview for the open Aquatics Supervisor position which led to us hiring Claudia Bidstrup. She will start at the beginning of May.



Skokie Park District Recreation Board Report APRIL 2023



Superintendent of Recreation – Breanne Labus

- HIGHLIGHT! All full-time staff attended a DEI Training on Contemporary Native Americans by Pamala Silas on March 22.
- HIGHLIGHT! Caryn Watson the Cultural Arts and Customer Service Supervisor retired on April 7 after 23 years of service.
- NEW! Musical Theater Dance for Adults has nine enrolled and will perform in the Dance Recital for the first time.
- HIGHLIGHT! Staff secured a \$1,000 grant to use the Class Tag app for communication with Devonshire preschool families next school year.
- NEW! A Spring Break Fairy Hunt took place March 25-April 9 at Emily Oaks, and it has been shared all over social media attracting hundreds of people.
- INCREASE! The Exploritorium Kid’s Night Out on March 24 had 17 participants which more than doubled from February.
- INCREASE! School’s Out Fun Spring Break Camp at Oakton had 274 total participants throughout the week, compared to 204 participants in 2022.
- INCREASE! Open Gym Basketball at Weber saw an increase of 86 people totaling 561 in March compared to February.
- INCREASE! Table Tennis at Weber increased by 43 people in March compared to February.
- NEW! Women’s Only group exercise class offered to Fitness First members on Sundays at 10 a.m. began in March.

Devonshire Cultural Center – Robin Horwitz

- HIGHLIGHT! Caryn Watson the Cultural Arts and Customer Service Supervisor retired on April 7 after 23 years of service.
- Park services have created two new office spaces in the area that once served as a conference meeting space.

March 2023 Birthday Parties and Rentals

Rental Type	2022	2023
Room Rental	4	4
Church Rental	4	4
Birthday Party	4	7
Total Revenues	\$6,264	\$6,796

Culinary

Year	Winter	Spring
2022	19	18
2023	25	22

- Kids in the Kitchen (9 participants)

- Spring Baking (3 participants)
- Incredible Handmade Pizza with Chef Rob (3 adult participants)

Dance

Year	Winter/Spring
2021	86
2022	135
2023	217

- Devonshire's Competition Team performed at Ovation Dance Competition March 24-26. The team was awarded: 7 Platinum and 11 High Gold ratings, 1st place in Senior Solos, Judges Choice Award, 2nd place in Teen Solo, 2nd place overall for solos, and 1st overall in full team dance.
- NEW! Musical Theater Dance for Adults has nine enrolled and will perform in the Dance Recital for the first time.
- HIGHLIGHT! Devonshire's Dance Ensemble and Devonshire Dance Competition team performed on March 11 and 12 in the Devonshire's Spring Showcase. There were 235 in attendance for both shows.

Early Childhood & Preschool

- Cultural Arts Minis Spring Break (7 participants)
- HIGHLIGHT! Staff secured a \$1,000 grant to use Class Tag app for communication with preschool families next school year.

Music

Year	Jan	Feb	Mar	April
2022	79	80	81	89
2023	84	88	84	88

Type	Jan	Feb	Mar	April
Violin	3	3	3	3
Piano	46	48	47	48
Voice	32	33	30	31
Saxophone	2	2	2	2
Clarinet	1	0	0	0
Drums	0	2	2	2
Guitar	-	-	0	2
Trumpet	-	-	0	0
Trombone	-	-	0	0

Theatre

- Thin Ice Ensemble Home School Theatre performed Murder on The Orient Express March 17-19. There were approximately 220 people in the audience compared to 150 for the March 2022 show.
- A new theatre partner, OROT Producers, completed performances of The Impossible Show with 300 in audiences and approximately \$1,500 in revenue for park district.

- The Playhouse production of Shrek Jr. will be performed April 22 at 7 p.m. and April 23, 29 and 30 at 3 p.m.
- Workshops included Script Reading Happy Hour for March with featured director, Tyler Skafgaard, presented *To Jillian with Love on her 37th birthday* had 10 attendees.

