

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
AUGUST 16, 2022
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present:

President Susan Aberman
Vice President Michael Reid
Commissioner Ezra Jaffe

Others Present:

Executive Director/Secretary Michelle J. Tuft
Superintendent of Business Services William G. Schmidt
Superintendent of Facilities Jon Marquardt
Superintendent of Parks and Planning Corrie Guynn
Superintendent of Recreation Breanne Labus
Marketing and Communications Director Jim Bottorff
Executive Administrative Assistant Ann Perez

Absent:

Commissioner Minal Desai
Commissioner Mary Oshana

CALL TO ORDER

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m. President Aberman called for the recitation of the Pledge of Allegiance.

CITIZEN COMMENTS

Mr. Shelley Balter addressed the board regarding the handicap parking signage and parking space striping at Weber Leisure Center. He said he addressed the board two months ago and made proposals for redoing the parking spaces. Superintendent Guynn said the spaces were striped about a year ago. President Aberman said that the parking spaces meet village code and suggested that Mr. Balter take his suggestions to the Village. President Aberman also said now is not the time for added expenses because the park district is dealing with cash flow issues due to the delayed tax payments and Covid. President Aberman said she appreciated his concern.

Mr. Jim Wheaton addressed the board regarding building a dog park in Devonshire Park. This idea was previously discussed, and it was determined that there is not available space for a dog park. Vice President Reid recently walked the entire Devonshire Park and said he could not locate an open area. He offered to walk the park with the group to see if a location could be identified.

CONSENT AGENDA APPROVAL

Commissioner Jaffe moved to approve the Consent Agenda. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Desai and Oshana were absent. Motion carried. The Consent Agenda consisted of the minutes of the regular meeting of July 19, 2022; minutes of the Public Hearing on Schack Park Improvements

of August 4, 2022; bills payable for the month of July/August 2022, Treasurer's Report, and Staff Reports.

CASH FLOW ANALYSIS

Treasurer Schmidt presented a Cash Flow Analysis to the board. He explained the revenues, expenses, and capital accounts in detail. Mr. Schmidt said he is expecting \$5,000,000 in real estate taxes but it may not be until December. Discussion followed and he answered questions. Commissioner Jaffe asked for a monthly cash flow analysis and Mr. Schmidt agreed. President Aberman and Commissioner Jaffe thanked Mr. Schmidt for preparing this report.

No motion needed. Discussion only.

APPROVAL PLAYGROUND EQUIPMENT PURCHASE FOR CENTRAL PARK

Superintendent Guynn requested approval for the playground equipment purchase for Central Park. Last year in August a public hearing was held to discuss the planned improvements for Central Park. Mr. Guynn said the playground will have a unique lava theme that will incorporate the poured in place surfacing as a play element. Parkreation was selected as the vendor from the playground equipment proposals and the cost for the equipment is \$169,471.65. This includes the equipment for the main playground equipment and independent play items. The swings will be purchased separately from Gametime that supplies the Expressions parent/tot swings. Installation is tentatively scheduled to begin in April/May 2023 with demolition beginning later this year.

Commissioner Jaffe asked about the tennis courts and timeline for repair. Mr. Guynn said the court resurfacing is a separate project that will require a company power wash and peel the surfacing off the courts before resurfacing.

Both projects should be completed by late July or early August 2023.

Commissioner Jaffe moved to approve the bid from Parkreation for the playground equipment at Central Park for a total of \$169,471.65. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Desai and Oshana were absent. Motion carried.

APPROVAL OF SKOKIE SPORTS PARK NETTING REPLACEMENT BID

Superintendent Guynn requested approval of the Skokie Sports Park Netting Replacement bid. Two bids were received, and the low bidder is Midwest Netting for \$131,881.11. The netting was last replaced in 2007 and has become brittle. The district has also submitted several claims to PDRMA due to storm and wind damage. The project will be completed this fall and requires a two-week shutdown of the range which will be coordinated with the installation of the new Trackman system.

Commissioner Jaffe moved to approve the bid of Midwest Netting for \$131,881.11 for the Skokie Sports Park Netting Replacement project. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Desai and Oshana were absent. Motion carried.

APPROVAL OF SKATIUM CHANGE ORDER #4 FOR TEMPORARY ELECTRICAL PANEL

Superintendent Marquardt requested approval of Skatium Change Order #4 for the installation of a temporary electrical panel. Mr. Marquardt reminded the board that in July one of the electrical panels at the Skatium caught fire and melted the panel. The Skatium has not had power since the fire. An investigation was completed, and it was determined that the panel needed to be replaced. The investigation also uncovered that the two adjacent panels were not up to code as they are 50 years old, and also need to be replaced. In order for the Skatium to open on time a temporary panel needs to be installed. The Construction Manager, Wight, received a quote from Excel Electric Inc. to install the temporary electrical panel for a cost of \$48,000 for four months. President Aberman said it is important to do this so the Skatium can open on time.

Commissioner Jaffe moved to approve Skatium Change Order #4 for \$48,000 for the installation of a temporary electrical panel. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Desai and Oshana were absent. Motion carried.

PRESIDENT'S REPORT

The next regular meeting of the Board of Park Commissioners is Wednesday, September 14, 2022, at 7:00 p.m.

COMMISSIONER COMMENTS

Vice President Reid attended the last Sunday sundown concert at Devonshire Park and said the music was great and there were at least 200 people in attendance. He said he was looking forward to Backlot Bash.

DIRECTOR'S COMMENTS

Ms. Tuft told the board that application for the next round of OSLAD grants is open with a deadline of September 30. Lawler Park is scheduled for renovation and Ms. Tuft and Mr. Guynn decided to apply for the grant if the board agreed. Hitchcock will prepare the grant application and provide a conceptual design for review by the board and at a public hearing. A resolution will need to be approved at the September Board Meeting. Ms. Tuft said an OSLAD grant requires the project to include five elements. The elements are a new playground, a native plant area, a tech ball court, a shelter, and four pickleball courts. Commissioner Jaffe asked if the courts would be lit, and Ms. Tuft responded they would not. The only lighted pickleball courts are at Laramie Park, but staff is contemplating six lighted courts at Oakton Park in the near future. The Lawler Park improvements are budgeted for \$250,000 in the capital budget.

Ms. Tuft asked for a consensus to move forward and bring the resolution to the September meeting and schedule a public hearing. The board agreed and a public hearing was scheduled for Tuesday, September 6 at 7 p.m., with a location to be determined.

Ms. Tuft is selling raffle tickets for the Skokie Chamber of Commerce raffle. The cost is three tickets for \$25 or one ticket for \$10.00. She is also selling Rotary pancake breakfast tickets at a cost of \$8.00 a ticket. Mr. Guynn mentioned that he is selling raffle tickets for Kiwanis at \$10 a ticket.

Mr. Guynn said the Steps Challenge with eleven other park districts will begin on September 12 for six weeks ending on October 23. Skokie Park District is currently the defending

champion. President Aberman will not be able to participate this year. Vice President Reid and Commissioners Jaffe will participate. Ms. Tuft will add this to her Friday Board Memo to invite all the Commissioners since Commissioners Desai and Oshana were absent.

Treasurer Schmidt reminded the board that a BINA hearing for a refunding bond issue will occur in October, with the bond sale in November.

OLD BUSINESS


There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Vice President Reid moved to adjourn the regular meeting. Commissioner Jaffe seconded the motion. Motion carried. The regular meeting adjourned at 8:01 p.m.



Susan Aberman
President



Michelle J. Tuft
Secretary

September 14, 2022