



Skokie Park District

Board Workshop Minutes Monday April 12, 2021



The Board Workshop on Monday, April 12, 2021, was called to order by President Reid at 6:03 p.m. In attendance were Commissioners' Aberman, Alter, Desai, and Vice-President Khoeun. Staff in attendance included Executive Director Michelle Tuft.

Procedure for the Appointment of a Board Vacancy

President Reid began the meeting by explaining the proposed process for filling the board vacancy.

- Any resident interested in filling the vacancy can apply.
- The board will interview all interested candidates.
- The board will then choose the best candidate.

The board agreed that this is the process they will use to fill the vacancy.

President Reid then went through the questions that candidates will be asked. The board settled on ten questions. Some questions will have follow-up questions. Board members then put the questions in order. The questions will be distributed to applicants prior to the interviews so candidates can prepare their answers.

The timeline was then discussed and the board asked Director Tuft to prepare an e-form application for the website and social media. Director Tuft will have the application approved by President Reid before it goes up on the website. The timeline is as follows:

- May 7 is the deadline to apply.
- Interviews will take place between May 18 and June 15.
- The new commissioner will be selected and installed at the June 15 Park Board meeting if interviews can be completed in time. If time does not allow, the installation can be pushed back to July.

With no further business to discuss, the workshop was adjourned by President Reid at 7 p.m.

Mike Reid
President, Board of Park Commissioners

Michelle Tuft
Executive Director, Secretary