Emily Oaks Nature Center – Lee Hansen

Tot Programming

- Growing Sprouts Nature Preschool (30 participants)
- Nature Fun and Frolic (5 participants)
- Nature Neighbors (5 participants)

Children’s Programming

- Scoutin’ Around for Homeschoolers (6 participants)
- Parents’ Night Out (9 participants)
- Spring Break Storybook Adventures (8 participants)
- Spring Break Wild Ones (11 participants)
- Spring Break Survivor (9 participants)

School Activities

- On-site Leader-guided Activities (3 classes / 53 participants)
- Self-guided Activities (1 group / 45 participants)

Scout and Youth Group Programming

- Leader-guided Activities (4 group / 33 participants)

Birthday Parties

- Leader-guided Activities (4 activities / 33 participants)

Family Programming

- Stuffed Animal Sleepover and Self-guided Walk (12 participants + parents)
- Winter WonderFun! (13 participants)

Adult Programming

- Hiking Club—Northwestern University Lakeshore (7 participants)
- Hiking Club—The Grove Nature Center (8 participants)
- Winter Ramble and Lunch – Reed-Turner Woodland (10 participants)

Special Event

- NEW! Spring Break Fairy Hunt (March 25-April 9)

Rentals and Birthday Parties

Rental Type	2022	2023
Birthday Party Room Rental	2	3
Private Room Rental	0	2
Birthday Shelter Rental	2	1
Non-profit Shelter Rental	0	2
Private Shelter Rental	1	N/A

Total Revenues	--	\$1,330
-----------------------	----	----------------

Volunteer Program

Volunteer Workdays	March Hours
Weekday Crafters/WCF Lights	131.75
At-home Projects	11.75
Outdoor Site Restoration	40.0
Greenhouse Projects	--
Wildflower Gardens	6.0
Kawaga Garden	7.0
Facility Support	--
Special Events	--
Total March Hours	196.5

High school students needing community service hours contributed a great number of volunteer hours during the outdoor workday spreading woodchips on the trails, and during evening workdays helping the bundle and test lights used in the trees during Winter Chilly Fest and preparing craft materials for tot programs.

Ian Elliot spent the weekend of March 18-19 working on his Eagle Project with volunteers. Ian's project is to replace rotted fire circle benches at Shelter #1 with new boards and level all benches. He completes his project in April by sanding and sealing the wooden picnic tables at that shelter.

The Emily Oaks Advocate Recognition Event was held indoors on March 23 with a dessert table and a card game-themed slide show highlighting volunteers in action over the past 12 months. The slogan for the evening was "Because of our volunteers, Emily Oaks has a winning hand!" Volunteers were gifted a deck of playing cards featuring a photo of the pond and the Emily Oaks logo. Attendance: 29.

Facility and Site Management

The forced air HVAC unit for the Woodland Wander Inn was replaced with two heat pumps that are located directly outside the Wander Inn with the blowers above the windows inside the room. The air ducts for the old unit ran under the building slab and were constantly filled with ground water. This new set-up will eliminate the need for the ducts and will reduce humidity and potential health issues associated with the old ductwork. The ducts have been sealed off where the old heater was located and in the Wander Inn.

Oakton Community Center – Aryn Fletcher

Facility Rentals

	2022	2023
Room Rentals	13	34
Total Revenues	\$1,935	\$6,244

Program and Events

- HIGHLIGHT! Superhero Meet N' Greet on March 4 had 120 participants.
- INCREASE! The Exploritorium Kid's Night Out on March 24 had 17 participants which more than doubled from February.

- INCREASE! School's Out Fun Spring Break Camp had 274 total participants throughout the week, compared to 204 participants in 2022.
- SPACE School Year 2023-2024 Registration information:
 - Elizabeth Meyer Extended Preschool registration was moved up to March 6 to match the school's registration dates.
 - On May 1 returning SPACE families will be sent a fillable registration link to register for next year.
 - New families can find the registration link on the website on June 5.
 - Registration for School Year 2023-2024 will close August 3 and will open again after Labor Day for schools that have spots available. Email blast reminders will be sent to all returning families throughout the summer, as well as social media posts.

Exploritorium

- Exploritorium extended hours until 5 p.m. during Spring Break (March 24-31) to accommodate the increased interest.

March Admissions

	2022	2023
Resident	747	1,053
Non-resident	2,746	4,596
Total	3,493	5,649

Birthday Parties

Birthday Parties	January	February	March
Resident	7	3	7
Non-Resident	17	19	24
Total	24	22	31

Skokie Heritage Museum– Amanda Hanson-Putziger

Programs and Events

- HIGHLIGHT! *Dancing for Our Tribe: Potawatomi in the New Millennium* Exhibit by Sharon Hoogstraten at the Skokie Heritage Museum and Devonshire is available at the Museum until June 3 and at Devonshire until May 5.
- Brownies Girl Scout Painting Badge Workshop held on March 26 had 11 participants.
- Scheduled senior group tour from Niles brought 11 to view the new exhibit.

Weber Center/Fitness First – Mary Amato

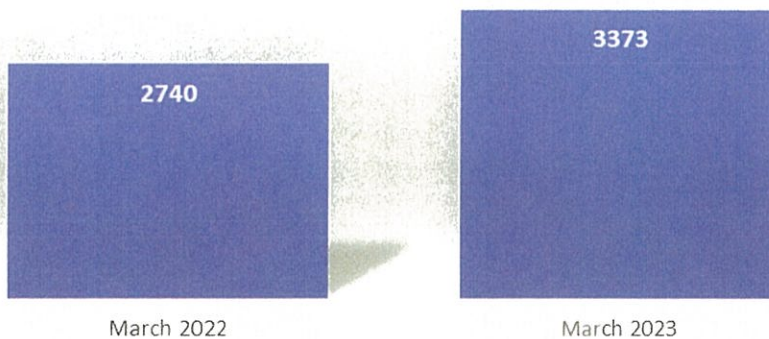
Rentals and Birthday Parties

	2022	2023
Room Rentals	6	11
Birthday Parties	4	8
Total	10	19

Programs and Events

- INCREASE! Open Gym Basketball saw an increase of 86 people totaling 561 in March compared to February.
- INCREASE! Table Tennis increased by 43 people in March compared to February.
- Tiny Tot Open Gym had 63 people on both Tuesdays and Fridays.
- Hot Shots Spring Break Camps
 - Tiny Tots Sports Camp (12 participants)
 - Total Sports Camp (17 participants)
- HIGHLIGHT! The last two sessions of Chess Scholars class is at capacity with 16 participants.
- NEW! First time offered, Mad Science Spring Break (7 participants)
- Fitness First's 7 Days for \$7 Pass March 1-31
 - 43 passes sold 2023.
 - 16 passes sold the last time the promotion was held in 2021.
- NEW! A Women's Only group exercise class is being offered to Fitness First members on Sundays at 10 a.m.

Fitness First Active Members March 2022 vs. 2023





Skokie Park District Facilities Board Report APRIL 2023



GOLF FACILITIES

Tom Hejnowski
Facilities Manager

Weber Golf Course

The Golf Course officially opened on April 3 and customers instantly started taking advantage of the new online tee time booking software, Uschedule. Spring Instructional class registration has begun, and two sessions have already met the maximum number of participants.

Registration for the in-house managed leagues (Ladies, Senior and After Work) has begun. The seasons will begin on May 9 and 10. In addition to the in-house league, the golf course will host a youth tournament on May 15. Weber Park Golf Course will be the home course for The Academy at St. Joan Of Arc and will host grade schools from neighboring north shore suburbs.

Skokie Sports Park

Summer hours began April 1, and the park is now open seven days a week from 8 a.m. to 10 p.m. Weather permitting, the batting cages will open mid-April. All 19 stations on the first floor of the driving range and the 12 brick tee boxes are now equipped with trackman range. The golf range has seen an increase in use since the trackman installation was completed. Staff will conduct the first "trackman training day" on April 26 to show customers how to use the new program.

March sales for the driving range and mini golf are summarized below. Mini golf sales were limited due to inclement weather.

Driving Range March Sales:

- 2023 - \$41,543.22
- 2022 - \$37,382.00
- 2021 - \$46,400.00
- 2020 - \$9,696.00

Mini-Golf March Sales:

- 2023 - \$1,361.00
- 2022 - \$2,987.00
- 2021 - 0
- 2020 - 0

SKATIUM

Hockey

Matt Rotman

Hockey playoffs concluded in Mid-March with eight teams competing. Skokie had four champions and one runner-up.

Spring Hockey is kicking off. More registrants than expected have signed up, including several participants from neighboring communities. Total youth spring league registration is 110.

Figure Skating

Christine Hathaway

There are 567 participants in the program this spring session.

The annual Ice Show will take place May 18-21 and there are 18 soloists and 12 group numbers. Tickets go on sale on Sunday, April 23 on BrownPaperTickets.com. Volunteer signups will begin April 24 via SignupGenius.com. Ice show rehearsals began on April 29. All costumes must be received and distributed by May 7 for ice show pictures.

AQUATICS AND ROWING

Scott Runkle

Aquatics and Safety Manager

Interviews for the full-time Aquatic Supervisor position have started and hopefully the position will be filled by the end of the month. Lifeguard applications are slowly starting to build as we get closer to the season.

Work at the pools has begun starting with the demolition of the shower boilers at Skokie Water Playground. New concrete pads have been poured and once those have cured, the new equipment will be installed. Staff met with numerous contractors for replacing the internal gates and fence netting at Skokie Water Playground. New locker room surface paint has been delivered and once the weather warms up the new coating will be applied.

After a long break indoor swim lessons have resumed at Niles North. Classes immediately filled as word of mouth spread. Classes will be held until the middle of May and then resume in June for the Summer session.

TOT LEARNING CENTER

Fouzia Khan

Facility Manager

Spring is officially here, the weather is alternating between winter and spring, but summer is just around the corner. Keeping this in mind, the Tot Learning Center is working on finalizing summer enrollments. In addition, teachers are planning and conducting outdoor activities as much as possible.

Every year in April, Tot Learning Center celebrates the "Week of the Young Child," a national event that asks the community to focus on young children, their needs, and the adults (parents and caregivers) that care for them. TLC also dedicates two weeks in spring

as “Community Helpers” week, where TLC parents and people from the community talk about their profession, occupation, and hobbies.

ATHLETICS

Robert DeLeonardis
Athletic Supervisor

Special Event

The 3 on 3 Throw Down had 76 participants with 27 teams on March 31. All participants received T-shirts and winners' trophies and medals were awarded.

Martial Arts

The Martial arts club after school program at Highland School concluded winter session with 36 enrolled.

Tennis Lessons

The indoor tennis lessons at Weber concluded with 30 participants.

Pickleball (Spring Session)

Intro/Skills classes = 14 classes (184 participants)

Private Lessons = 23 (This has doubled compared to spring 2022)

Indoor Leagues = 11 (147 participants)

Total Enrollment= 354 participants

Leagues

Men's 12" Softball league = 10 teams

Alumni Basketball league = 12 teams

Men's Romanian Basketball league = 12 teams

Women's Romanian Volleyball league = 8 teams

Field Rentals

There are 22 rental groups at Laramie Park.



Skokie Park District MARKETING & SPONSORSHIP BOARD REPORT April 2023



Jim Bottorff
Director of Communications & Marketing

Publications in progress this month include:

- Online Summer Program Guide (online April 14)
- Printed Summer Program Guide, 24-page spotlight (in homes by April 30)
- Summer Prime Times for Ages 60+, 12-page printed (in Skokie seniors' homes)
- Online Spring Program Guide (updating daily)
- April Happenings (online)
- Fall Program Guides (work in progress)
- May Happenings (work in progress)
- Skokie Festival of Cultures passport.

Projects

- The new Skokie Festival of Cultures website is live.
- Marketing materials for April and May events are in production.
- Staff are working with American Eagle to update the website's program pages with a new WebTrac feed, as well as other enhancements.
- A Weissburg Arboretum sign was developed.
- New park welcome signs were produced.
- Seasonal Program Guide re-training sessions are being run for recreation staff.
- Six-foot lobby banners are returning to facilities.

Social Media & Photos

This month's social media posts included posts for Skokie's Spring Greening, the egg hunt, Exploritorium, Sport Park, Dancing for Our Tribe, and many more. The social media coordinator/photographer continues to take photos around the district for social media and marketing pieces.

Sponsorship

The sponsorship coordinator is working on securing sponsorship for all 2023 events.



Skokie Park District INFORMATION TECHNOLOGY BOARD REPORT APRIL 2023



INFORMATION TECHNOLOGY

David Hunt
Director of Information Technology

RecTrac Server

This month, the IT department initiated the RecTrac server rebuilding project, which involves a comprehensive rebuild of the RecTrac server from scratch. The department is collaborating with Vermont Systems, Inc (VSI) to design the server and finalize its specifications, including the CPU, RAM, disk space, and other relevant factors.

The current RecTrac server was deployed in 2016 by VSI and IT. It is a single virtual server running Windows 2012 r2 OS with 24 CPUs and 24 GB of RAM. One significant change in the new deployment will be using two separate servers that will compile RecTrac:

- RecTrac Database Server
- RecTrac Transaction Server

In contrast to the current RecTrac server, each new RecTrac server will be a single virtual server, running Windows 2019 r2 with 32 CPUs and 128 GB of RAM each.

In addition to surveying similar-sized neighboring RecTrac communities, a timeline has been created, and the ETA for completion of the above project is July 1, 2023. From this point, plans will be drawn, considered, and preparation will begin for migration to Microsoft Azure for cloud hosting.

VPN

VPN, or virtual private networking, is a function of the overall security system that allows staff to securely connect from home to access internal resources such as RecTrac, MSI, printers, and cameras.

This month, IT transferred this service from the firewall at Weber to the new security system at Park Services.

The IT department is working with Human Resources on finalizing a VPN (Virtual Private Network) policy that all employees permitted to VPN must sign before IT officially rolls out this service to full-time employees.

Wi-Fi – Wi-Fi Service

This month, IT prioritized and worked on Wi-Fi and the critical issue of patrons' inability, most notably in Fitness First and Weber, to connect to the public Wi-Fi network.

The issue with patrons not being able to connect was caused by the WLC Wi-Fi network running out of IP addresses to hand out to all the devices that need to connect to the Internet.

The WLC Wi-Fi network consists of multiple access points throughout the Skatium, Golf, Fitness First, gym/walking track, Multipurpose Room, and SPD administration.

To resolve the IP address issue, IT broke apart the WLC Wi-Fi network into three separate and distinct zones, each with its separate pool of addresses to hand out. The three zones are:

- Skatium \ Golf
- Fitness First \ gym \ walking track \ Pilates
- MPR \ Weber lobby \ 2nd floor administration

In addition, IT has recently purchased forty additional access points and licenses to address connectivity and bandwidth issues. ETA for delivery is 3-6 weeks.

Server Refresh

In addition to a complete rebuild of the RecTrac Server, IT is about to embark on a complete rebuild, a consolidation, and an overhaul of every server. This project is estimated to take one year to complete. Major milestones of this project include a complete rebuild of the on-premises email server, a consolidation of files servers (shared, departments, user), Isolating and securing the MSI financials server, and raising the domain functional level to 2019.

Skokie Sports Park

IT has begun working with Skokie Sports Park on a few different IT-related projects, they include:

- Preparation and planning for the deployment of the golf bay reservation system called USCHEDULE.
- Mapping out a new digital signage solution to display bay reservations
- Mapping the location of twelve additional cameras throughout the SSP campus
- Deployment of public Wi-Fi
- Upgrade of network equipment to handle the above improvements.



**Skokie Park District
STAFF AND COMMUNITY
COMMITTEE REPORTS
APRIL 2023**



<p>Skokie Cares Michelle Tuft</p>
<p>No Report.</p>
<p>Skokie Chamber of Commerce Michelle Tuft</p>
<p>The March board meeting was held on Monday, March 20 at Emily Oaks. The library, where the meetings are usually held, was unavailable. The Chamber Board enjoyed the change in scenery.</p>
<p>Maine-Niles Association of Special Recreation Michelle Tuft</p>
<p>The next meeting is scheduled for Tuesday, April 25.</p>
<p>Backlot Bash Committee Breanne Labus</p>
<p>The kick-off meeting was held on April 11. The liquor license has been secured.</p>
<p>Skokie United Mary Amato</p>
<p>Juneteenth committee meetings are held every Monday at noon. Entertainment is being booked, including musical performances, children’s story time, magician, and African drummers. The Park District is creating contracts for all entertainment and is also assisting with recruiting volunteers to help work the event.</p> <p>There will be a Hispanic culture event in 2023, Skokie United sub-committees, along with the Skokie Park District, is working on what that event will be.</p>
<p>Niles Township Youth Coalition Serena Tyler</p>
<p>This month’s meeting focused on resources for teens.</p> <ul style="list-style-type: none"> • There is a push to provide more vocational and trade opportunities in high school. • Skokie Police and PEER services have an early intervention program for students who have been cited with possession. • Old Orchard Jr. High provides an open yoga class to focus on mindfulness.
<p>Community Schools Steering Committee Breanne Labus</p>
<p>The next meeting is April 20 where successes and goals for the next year will be discussed.</p>

<p>Friends of Fitness First Jennie Bever</p> <p>The next meeting is April 20.</p>
<p>Festival of Cultures Committee Aryn Fletcher</p> <p>The committee has finalized participating cultures, food vendors, and community resource participants. The passport giveaway has been ordered.</p>
<p>4th of July Parade Committee Jim Hallm</p> <p>Weekly meetings continue via zoom. The scope of the parade is coming together.</p>
<p>Environmental Action Team Lee Hansen</p> <p>The most recent EAT meeting was April 5 at Emily Oaks.</p>
<p>Skokie's Spring Greening Lee Hansen</p> <p>Set-up took place on April 1 and the morning of April 2. The weather was cooperative and sunny. Over 100 volunteers and staff assisted with traffic control and helped unload and sort recyclables and reusables at 20 different stations. The south lot where electronic waste collection and document shredding were located had 1,068 vehicles drive through, and 627 vehicles dropped off items at the other stations in the north lot. More information on total amounts collected will be shared in the next report. Spring Greening was sponsored by Niles Township Government, LRS, Westfield Old Orchard, and Imperial Realty Company (The North lot/Westmoreland parking lot).</p>
<p>Safety Committee Scott Runkle</p> <p>The committee met to recap the recent staff training and discussed what worked well and what could be improved for future trainings. Interviews for the newly created Risk Manager position were held and Amanda Hanson-Putziger has accepted the position to lead the committee and the district's risk management program. Congratulations Amanda!</p>
<p>Skokie Pride Cassie Schaeffer</p> <p>The committee has kept in contact via email to update one another. We are working with the Juneteenth committee to finalize the event layout. We will begin submitting work requests and cementing contracts within the next few weeks.</p>



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: Michelle Tuft, Executive Director

RE: Addressing Native Parks and Land Acknowledgement Statement

Summary: Staff are making progress addressing the Skokie parks with Native American names. The first step was developing a draft Land Acknowledgement Statement which is attached. Kim Vigue, Executive Director of the Mitchell Museum has reviewed the proposed statement and suggested a few changes which are reflected in the draft.

The next step is to hold a public listening session to engage Skokie residents. Information gathered at the listening sessions may provide further direction on how the public would like to see the park names addressed. Staff would like to schedule the listening session in May or June as a public hearing, in-person, or hybrid.

Once public input has been gathered regarding the land acknowledgment statement and the district's proposed plan of action, the board can formally approve the land acknowledgment statement.

The next step is to then address the native park names. The Mitchell Museum will help facilitate meetings with individual tribes to solicit their input into how they would like the park name addressed. The board will need to determine if the individual meetings should be held as public meetings or if they should be staff driven.

The Mitchell Museum suggested the following format for the listening session:

1. Opening Remarks
2. Background and Intention of Proposed Work
3. Discussion of Land Acknowledgment Statement and how it is used.
4. Review of existing park names
5. Questions to consider:
 - a. How do you feel about the current parks that use Tribal Nations as their names?
 - b. Do you feel that these names are culturally or historically accurate?
 - c. Do you think they represent the Native people of Skokie and the surrounding area?
 - d. What changes would be necessary to ensure the park names accurately and respectfully represent Tribal Nations and their cultures, traditions, and contributions to this region?
 - e. How do you suggest these changes be made in an inclusive and culturally appropriate manner?
 - f. Are there other ways the Skokie Park District could respectfully share this region's Native histories and contemporary contributions beyond park names?
6. Review Responses
7. Discuss Next Steps

Recommendation: No recommendation, informational only.

Motion: No motion.

Skokie Park District Land Acknowledgement

As representatives of our community, the Skokie Park District, whose focus is on the preservation, enjoyment and celebration of our diverse community's land and people, we gratefully acknowledge those whose presence on this land came before us and impacted what we know as Skokie today.

Skokie was a central crossroads of travel for the Indigenous people who lived in and maintained relationships in this area. Roads we travel every day would not exist without those who formed these paths first.

We acknowledge the land used for our parks and facilities, as once being the homelands of a variety of native groups who traveled through and inhabited the boundaries of what is now Skokie.

We also acknowledge the appropriation of native languages in our naming conventions and are committed to addressing this over time.

We are dedicated to celebrating the Indigenous history and continued presence of Native American cultures in our community. The Chicago land area is home to a vibrant and thriving Native community, one of the largest urban populations in the country. We look forward to working in collaboration with Native communities to represent them as they prefer to be represented.

Native groups known to have had a presence in this area at various times prior to forced relocation and decimation were:

- Anishinaabeg (Ojibwe)
- Bodéwadmik (Potawatomi)
- Hoocąk (Ho-Chunk)
- Inoka (Illini Confederacy - Peoria, Piankashaw, Wea, Kaskasia)
- Kiikaapoi (Kickapoo)
- Menominee
- Myaaniaki (Miami)
- Odawak (Odawa)
- Sac and Fox

Many of these Native groups and over 140 more still call this region home.



Skokie Park District BOARD SUMMARY



Date: April 20, 2023

To: Board of Park Commissioners

From: Michelle Tuft, Executive Director

RE: Board Meeting Broadcast Options

Summary: Staff were asked to research options for broadcasting or recording board meetings for the public. Options are as follows:

YouTube

- Wirecast to YouTube Live - The district owns Wirecast software (\$200 per year) which could livestream meetings on YouTube. Staff would either have to be trained, or someone would have to be contracted to operate the system. After the livestream, the recording could then also be posted on the district's YouTube channel.
- Another option is to just post the meetings and not live stream them.

SkokieVison TV

- The Village has offered the park district free access to SkokieVision TV on Channel 17 (Comcast) and Channel 25 (RCN) and Channel 99 (AT&T). According to the Village, this would necessitate purchasing Nexus, which costs up to \$11,000, as well as purchasing a new video camera (approximately \$1,000) and new audio equipment (approximately \$800) if we can't use the microphones currently used for board meetings. There would also be contracting fees to connect to the Village system, for another \$1,000-\$2,000.

Regarding Village trustee meetings, in addition to the in-person public comment section, the public can send comments via email. The emails are provided to the board

before meetings as part of their board packet and added to the record. They are not read aloud during the meeting. The Village also posts their board packets on their website.

Recommendation: No recommendation, informational only.

Motion: No motion.